

MINUTES  
BOARD OF DIRECTORS' MEETING  
TUESDAY, APRIL 24, 2018

Members Present:	M.Blackie	S.McCall-Hanlon
	M.Blosh	H.McDermid
	R.Chowen	A.Murray
	A.Hopkins	B.Petrie
	T.Jackson	M.Ryan
	S.Levin	G.Way
	N.Manning	

Regrets:	J.Salter	T.Birtch
----------	----------	----------

Solicitor:	G.Inglis
------------	----------

Staff:	T.Annett	A.Shivas
	J.Enright	M.Snowsell
	B.Glasman	C.Tasker
	C.Harrington	K.Winfield
	T.Hollingsworth	
	C.Saracino	

1. Approval of Agenda

T.Jackson moved – M.Ryan seconded:-

“RESOLVED that the UTRCA Board of Directors  
approve the agenda as posted on the Member’s web-site.”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting  
February 22, 2018

G.Way moved – M.Ryan seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated February 22, 2018 as posted on the Members’ web-site.”

CARRIED.

4. Business Arising from the Minutes

- (a) February 2018 Flood Fact Sheet  
(Report circulated at meeting)

M. Helsten introduced C.Hart and S.Taylor to the Board and reviewed the February 2018 Flood Fact Sheet. The Fact Sheet will be distributed to the member Municipalities when the final edits have been completed. The data collected during the February 2018 flood will be used to calibrate the UTRCA models. M.Helsten clarified that the flooding was less severe on the south branch of the river. Following the policy guidelines from the Province, flood lines do not take flood control structures into consideration, as they are manmade structures and do not eliminate risk.

B.Petrie moved – M.Ryan seconded:-

“RESOLVED that the Board of Directors receive the fact sheet as presented.”

CARRIED.

- (b) St. Marys Council Flood Presentations  
(Presentation circulated at meeting)

M.Blackie introduced the circulated presentations. He has offered to meet with the golf course to discuss their concerns. Staff will provide a report regarding these presentations at the May Board meeting.

H.McDermid moved – G.Way seconded:-

“RESOLVED that the Board of Directors receive the presentations as presented.”

CARRIED.

- (c) Letter from the Township of Norwich  
(Letter attached)

S.Levin moved – A.Hopkins seconded:-

“RESOLVED that the Board of Directors receive the letter as presented.”

CARRIED.

5. Business for Approval

(a) POA Designation  
(Report attached)

Staff clarified that section 30.1 of the Conservation Authorities Act requires officers to be appointed by the Board. There was discussion around the role and enforcement abilities of POA officers under the Conservation Authorities Act.

S.Levin moved – T.Jackson seconded:

“RESOLVED that the Board of Directors accept  
the recommendation as presented in the report.”

CARRIED.

(b) Conservation Area Additional Capital Projects  
(Report attached)

Staff clarified that the paving described in the report is only for the campground. The reserves being used for these projects came from park revenue saved over a number of years. Concerns were raised around the practice of delaying projects and the use of reserves for projects that were not sudden or unexpected. Asset management plans and policy are being developed which will dictate the lifespan of capital and allow for planning that will prevent situations like this in the future.

S.Levin moved – T.Jackson seconded:

“RESOLVED that the Board of Directors accept  
the recommendation as presented in the report.”

CARRIED.

(c) Conservation Area Fee Schedule – Reduced Fees for User Groups  
(Report attached)

J.Howley reviewed the report for the Board. T.Jackson proposed a motion to include a discount for those with disabilities and disabilities stickers for the day use area. Concerns were raised around possible future financial impacts of a senior's discount. Concerns were also raised around the broad scope of the term disability, whether it should be more specific, and the logistics for staff in checking of identification for a person asking for the discount.

Some members felt that the focus should be on making the parks facilities accessible to people with disabilities instead of offering a discount. Staff do not have an estimate of what the cost

would be to make the parks accessible, but currently they are looking into costs of making the Pavilion accessible

There were questions and discussion around AODA obligations at the parks. G.Inglis stated that it is difficult to determine whether the parks fall under the obligation to be AODA compliant by 2020, at the moment there is no clear answer.

