

PERTH DISTRICT HEALTH UNIT BOARD

April 18, 2018

The Board of Health of the Perth District Health Unit met on the above date at 9:30 am at the Perth District Health Unit, Multipurpose Room.

Members present: Teresa Barresi; Helen Dowd; Walter McKenzie; Anna Michener; Bill Osborne and Kathy Vassilakos

Member regrets: Bonnie Henderson; Paul Robinson; Bob Wilhelm

Staff present: Dr. Miriam Klassen, Medical Officer of Health; Julie Pauli, Business Administrator; Tracy Allan-Koester, Director of Community Health; Donna Taylor, Director of Health Protection and Cathie Paulencu (Recorder)

Guest: Dr. Linna Li, Public Health and Preventive Medicine Resident

Teresa Barresi, Chair presiding.

Agenda Approval

Moved by: Helen Dowd

Seconded by: Walter McKenzie

That the agenda for today's meeting be adopted as presented.

Carried.

Pecuniary Interest

There were no disclosures of pecuniary interest.

Adoption of Minutes

Moved by: Anna Michener

Seconded by: Kathy Vassilakos

That the minutes of the previous meeting dated March 21, 2018 be adopted as presented.

Carried.

Closed Meeting

Moved by: Walter McKenzie

Seconded by: Kathy Vassilakos

That the Board enter into Closed Meeting at 9:34 am to discuss personal matters.

Carried.

Moved by: Helen Dowd

Seconded by: Bill Osborne

That the Board reconvene in open meeting at 9:49 am.

Carried.

Moved by: Helen Dowd

Seconded by: Kathy Vassilakos

That the Board ratify the CUPE agreement and Memorandum of Settlement for 2018-2019 and that the Medical Officer of Health and Secretary be authorized to sign.

Carried.

Business Arising

- a. Amalgamation Steering Group Update
Dr. Miriam Klassen, Medical Officer of Health presented minutes from the Amalgamation Steering Group dated January 18, 2018. The Steering Group met February 21, 2018 and the next meeting will be held on April 18, 2018.
- b. Comparison of Mileage Rates
Julie Pauli, Business Administrator presented a written report entitled "Comparison of Mileage Rates".

Moved by: Kathy Vassilakos

Seconded by: Anna Michener

That the Board retain the current mileage rate of \$0.49 per kilometer until October 31, 2018 pending further review.

Carried.

New Business:

- a. Insurance Renewal
Julie Pauli, Business Administrator reviewed the PDHU Schedule of Liability Coverage.

Moved: Helen Dowd

Seconded by: Kathy Vassilakos

That the Board approve the renewal of PDHU liability insurance in the amount of \$41,244.00 plus HST.

Carried.

- b. Registration Open for 2018 alPHa Annual Conference
Dr. Miriam Klassen, Medical Officer of Health, reported that the 2018 alPHa Annual Conference will be held June 10-12, 2018 in Toronto and that registration is now open.

Business Administrator Report

- a. Account Transactions – March 2018
Julie Pauli, Business Administrator presented the accounts for the period ending March 31, 2018.

Moved by: Walter McKenzie

Seconded by: Anna Michener

That the accounts totaling \$1,117,081.50 for March 2018 be adopted as presented.

Carried.

- b. Financial Report – March 31, 2018
Julie Pauli, Business Administrator presented the financial report for the period ending March 31, 2018.

Moved by: Helen Dowd

Seconded by: Anna Michener

That the Financial Report for March 31, 2018 be adopted as presented.

Carried.

- c. 2017 HR Stats
Julie Pauli, Business Administrator presented the 2017 HR Stats.
- d. 2017 Audited Financial Statements
Julie Pauli, Business Administrator presented the 2017 Audited Financial Statements.

Moved by: Kathy Vassilakos
Seconded by: Walter McKenzie

That the 2017 Audited Financial Statements for all programs be approved as circulated with a December 31, 2017 effective date for all transactions.
Carried.

MOH Report

Dr. Miriam Klassen, Medical Officer of Health presented a written report for April 18, 2018 which included advocating for public health; preparing for possible health system changes; continuing to strengthen focus on social determinants of health and health equity and staff updates and Town of St Marys air quality concerns.

Staff Updates:

- one Casual Public Health Nurse hired effective April 19, 2018
- one Community Health Student - effective April 30, 2018

Moved by: Helen Dowd
Seconded by: Kathy Vassilakos

That the Board receive the April 18, 2018 Medical Officer of Health report.
Carried.

Correspondence

- a. alPHa Summary 2018 Budget
- b. alPHa Response – 2018 Ontario Budget
- c. Hastings Prince Edward re Dedicated Funding for Local PH Agencies From Cannabis Sales Taxation Revenue

Moved by: Bill Osborne
Seconded by: Anna Michener

That the Board receive all correspondence for information purposes.
Carried.

Next Meeting

The next regular meeting of the Perth District Health Unit Board will be held on Wednesday, May 16, 2018 at 9:30 am in the Multipurpose Room.

Adjournment

Moved by: Helen Dowd
Seconded by: Kathy Vassilakos

That we now adjourn. **Carried.**

Meeting adjourned at 10:30 am.

- None

Education Session

Stephanie Carlisle, Public Health Inspector, presented an Education Session on *Vector Borne Diseases*.

Attendance: Teresa Barresi; Helen Dowd; Walter McKenzie; Anna Michener; Bill Osborne

Respectfully submitted,

Teresa Barresi, Chair