



**MINUTES**  
**Regular Council**

May 23, 2017  
6:00pm  
Council Chambers, Town Hall

Council Present: Mayor Strathdee  
Councillor Osborne  
Councillor Van Galen  
Councillor Winter  
Councillor Pope  
Councillor Craigmile

Council Regrets: Councillor Hainer

Staff Present: Brent Kittmer, CAO / Clerk  
Trisha McKibbin, Director of Corporate Services / Deputy Clerk  
Richard Anderson, Director of Emergency Services / Fire Chief  
Jim Brown, Director of Finance / Treasurer  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Dave Blake, Environmental Services Supervisor  
Jenna McCartney, Corporate Administrative Coordinator

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00pm.

Mayor Strathdee requested a moment of silence to pay respect for the victims of the Manchester attack.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None declared.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2017-05-23-01**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

THAT the May 23, 2017 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None presented.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - May 9, 2017**

Councillor Winter raised a point of clarification in respect to item 8.1.1 from the May 9, 2017 regular Council minutes. Councillor Winter inquired if all granting listed in staff report CAO 18-2017 were considered decided matters, or if only Option #1 (provide a grant of \$300,000) was considered a decided matter after being defeated in a recorded vote.

Mayor Strathdee made a procedural ruling that only Option #1 (provide a grant of \$300,000) as listed in CAO 18-2017 was considered a decided matter.

**Resolution 2017-05-23-02**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT the May 9, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.2 Special Meeting of Council - May 15, 2017**

**Resolution 2017-05-23-03**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT the May 15, 2017 special meeting of Council minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Ontario Energy Board Notice re: Union Gas Limited Application to Dispose of Certain Accounts**

**Resolution 2017-05-23-04**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT the correspondence from Ontario Energy Board regarding Union Gas Limited's application to dispose of certain account balances be received.

**CARRIED**

**7.2 Town of Lakeshore re: Ease Restrictions of Surplus Dwelling Severances in Areas Zoned Agriculture**

**Resolution 2017-05-23-05**

**Moved By** Councillor Osborne

**Seconded By** Councillor Van Galen

THAT the correspondence from the Town of Lakeshore regarding the request to the Province of Ontario to ease restrictions of surplus dwelling severance be received.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Administration and Human Resources**

**8.1.1 CAO 19-2017 May Monthly Report (Administration and Human Resources)**

Brent Kittmer spoke to CAO 19-2017 and responded to questions from Council.

**Resolution 2017-05-23-06**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT CAO 19-2017 May Monthly Report (Administration and Human Resources) be received for information.

**CARRIED**

**8.2 Corporate Services**

**8.2.1 COR 25-2017 May Monthly Report (Corporate Services)**

Trisha McKibbin spoke to COR 25-2017 report and responded to questions from Council.

**Resolution 2017-05-23-07**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT COR 25-2017 May Monthly Report (Corporate Services) be received for information.

**CARRIED**

**8.3 Finance**

**8.3.1 FIN 11-2017 May Monthly Report (Finance Department)**

Jim Brown spoke to FIN 11-2017 report and responded to questions from Council.

**Resolution 2017-05-23-08**

**Moved By** Councillor Osborne

**Seconded By** Councillor Pope

THAT report FIN 11-2017 May Monthly Report (Finance Department) be received for information.

**CARRIED**

**8.3.2 FIN 12-2017 Annual 2017 Insurance Renewal**

Jim Brown spoke to FIN 12-2017 report and responded to questions from Council.

**Resolution 2017-05-23-09**

**Moved By** Councillor Osborne

**Seconded By** Councillor Pope

THAT the Town of St. Marys renews its 2017 insurance policy with Frank Cowan Company; and,

THAT Council authorize the CAO / Clerk to sign the policy renewal.

**CARRIED**

**8.4 Fire and Emergency Services**

**8.4.1 FD 08-2017 May Monthly Report (Emergency Services / Fire Department)**

Fire Chief Anderson spoke to FD 08-2017 report and responded to questions from Council.

**Resolution 2017-05-23-10**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT FD 08-2017 May Monthly Report (Emergency Services / Fire Department) be received for information.

**CARRIED**

**8.5 Building and Development Services**

**8.5.1 DEV 12-2017 May Monthly Report (Building and Development)**

Brent Kittmer spoke on behalf of Grant Brouwer regarding DEV 12-2017 report and responded to questions from Council.

**Resolution 2017-05-23-11**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

That Report DEV 12-2017 May Monthly Report (Building and Development Department) be received for information.

