



MINUTES
Regular Council

March 21, 2017
9:00am
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Pope
Councillor Craigmile

Council Regrets: Councillor Hainer

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Deputy Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Jeff Wolfe, Asset Management and Engineering Specialist
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00am.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2017-03-21-01

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT the February 16, 2017 "Councillor Reports" be lifted from the table; and,

THAT the February 16, 2017 "Councillor Reports" be considered with the March 21, 2017 agenda; and,

THAT the March 21, 2017 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle asked why the St. Marys Lincolns were not able to hold a Chase the Ace event when Leamington was able to hold a similar event.

Trisha McKibbin stated that the St. Marys Lincolns are ineligible to apply for a Lottery License based on the requirements of the Alcohol and Gaming Commission of Ontario.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None presented.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - February 28, 2017

Resolution 2017-03-21-02

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the February 28, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 121 Ontario Street RFP Evaluation Committee - March 2, 2017

Resolution 2017-03-21-03

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT the March 2, 2017 121 Ontario Street RFP Evaluation Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.3 Strategic Priorities Committee - March 7, 2017

Resolution 2017-03-21-04

Moved By Councillor Van Galen

Seconded By Councillor Pope

THAT the March 7, 2017 Strategic Priorities Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 St. Marys Heritage Committee re: Sign By-law Enforcement

Resolution 2017-03-21-05

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the correspondence from St. Marys Heritage Committee regarding Sign By-law Enforcement be received.

Amendment:

Resolution 2017-03-21-06

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT Council amend resolution 2017-03-21-05 to include;

THAT staff report back with an education campaign of the sign by-law enforcement.

CARRIED

Resolution 2017-03-21-05

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the correspondence from St. Marys Heritage Committee regarding Sign By-law Enforcement be received; and,

THAT staff report back with an education campaign of the Sign By-law Enforcement.

CARRIED

7.2 Christopher Evans re: Animal Control Bylaw Review

Resolution 2017-03-21-07

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT the correspondence from Christopher Evans regarding Animal Control Bylaw Review be received.

CARRIED

7.3 Autism Ontario re: World Autism Awareness Day

Resolution 2017-03-21-08

Moved By Councillor Pope

Seconded By Councillor Winter

THAT the correspondence from Autism Ontario regarding World Autism Awareness Day be received.

Amendment:

Resolution 2017-03-21-09

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT Council amend resolution 2017-03-21-08 to include;

THAT Council proclaim April 2, 2017 as World Autism Awareness Day.

CARRIED

Resolution 2017-03-21-08

Moved By Councillor Pope

Seconded By Councillor Winter

THAT the correspondence from Autism Ontario regarding World Autism Awareness Day be received; and,

THAT Council proclaim April 2, 2017 as World Autism Awareness Day.

CARRIED

7.4 Municipal Property Assessment Corporation re: Assessing Properties in Proximity to Industrial Wind Turbines

Resolution 2017-03-21-10

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the correspondence from the Municipal Property Assessment Corporation regarding Assessing Properties in Proximity to Industrial Wind Turbines be received.

CARRIED

7.5 Municipal Property Assessment Corporation re: 2017 Municipal Stakeholder Research

Resolution 2017-03-21-11

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the correspondence from the Municipal Property Assessment Corporation regarding 2017 Municipal Stakeholder Research be received.

CARRIED

8. STAFF REPORTS

8.1 Corporate Services

8.1.1 COR 15-2017 Army, Navy, and Air Force Request

Trisha McKibbin spoke to COR 15-2017 and responded to questions from Council.

Resolution 2017-03-21-12

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT Council approve the Army, Navy, and Air Force's request to extend their licensed establishment to their parking lot on the following dates; June 17; July 7, 8, and 9; August 12; and September 30, 2017; and,

THAT Council authorize the Clerk to prepare a Letter of Non-Objection addressed to the Alcohol and Gaming Commission of Ontario stating that the Town does not object to the events; and,

THAT an exemption to the Noise By-law be approved for the Army, Navy, and Air Force for July 7 and 8, 2017.

CARRIED

8.2 Finance

8.2.1 FIN 06-2017 2017 Budget, Tax Ratios and Rates

Jim Brown spoke to FIN 06-2017 and responded to questions from Council.

Resolution 2017-03-21-13

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT FIN-06 2017 Budget, Tax Ratios and Rates be received;
and,

THAT the 2017 Operating and Capital Budget summarized in Schedule A & B to proposed By-law 22 of 2017 resulting in an estimated total tax levy of \$11,444,694 and a total expenditure plan for capital and operating of \$30,033,234 generating a tax levy increase of \$268,194 be approved; and,

THAT the 2017 Tax Ratios as per proposed By-law 21 of 2017 being unchanged from the prior year with the exception of the Multi-residential which is in its final year of phase-in to a ratio of 1.1 be approved; and,

THAT the Tax Rates as per Schedule C of proposed By-law 22 of 2017 be approved.

CARRIED

8.3 Fire and Emergency Services

8.3.1 FD 03-2017 Spring Cleanup

Fire Chief Richard Anderson presented FD 03-2017 and responded to questions from Council.

