Meeting Minutes
St. Marys Museum Board

Location: St. Marys Museum
Date: Wednesday, May 9, 2018 at 7:00pm

Committee members in attendance:

Chet Greason, Doug Fread, Katherine Moffat, Councilor Tony Winter

Regrets: Brian Busby and Krissy Nickle

Also in attendance:

Amy Cubberley, Staff Liaison

1.0   Welcome and Call to Order

Chet Greason called the meeting to order at 7:15 p.m.

2.0   Declaration of Pecuniary Interest

The agenda had been circulated to members. Following review, no member had a disclosure of pecuniary interest.

3.0   Correspondence

4.0   Approval of agenda

Staff requested that item 7d: Artifact Deaccessioning be added to the agenda.

Moved by: Doug Fread
Seconded by: Katherine Moffat
That the Museum Board approve the agenda as amended.
CARRIED

5.0   Approval of minutes

The minutes of the April 10, 2018 meeting had been circulated.

Moved by: Tony Winter
Seconded by: Katherine Moffat
That the Board approve the minutes of April 10, 2018 as presented.
CARRIED

6.0   Old Business

7.0   New Business

a. Collections Management Policy
Moved by: Tony Winter
Seconded by: Doug Fread
That the St. Marys Museum Board approves the St. Marys Museum Collections Management Policy as presented.
CARRIED
Moved by: Katherine Moffat
Seconded by: Doug Fread

That the St. Marys Museum Board delegate authority to the Curator/Archivist to change department and position titles within all Museum policies to reflect the recent departmental realignment.
CARRIED

b. Council report: Verbal report given by Councilor Winter.
c. Museum Report: A. Cubberley spoke to the Museum report in the agenda package.
d. Artifact Deaccessioning

Moved by: Katherine Moffat
Seconded by: Doug Fread
That the St. Marys Museum Board approves the deaccessioning of artifacts 973.145.16, 973.145.15 and 973.165.1
CARRIED

8.0 Next meeting

Wednesday, June 13, 2018 at 7:00pm

9.0 Adjournment

Moved by: Katherine Moffat
That the Board adjourns this meeting.
CARRIED

Chet Greason adjourned the meeting at 7:48 pm.

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Chet Greason, Vice-Chair St. Marys Museum Board