

**SPRUCE LODGE**  
**Board of Management Meeting**  
**April 18<sup>th</sup>, 2018**

**Present:** *Peter Bolland, David Schlitt, and Jennifer Facey*  
**Councillors:** *Jim Aitcheson, Rhonda Ehgoetz, Frank Mark, Kathy Vassilakos*  
**Regrets:** *Councillor Don Van Galen, Councillor Carey Pope*  
**Guests:** *Mike Arndt, Catherine Hartung – Graham Mathew Professional Corp.*

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*Chairperson Councillor Ehgoetz brought the meeting to order.*

Moved by Councillor Aitcheson  
Seconded by Councillor Vassilakos

**That the agenda for April 16<sup>th</sup>, 2018 be approved as presented.**

**CARRIED**

➤ Declaration of pecuniary interest.

Moved by Councillor Mark  
Seconded by Councillor Vassilakos

**That the minutes of March 21<sup>st</sup>, 2018 be approved as amended.**

**CARRIED**

**Business Arising:** *None noted.*

**New Business:**

**Auditors' Report:**

Mike Arndt and Catherine Hartung from Graham Mathew Professional Corporation joined the meeting to present the Spruce Lodge Home for the Aged audited financial statements for the year ended December 31, 2017.

Moved by Councillor Aitcheson  
Seconded by Councillor Mark

**To approve the Spruce Lodge Home for the Aged audited financial statements for the year ended December 31, 2017 as presented.**

**CARRIED**

***Ratification of Accounts:***

Moved by Councillor Aitcheson  
Seconded by Councillor Vassilakos

**That the March 2018 accounts in the amounts of \$325,903.68 be ratified.**

**CARRIED**

## **SPRUCE LODGE - Continued**

### **Board of Management Meeting**

**April 18<sup>th</sup>, 2018**

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#### **Financial Report:**

The Business Manager presented the Spruce Lodge Revenue and Expenses for the 2 month period ending February 28, 2018 for review and discussion.

Moved by Councillor Aitcheson

Seconded by Councillor Vassilakos

**To accept the Spruce Lodge Revenue and Expenses for the 2 month period ending February 28, 2018 as presented.**

**CARRIED**

#### **Administrator's Report:**

Moved by Councillor Vassilakos

Seconded by Councillor Mark

**To enter closed session at 6:15 p.m.**

**CARRIED**

Moved by Councillor Mark

Seconded by Councillor Vassilakos

**To enter open session at 6:16 p.m.**

**CARRIED**

#### ***Shared Long Term Care Spending for Perth County:***

The Western Warden's caucus for South Western Ontario has prepared a comprehensive paper to explore the spending for long term care and costs per bed. A meeting is scheduled June 6, 2018 to discuss with Perth CAOs.

#### ***Risk Management:***

There are no critical incidents to report.

The critical incident regarding sexual misconduct of one resident to another has been resolved. A new draft policy will be reviewed in detail.

#### ***Roof Leak:***

There was a roof leak which occurred due to frozen drains.

#### ***Continuum of Care Research Project:***

The Administrator distributed a letter from the University of Toronto outlining the research study that will be performed on the Spruce Lodge continuum.

The Administrator asked that Board members bring forward any suggestions to improve the function of the campus.

#### ***Community Support Services Program:***

Rates for Meals on Wheels will increase to \$6.75 for 2018 and \$7.00 in 2019 to reflect rising food costs. The minimum clause has been removed from the contract.

#### ***HPCSSN Launch:***

The official launch of the Huron Perth Community Support Services Network (HPCSSN) will take place April 20, 2018. The HPCSSA is partnering together for the benefit of the applicants.

## SPRUCE LODGE - Continued

### Board of Management Meeting

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#### **HPNSS:**

The next HPNHSS is scheduled for June 11, 2018 at Huronview in Clinton.

Moved by Councillor Aitcheson

Seconded by Councillor Vassilakos

**That the Administrator's report be accepted as presented.**

**CARRIED**

#### **Other Business:**

##### **Correspondence:**

##### **Long Service Awards:**

The Long Service Awards event will take place on May 16<sup>th</sup>, 2018 following the Board meeting.

##### **Dress Down Days:**

☺ *For March 2018, the lucky charitable receipt winner is ...Jenn Smith!*

Moved by Councillor Vassilakos

**That the meeting be adjourned.**

**CARRIED**

#### **Date & Time of Next Meeting:**

**Wednesday, May 16<sup>th</sup>, 2018 at 5:30 p.m.**

**Long Service Awards Event to follow at 6:30 p.m. – Griffith Auditorium**

**Councillor Ehgoetz**  
*Chairperson*

**Jennifer Facey**  
*Secretary*

**Date**





