



MONTHLY REPORT

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| To: | Mayor Stratthdee and Members of Council |
| From: | Public Works |
| Date of Meeting: | 25 April 2017 |
| Subject: | PW 25-2017 April Monthly Report (Public Works) |

RECOMMENDATION

THAT PW 25-2017 April Monthly Report (Public Works) be received as information.

DEPARTMENTAL HIGHLIGHTS

Water, Waste water Storm water (Environmental Services)

- Low Impact Development Workshop
- Completed and Issued tender for Well Inspection and Maintenance Plan – Closed April 18, 2017
- Work with Corporate Communications Dept. on Leaf and Yard Waste Communication Plan
- Development Charge Study capital works review
- Industrial Waste Surcharge Program Review: Ongoing

Solid Waste Collection, Management & Landfill

- No Odor or Dust complaints in March
- Landfill Environmental Assessment – Ongoing
- Draft EA Expansion Report reviewed
- EA submission to MOECC approx. ETA 4 Weeks
- Asbestos disposal excavation at the landfill
- Hauled cover to landfill from MOC waste fill pile
- Repaired and closed in landfill debris fencing screen
- Graded landfill laneway

Cemetery

- 4 Interments in March (3-cremations, 1 traditional burials)- (0 interments so far in April)
- 3 Interment Rights sold – (1 niche, 3-plots)
- Ongoing digitization of burial records on Keystone
- Topsoil leveling and seeding from winter interments
- Initial Cemetery spring cleanup completed
- Placed seasonal garbage receptacles

General Public Works Operations – Roads, Sidewalks

- Spring Equipment Change over
 - Changed blades on T-40 plow attachments

- Cleaned up salt shed, moved salt to corner for additional equipment storage
 - Removed all winter sidewalk stakes
 - Started placing snow removal equipment in storage
- Rebuilt R-30 Roller trailer
- Completed 1 round of sidewalk sweeping
- Completed annual bridge and deck cleaning
- Sanitary flushing required
- Hydro-Vac of Glass St. Storm interceptor
- Replacement of topsoil trailer axle
- Filled gravel potholes along shoulders
- Pothole cold patching
- Continuing with sweeping all streets – 2nd round sweeping ongoing
- Pavement marking tender issued
 - County of Perth to install center line yellow with Laser guided paint system
- Assisted OCWA with water repair 5 Meighen Court

Parks, Trails & Tree Management

- Ongoing garbage pickup in downtown core, parks and trail
- Trail and park inspections completed
- Trail tree trimming with internal resources
- Assist Facilities Dept. with 2017 flower bed planting plan
- Spring tree planting completed – Approx. 20 completed
 - Water wagon replacement required
- Assisted with quotation for small tool replacements
- Davey tree onsite for tree inspections as reported
- Interviews conducted for seasonal labor positions
- Placed benches in downtown
- Brought in the tables from Drifters Snowmobile Club and they are in the back shop for painting
- Assist Cemetery operations as needed
 - Facilities and Parks tractors spring change over snow removal equipment removals

Engineering, Asset Management & Capital Projects

- Queen Street East Widening - Pending
 - Boulevard restoration work & pavement marking modifications still outstanding
 - Waiting for contractor to provide start date
- Ardmore/Westover St – Westover Place construction - Ongoing
 - Large quantities of waste material pending removal
 - Asphalt, curb and sidewalk to be installed end of April
 - Road to remain closed due to surface conditions without proper drainage in place
- Warner St & Jones St. - Pending
 - Birnam Excavating completed test excavations
 - Some contamination was identified during planning phase
 - Contract price has allowances for proper disposals of estimated quantities
 - Mid - June start date
- Emily Street Reconstruction - Ongoing
 - Contractor started on completion of Glass St. work
 - Moving to Emily St. approx. April 22nd
- Wellington Street Bridge

- Tender issued , closing April 25th
 - UTRCA Works application has been submitted pending approval from UTRCA
- Queen St. – Downtown reconstruction
 - Completed deficiency walk through with project engineering
 - Review drainage issue at 122 Queen St E
 - Sidewalk slope confirmed to be correct
 - Water issue steaming from property eaves trough deficiency, spoke to owner, established time line for repairs
- Pickup truck tender
 - Replacement truck ordered
 - Approx. 8-12 week delivery
- Concrete Grinding Tender - Ongoing
 - Contractor mobilized April 1
 - Approx. 2-3 weeks completion time
- Tender for replacement Asphalt roller - Completed
 - Replacement Roller unit received
 - End of Life roller unit to be placed on GovDeals.ca
- Small Tool Replacement - Completed
 - Quotation process completed
 - Replacements received
 - End of Life equipment to be placed on GovDeals.ca
- Trackless dual wheels - Completed
 - Delivered and installed within budget

OUTSTANDING ISSUES AND PROJECT LIST

- **General Public Works Operations – Roads, Sidewalks**
 - Offline GPS logging systems,
 - Research into affordable alternatives to existing paper based logging
 - T30 Replacement Truck
 - Delivery ETA April 2017
- **Parks, Trails & Tree Management**
 - Development of Sparling Bush Management Plan

SPENDING AND VARIANCE ANALYSIS

- **Parks and Forestry Operations**
 - Replacement water wagon being purchased with budget savings from 2017 roller purchase
 - Staff able to refurbish existing roller transportation trailer for approx. 30% of replacement cost
- **General Public Works Operations**
 - Concrete Grinding Tender - Ongoing
 - Some asbestos pipe material discovered in stock pile
 - Additional material sorting required
 - Asbestos pipe material to be deposited at landfill as per SOP

Respectfully submitted,

Jed Kelly
Director of Public Works

Brent Kittmer
CAO / Clerk