Resolution 2017-03-21-14

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT FD 03-2017 Spring Cleanup be received for information.

CARRIED

8.4 Community Services

8.4.1 DCS 09-2017 Authorize an Agreement with Employment and Social Development Canada

Stephanie Ische spoke to DCS 09-2017 and responded to questions from Council.

Resolution 2017-03-21-15

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT Council authorize the Mayor and the Clerk to sign an agreement with Employment and Social Development Canada for the purpose of accepting the Article of Agreement for one-time funds through the New Horizons for Seniors Grant program.

CARRIED

8.5 Public Works

8.5.1 PW 14-2017 Emily Street Tender Award

Jed Kelly spoke to PW 14-2017 with input from Jeff Wolfe and responded to questions from Council.

Resolution 2017-03-21-16

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT PW 14-2017 Emily Street Tender Award be received; and,

THAT the Emily Street construction tender be awarded to Elgin Construction for the tendered price of \$2,941,642.71 inclusive of all taxes and contingencies; and,

THAT Development Charge Reserves be utilized to pay for the proportionate share of actual costs as outlined in the 2011 Development Charges Bylaw, currently estimated at \$732,693.54; and,

THAT Wastewater Reserves be utilized to cover the unbudgeted wastewater proportion of the project, estimated at \$7,256.00; and,

THAT By-law 20-2017 authorizing the Mayor and the Clerk to sign the associated contract agreement be approved.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

9.1.1 Bluewater Recycling Association - Coun. Craigmile

Councillor Craigmile spoke to the meeting highlights and responded to questions from Council.

Resolution 2017-03-21-17

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT the January 19, 2017 BRA Board of Directors meeting highlights be received.

CARRIED

Resolution 2017-03-21-18

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the February 16, 2017 BRA Board of Directors meeting highlights be received.

CARRIED

9.1.2 Library Board - Coun. Osborne, Winter

Councillor Osborne spoke to the recent meetings of the Library Board and responded to questions from Council.

9.1.3 Municipal Liaison Committee - Mayor Strathdee, Coun. Winter

Councillor Winter spoke to the minutes of the meeting and responded to questions from Council.

Resolution 2017-03-21-19

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the February 16, 2017 Municipal Liaison Committee meeting draft minutes be received.

CARRIED

9.1.4 Perth District Health Unit - Coun. Osborne

Councillor Osborne spoke to the Board minutes and responded to questions from Council.

Resolution 2017-03-21-20

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT the December 7, 2016 Perth District Health Unit Board minutes be received.

CARRIED

9.1.5 Police Services Board - Mayor Strathdee, Coun. Van Galen

Councillor Van Galen spoke to the recent minutes of the Board and responded to questions from Council.

Resolution 2017-03-21-21

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the January 25, 2017 Police Services Board meeting minutes be received.

CARRIED

Resolution 2017-03-21-22

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT the February 22, 2017 Police Services Board meeting draft minutes be received.

CARRIED

9.1.6 Spruce Lodge Board - Coun. Pope, Van Galen

Councillor Pope spoke to the minutes of the Board and responded to questions from Council.

Resolution 2017-03-21-23

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the December 21, 2016 Spruce Lodge Board of Management meeting minutes be received.

CARRIED

Resolution 2017-03-21-24

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the January 18, 2017 Spruce Lodge Board of Management meeting minutes be received.

CARRIED

9.1.7 Upper Thames River Conservation Authority

Resolution 2017-03-21-25

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the December 8, 2016 Upper Thames River Conservation Authority Board of Directors' meeting minutes be received.

CARRIED

Resolution 2017-03-21-26

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the January 24, 2017 Upper Thames River Conservation Authority Board of Directors' meeting minutes be received.

CARRIED

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

Councillor Craigmile spoke to recent meetings of the Committee and responded to questions from Council.

Resolution 2017-03-21-27

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the November 14, 2016 Accessibility Advisory Committee meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-28

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the December 13, 2016 Accessibility Advisory Committee special meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-29

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the January 31, 2017 Accessibility Advisory Committee special meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-30

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the February 13, 2017 Accessibility Advisory Committee regular meeting draft minutes be received.

CARRIED

9.2.2 Business Improvement Area - Coun. Pope

Councillor Pope spoke to a recent meeting of the Committee and responded to questions from Council.

9.2.3 CBHFM - Coun. Hainer

Resolution 2017-03-21-31

Moved By Councillor Winter

Seconded By Councillor Pope

THAT the December 23, 2016 Board of Director's meeting minutes be received.

CARRIED

Resolution 2017-03-21-32

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the January 27, 2017 Board of Director's meeting minutes be received.

CARRIED

9.2.4 Committee of Adjustment

Resolution 2017-03-21-33

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the January 18, 2017 Committee of Adjustment meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-34

Moved By Councillor Winter

Seconded By Councillor Pope

THAT the March 1, 2017 Committee of Adjustment meeting draft minutes be received.

