

## **PROCUREMENT AWARD**

To: Mayor Strathdee and Members of Council

From: Jed Kelly, Director of Public Works

Date of Meeting: 11 April 2017

Subject: PW 21-2017 ½ Ton Pickup Truck Tender Award

## **PROJECT DETAILS**

Direct replacement of L20 ½ Ton Pickup truck. Existing unit to be used for seasonal labour until critical failure reducing annual truck rental costs as detailed during 2017 budget process.

#### RECOMMENDATION

THAT PW 21-2017 regarding ½ Ton Pickup Truck Tender Award be received; and,

THAT the procurement for RFQ-PW-06-2017 be awarded to Fraser Durham Chrysler Dodge for the procured price of \$33,830.78 inclusive of all taxes and provisional items.

## PROCUREMENT SUMMARY

A procurement document was administered for the above noted project in conjunction with the County of Perth. A single specification requesting a total quantity of 2 - ½ ton trucks, one for each municipality respectively.

The following is a summary of the procurement results for a single ½ ton truck replacement, as well as a recommendation for a successful proponent:

Procurement Information Details and Results

Approved Project Budget: \$28,000

Tender Closing Date: Tuesday, March 21, 2017

Number of Bids Received: Number (10)

Cost Result – Low Bid (Inclusive of HST): \$33,830.78

Cost Result – Low Bid (Inc. Net of HST rebate): \$30,465.66

Successful Proponent: Fraser Durham Chrysler Dodge

The procurement document submitted by Fraser Durham Chrysler Dodge was found to be complete, contractually acceptable, and ultimately provided the best value for the municipality. As per Procurement By-law 38-2012 tender amounts above approved budget must be awarded by Council. As such, staff recommends award of the project to Fraser Durham Chrysler Dodge.

# FINANCIAL IMPLICATIONS

The funding sources for the above noted project are as follows:

Equipment Reserves \$30,465.66 Total \$30,465.66

#### **Cost Breakdown:**

Vehicle Base Cost \$29,430

Town Required Options - Provisional tender Items \$508.74

Total 2017 Project Cost – Net HST rebate \$30,465.66

Total 2017 Budget Allocation \$28,000.00

Total Projected Budget Overage – Net HST rebate \$2,465.66

Total budget overage of \$2,465 to funded from equipment reserve.

## **OTHERS CONSULTED**

Jim Brown, Treasurer, Town of St. Marys John McCelland, Director of Public Works, County of Perth

### **ATTACHMENTS**

Bid Summary,

Respectfully submitted,

Jed Kelly Brent Kittmer
Town of St. Marys CAO / Clerk