

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, APRIL 25, 2017

Members Present:	M.Blackie M.Blosh R.Chowen T.Jackson S.Levin N.Manning	S.McCall-Hanlon A.Murray M.Ryan J.Salter G.Way B. Petrie
Regrets:	A.Hopkins T.Birch	H.McDermid
Solicitor:	G.Inglis	
Staff:	T.Annett C.Harrington J.Howley B.Mackie C.Saracino A.Shivas	M.Snowsall C.Tasker B.Verscheure M.Viglianti I.Wilcox K.Winfield

Regarding the recent passing of Board Member Anna Hopkins' husband, M.Viglianti informed the Board that a donation to the Brain Tumor Society of Canada was made in memory of Bill Hopkins, a condolence was left on the website, and a card will be circulated and sent to Anna.

1. Approval of Agenda

B.Petrie moved – G.Way seconded:-

“RESOLVED that the UTRCA Board of Directors
approve the agenda as posted on the Members' web-site.”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Confirmation of Payment as Required Through Statutory Obligations

The Chair inquired whether the Authority has met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

4. Minutes of the Previous Meeting
March 28, 2017

S.McCall-Hanlon moved – S.Levin seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated March 28, 2017 as posted on the Members’ web-site.”

CARRIED.

5. Business Arising from the Minutes
There was no business arising.

6. Business for Approval

(a) Request for Capital 2017 – deferred from March
(Report attached)

J.Howley contacted the EARTH Corporation as suggested at the March meeting. They recommended that project scoping and critical needs be identified before entering into any RFP process considering the potential size of this project.

S.Levin moved – B.Petrie seconded:-

“RESOLVED that the recommendation be amended to read ‘The Board of Directors approve the use of up to \$25,000 of the Capital Maintenance Reserve for the Campground Electrical Infrastructure Improvement project.’”

CARRIED.

S.Levin moved – A. Murray seconded:-

“RESOLVED that the Board of Directors approve the recommendations as amended.”

CARRIED.

(b) Request of Use of Capital Maintenance Reserve for Microscope
(Report attached)

The existing microscope will be kept as a spare. It was clarified that the Capital maintenance reserve was originally created for the upkeep and repairs to the old building, hence the name. It is now used as a general capital fund, but all requests must be brought to the Board for approval. This type of purchase is the intended use of this capital fund.

The cost of sending the benthic samples to an outside lab for analysis was discussed. There was a request for a tour of the Wet Lab when the Microscope arrives.

S.Levin moved – M.Ryan seconded:-

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

- (c) Appointment of Brent Verscheure as Officer Pursuant to Section 28 of the Conservation Authorities Act
(Report attached)

T.Annett introduced Brent Verscheure to the Board. Brent will assume the role of Regulations Officer beginning May 10th.

M.Ryan moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

7. Business for Information

- (a) Administration and Enforcement – Section 28
(Report attached)

S.Levin moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors accept the report as presented.”

CARRIED.

8. Closed Session – In Camera

There being a property matter to discuss,

T.Jackson moved – M.Ryan seconded:-

“RESOLVED that the Board of Directors adjourn to
Closed Session – In Camera.”

CARRIED.

Progress Reported

- (a) Property Matter Relating to Glengowan
(Report attached)

T.Jackson moved – S.Levin seconded:-

“RESOLVED that the Board of Directors approve the
recomendations as presented in the Closed Session report.”

CARRIED.

S.Levin moved – B.Petrie seconded:-

“RESOLVED that the UTRCA Board of Directors approve
the Closed Session minutes dated March 28, 2017 as posted on
the Members’ web-site.”

CARRIED.

9. April FYI

The attached report was presented to the members for their information.

10. Other Business

The Members were given the opportunity to participate in a voluntary and confidential Diversity Survey sent by the City of London.

There was a discussion around water safety in light of the high water levels and fast flowing water in the River.

The Chair thanked the Board members who have attended various UTRCA functions on behalf of the Board in the last few weeks.

I.Wilcox and M.Blackie attended the Conservation Ontario AGM. There was no new information regarding the Gilmore case or the Conservation Authorities Act review.

11. Adjournment

There being no further business the meeting was adjourned at 11:20am on a motion by B.Petrie.



Ian Wilcox
General Manager
Att.

M.Blackie, Authority Chair