S.Levin moved – S.McCall-Hanlon seconded:

“RESOLVED that the Board of Directors accept recommendation two as presented in the report.”

CARRIED .

T.Jackson requested to go on record that he was opposed to this motion.

B.Petrie moved – M.Ryan seconded:

“RESOLVED that the Board of Directors ask for staff to report on the possibility of dedicating a portion of the fee towards AODA infrastructure and to report on the budget implications to meet the requirements of the AODA and it’s regulations. Further, during the fee discussion for next year, consider the implication and cost of discounting the accessible parking permit and CNIB identification.”

DEFEATED .

(d) Planning Policy Documents Update  
(Report attached)

T.Annett introduced the report. Updates will be given to the Board on a regular basis. T.Jackson made a friendly amendment to move the development and implementation of the Engagement Strategy before the Policy Planning Manual Update in the recommendation.

M.Ryan moved – G.Way seconded:

“RESOLVED that the Board of Directors accept the amended recommendation as follows: THAT the Board of Directors support the development and implementation of a partner engagement strategy to guide municipal, stakeholder and partner consultation to update the Upper Thames River Conservation Authority Environmental Planning Policy Manual (2006).”

CARRIED.

(e) Traditional Territory Statement Greeting

(Report attached)

T.Tchir clarified that the statement greeting presented in the report is the standard for this area and has been vetted through the eight First Nations the UTRCA works with. The Board discussed why and if the statement should be made, when and how often the statement should be made, if other people or groups should be recognized during this time, and other ways to acknowledge the traditional territory of the First Nations.

S.McCall-Hanlon left the meeting at 12:00pm

S.Levin moved – A.Hopkins seconded:

“RESOLVED that the Board of Directors accept the recommendation as presented in the report.”

CARRIED.

6. Closed Session – In Camera

There was no business to discuss in Closed Session.

7. Business for Information

(a) Administration and Enforcement – Section 28  
(Report attached)

N.Manning moved – G.Way seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(b) Pioneer Village Update  
(Report attached)

S.Dunlop reported that due to construction, the London Transit bus service to Fanshawe Conservation Area and the Fanshawe Pioneer Village will be suspended until further notice. The London Transit Commission will meet with S.Dunlop after construction is finished to discuss renewing the service.

M.Blosh moved – S.Levin seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (c) First Quarter Financial Report  
(Report attached)

C.Saracino confirmed there was nothing unexpected financially in the first quarter.

N.Manning moved – M.Blosh seconded:-

“RESOLVED that the Board of Directors receive  
the report as presented.”

CARRIED.

- (d) Focus on the Thames Review  
(Report attached)

T.Hollingworth thanked the Members for participating in the Focus on the Thames forum. The event was well attended and the evaluations so far have been very positive. The forum and the catalogue were both funded with funding support by Environment Canada to support actions through the Canada-Ontario Lake Erie Domestic Action Plan for reducing phosphorus loading to Lake Erie.

G.Way moved – T.Jackson seconded:-

“RESOLVED that the Board of Directors receive  
the report as presented.”

CARRIED.

8. April FYI  
(Attached)

The April FYI was not ready for distribution at the time of the meeting.

9. Other Business

C.Harrington and M.Blackie attended the Conservation Ontario annual general meeting last week. Dick Hibma stepped down after 12 years as Chair. Don MacIver representing Credit Valley Conservation is the new Chair of Conservation Ontario.

C.Harrington attended the Conservation Ontario Queens Park day, the focus was on the memorandum of cooperation between Conservation Authorities and multiple Ministries.

Board members asked that all documents be sent electronically in the future, unless paper copies are requested.

10. Adjournment

There being no further business, the meeting was adjourned at 12:15 p.m. on a motion by S.Levin.



---

Chris Harrington  
Acting General Manager  
Att.

---

M.Blackie, Authority Chair