CARRIED

9.2.5 Economic Development Committee - Coun. Pope

Councillor Pope spoke to the recent meeting of the Committee.

9.2.6 Heritage St. Marys - Coun. Pope

Councillor Pope spoke to the recent meetings of the Committee and responded to questions from Council.

Resolution 2017-03-21-35

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT the January 14, 2017 Heritage St. Marys meeting minutes be received.

CARRIED

Resolution 2017-03-21-36

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the February 11, 2017 Heritage St. Marys meeting draft minutes be received.

CARRIED

9.2.7 Museum Board - Coun. Winter

Councillor Winter spoke to the recent minutes of the Board and responded to questions from Council.

Resolution 2017-03-21-37

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the January 12, 2017 Museum Board meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-38

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the March 2, 2017 Museum Board meeting draft minutes be received.

CARRIED

9.2.8 Planning Advisory Committee - Coun. Craigmile, Van Galen

Councillors Van Galen and Craigmile spoke to the recent minutes of the Committee and responded to questions from Council.

Resolution 2017-03-21-39

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the March 6, 2017 Planning Advisory Committee meeting draft minutes be received.

CARRIED

9.2.9 Heritage Conservation District Advisory Committee - Coun. Winter

Councillor Winter spoke to the recent minutes of the Committee and responded to questions from Council.

Resolution 2017-03-21-40

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT the December 12, 2016 Heritage Conservation District Advisory Committee meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-41

Moved By Councillor Winter

Seconded By Councillor Pope

THAT the January 9, 2017 Heritage Conservation District Advisory Committee meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-42

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the February 13, 2017 Heritage Conservation District Advisory Committee meeting draft minutes be received.

CARRIED

9.2.10 Senior Services Board - Coun. Craigmile

Councillor Craigmile spoke to the recent minutes of the Board and responded to questions from Council.

Resolution 2017-03-21-43

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT the January 17, 2017 Senior Services Board meeting draft minutes be received.

CARRIED

Resolution 2017-03-21-44

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the February 17, 2017 Senior Services meeting draft minutes have been received.

CARRIED

**9.2.11 Huron Perth Healthcare Local Advisory Committee - Coun.
Hainer**

Nothing to report at this time.

10. EMERGENT OR UNFINISHED BUSINESS

Mayor Strathdee wanted to thank the senior staff of the municipality for their work on the recent budget.

11. NOTICES OF MOTION

12. BY-LAWS

12.1 By-Law 20-2017 Authorizing an Agreement with Elgin Construction

Resolution 2017-03-21-45

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT By-Law 20-2017, being a by-law to authorize the Mayor and the Clerk to enter into an agreement with Elgin Construction be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.2 By-Law 21-2017 Tax Ratio

Resolution 2017-03-21-46

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT By-Law 21-2017, being a by-law to set Tax Ratios for prescribed property classes for municipal purposes for the year 2017, be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.3 By-Law 22-2017 Tax Levy

Resolution 2017-03-21-47

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT By-Law 22-2017, being a by-law to establish the 2017 rates of taxation, be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.4 By-Law 23-2017 Authorizing an Agreement with Employment and Social Development Canada

Resolution 2017-03-21-48

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT By-Law 23-2017, being a by-law to authorize the Mayor and the Clerk to enter into an agreement with Employment and Social Development Canada be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

13. UPCOMING MEETINGS

Mayor Strathdee viewed the upcoming meetings as presented in the agenda.

Councillor Winter sends his regrets for April 25, 2017.

Councillor Osborne will be away April 11, 2017.

Councillor Pope will be away April 18 and 25, 2017.

Council took a brief recess at 10:25am.

Mayor Strathdee called the meeting back to order at 10:29am.

14. CLOSED SESSION

Resolution 2017-03-21-49

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT Council move into a session that is closed to the public at 10:30am as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, and Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

- 14.1 Minutes of February 28, 2017 Closed Session**
- 14.2 Minutes of March 2, 2017 Closed Session**
- 14.3 CAO 09-2017 Legal Advice for an Employment Matter**
- 14.4 CAO 10-2017 RFP Evaluation (Phase 2) for the Sale of 121 Ontario Street**
- 14.5 Solicitor Advice - Fire Inspection Follow-Up**
- 14.6 Rise and Report**

Resolution 2017-03-21-50

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT Council rise from a closed session at 11:58am.

CARRIED

Mayor Strathdee reported that a closed session was held. One matter was considered in regards to the RFP for 121 Ontario Street South. Council will now consider the following resolution:

Resolution 2017-03-21-51

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT the CAO be directed to cancel the RFP process for 121 Ontario Street South; and,

THAT the CAO be directed to report back to Council at an upcoming closed session of Council regarding amending conditions of the RFP for 121 Ontario Street South.

CARRIED

15. CONFIRMATORY BY-LAW

Resolution 2017-03-21-52

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT By-Law 24-2017, being a by-law to confirm the proceedings of the March 21, 2017 regular Council meeting be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2017-03-21-53

Moved By Councillor Van Galen

Seconded By Councillor Pope

That this regular meeting of Council adjourn at 12:00p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk