



**Canadian Baseball Hall of Fame & Museum**

**P.O. Box 1838 (140 Queen St. E.)  
St. Marys, Ontario, Canada, N4X 1C2**

**T: 519-284-1838 Toll Free: 1-877-250-BALL F: 519-284-1234  
Email: [baseball@baseballhalloffame.ca](mailto:baseball@baseballhalloffame.ca)**

**MISSION: By honouring, preserving, fostering and sharing Canada's living history of baseball, we teach life lessons exemplified by the game**

**MINUTES**

**CBHFM Board of Directors Meeting – 7:00am, Friday, April 27, 2018  
Offices of Waghorn Stephens: 21 Wellington St. N., St. Marys, ON**

**Present:** Adam Stephens (Chair), Tammy Adkin, Jordan Schofield, Tony Little, Bob Stephens, Jeremy Diamond, Julie Docker-Johnson

**Ex-Officio:** Lynn Hainer (Council Rep)

**Staff:** Scott Crawford, Director of Operations, Jocelyne Gall, Finance & Administration Coordinator

**Regrets/Absences:** Mike King, Mike Wilner, Liam Scott, Jody Hamade, Al Stratthdee, Harry Gundy

**Call to Order:** Adam Stephens called the meeting to order

**Declaration of any conflict of interest:**

- None

**Additions to Agenda:**

- None

**Approval of Agenda:**

**Moved** by Tammy Adkin; **Seconded** by Julie Docker-Johnson:

**THAT** the CBHFM Board of Directors approves the agenda as circulated by email and distributed before this meeting April 27, 2018.

**Carried.**

**Approval of Minutes from March 23, 2018:**

**Moved** by Bob Stephens; **Seconded** by Julie Docker-Johnson:

**THAT** the CBHFM Board of Directors approves the minutes of the board meeting that was held on March 23, 2018 as circulated by email and distributed before the meeting.

**Carried.**

**Business arising from the minutes of March 23, 2018:**

None

**New Business:**

None

**Committee Reports:**

**a. Management**

- No report

**b. Finance:**

- Jordan reviewed the Financial report

**c. Resource Development**

- No report

**d. Outreach**

- Jeremy and Mike W have put together a skeleton outreach plan
- The most recent e-blast has gone out with a new and improved look and had a 20% open rate

**e. Nominating**

- Adam has been in contact with someone who works at BMO Capital Markets who has interest in joining the Board

**f. Governance**

- No report

**g. Museum Renovations**

- Canada Cultural Spaces declined the Hall's application; Tammy is seeking clarification.
- The project is currently on time and on budget and is ready for BaAM to begin working on the interior exhibition space
- BaAM has re-forecasted their quote to include the welcome area and gift shop, increasing the budget by \$50,000. They will go ahead with the previously planned elements first, and the Board will consider the additional cost following an analysis of the

- current financial status of the project.
- The issue of mold, asbestos and the offices need to be addressed as well. Tammy requested that 3 quotes for the mold and asbestos be obtained before the May meeting
- Tony recommended that an update be sent to key stakeholders

### **Operations Report**

#### **a. Events/Induction**

##### - Induction:

- The Thursday night event, in partnership with Pitch Talks has been launched.
- There is space for 4 golf teams
- A new Induction banner is being produced; paid for in part by the Town
- Julie would like to see the schedule of events designed and printed professionally

#### **b. Site Updates**

- The grounds crew has begun work and will have the fields ready for the upcoming Quebec games and Blue Jays clinic
- During the ice storm, a tree fell and damaged an outfield fence. The tree has been removed and the fence fixed.

#### **c. Museum Updates**

- Laurie Bannon will be starting in the role of Finance & Administrative Coordinator and Jocelyne will continue on in the role of Database Administrator
- The Board expressed its appreciation to Jocelyne for her exceptional work and dedication to the Hall
- Don McDougall came to visit with Scott; he seems pleased with the progress

#### **d. Baseball News**

- Inductees Rusty Staub and Ron Hayter passed away
- The annual Tip Trip went well

### **New Business**

- None

### **In Camera**

- None

**Motion to Terminate – Julie Docker-Johnson at 8:25 am**

#### **Next CBHFM Board Meeting dates:**

*Temporary meeting location: Waghorn Stephens office: 21 Wellington St. N., St Marys. at 7am*

**May 25 (AGM), June 22, July 27, August 24, September 28, October 26, November 23, December 28**