**CARRIED**

**8.6 Community Services**

**8.6.1 DCS 12-2017 May Monthly Report (Community Services)**

Stephanie Ische spoke to DCS 12-2017 report and responded to questions from Council.

**Resolution 2017-05-23-12**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT DCS 12-2017 May Monthly Report (Community Services) be received for information.

**CARRIED**

**8.7 Public Works**

**8.7.1 PW 31-2017 May Monthly Report (Public Works)**

Jed Kelly spoke to PW 31-2017 and responded to questions from Council.

**Resolution 2017-05-23-13**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT PW 31-2017 May Monthly Report (Public Works) be received for information.

**CARRIED**

**8.7.2 PW 30-2017 Request for Standby Power for the James Street Booster Pumping Station**

Jed Kelly spoke to PW 30-2017 report and responded to questions from Council.

**Resolution 2017-05-23-14**

**Moved By** Councillor Osborne

**Seconded By** Councillor Van Galen

THAT PW 30-2017 Request for Standby Power for the James Street Booster Pumping Station be received for information; and,

THAT Council approve By-Law 47 of 2017 authorizing the Mayor and Chief Administrative Officer / Clerk to negotiate and sign an agreement with INOAC Interior Systems for the purchase, installation and subsequent maintenance of a standby generator for the municipal booster station located at 317 James Street South to be fully funded by INOAC Interior Systems.

**CARRIED**

**8.7.3 PW 29-2017 City of London Waste Management Investigation**

Jed Kelly spoke to PW 29-2017 report and responded to questions from Council.

**Resolution 2017-05-23-15**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT PW 29-2017 City of London Waste Management Investigation be received for information; and,

THAT Council provide a response to the City of London in the form of a resolution indicating that:

With regards to Item No. 1 – “Need for Access to Future Residual Waste Disposal”, the Town would like to be included in the service area of any new waste disposal facility, but are unlikely to use the facility; and,

Item No. 2 – “Need for Access to Future Resource Recovery Facilities”, the Town would like to be included in these discussions and may consider using the facilities depending on the cost.

**CARRIED**

#### **8.7.4 PW 28-2017 Automotive Materials Stewardship Agreement**

Jed Kelly spoke to PW 28-2017 report and responded to questions from Council.

**Resolution 2017-05-23-16**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT PW 28-2017 Automotive Materials Stewardship Agreement report be received; and,

THAT Council approve By-Law 46 of 2017 authorizing the Chief Administrative Officer / Clerk to sign the Agreement with Automotive Materials Stewardship, in substantially the same form as the draft presented.

**CARRIED**

#### **8.7.5 PW 27-2017 Source Water Protection Services**

Jed Kelly spoke to PW 27-2017 report and responded to questions from Council.

**Resolution 2017-05-23-17**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT report PW 27-2017 regarding Source Water Protection Services be received for information; and,

THAT Council approve By-Law 48-2017 authorizing the Mayor and Chief Administrative Officer / Clerk to sign a renewal Agreement with Upper Thames River Conservation Authority regarding Source Water Protection Services for the Town of St. Marys for a period of three years and four months ending on December 31, 2020.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

Mayor Strathdee provided an updated to Council regarding the upcoming loss of beds at Hillside Manor Long Term Care facility. The Local Health Integrated Network (LHIN) is required to host a public consultation regarding the disbursement of the long term care beds. The meeting will take place on June 20, 2017, 12:30pm, at the Mitchell Community Centre.

**10. NOTICES OF MOTION**

Nothing raised.

**11. BY-LAWS**

**11.1 By-Law 46-2017 Authorize an Agreement with Automotive Materials Stewardship**

**Resolution 2017-05-23-18**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT By-Law 46-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with Automotive Materials Stewardship be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.2 By-Law 47-2017 Authorize an Agreement with INOAC Interior Systems**

**Resolution 2017-05-23-19**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

THAT By-Law 47-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with INOAC Interior Systems be read a first,



second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.3 By-Law 48-2017 Authorize an Agreement with Upper Thames River Conservation Authority**

**Resolution 2017-05-23-20**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT By-Law 48-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with Upper Thames River Conservation Authority be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

**13. CLOSED SESSION**

None held.

**14. CONFIRMATORY BY-LAW**

**Resolution 2017-05-23-21**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

THAT By-Law 49-2017, being a by-law to confirm the proceedings of the May 23, 2017 regular Council meeting be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**15. ADJOURNMENT**

**Resolution 2017-05-23-22**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

That this regular meeting of Council adjourn at 7:35pm.

**CARRIED**

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Al Strathdee, Mayor

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Brent Kittmer, CAO / Clerk