

# Meeting Minutes

## St. Marys Museum Board

**Location:** St. Marys Museum

**Date:** Thursday, May 18, 2017

**Committee members in attendance:**

Brian Busby, Doug Fread, Chet Greason, Katherine Moffat. Regrets: Councilor Tony Winter and Krissy Nickle.

**Also in attendance:**

Amy Cubberley, Staff Liaison

### 1.0 Welcome and Call to Order

In the Chair, Chet Greason called the meeting to order at 6:22 p.m.

### 2.0 Declaration of Pecuniary Interest

The agenda had been circulated to members electronically. Following review, no member had a disclosure of pecuniary interest.

### 3.0 Correspondence

None

### 4.0 Approval of agenda

The Board requested that the agenda be amended to include Volunteer Recognition under 7c.

**Moved by:** Brian Busby

**Seconded by:** Doug Fread

That the Museum Board approve the agenda as amended.

CARRIED

### 5.0 Approval of minutes

The minutes of the April 13, 2017 meeting had been circulated electronically.

**Moved by:** Brian Busby

**Seconded by:** Katherine Moffat

That the Board approve the minutes of April 13, 2017 as presented.

CARRIED

### 6.0 Old Business

- a. Research Policy: Staff presented an updated copy of the Research Policy. The Board confirmed that all suggested changes had been made.

**Moved by:** Doug Fread

**Seconded by:** Katherine Moffat

That the Board approve the St. Marys Museum Research Policy as presented.

CARRIED

## **7.0 New Business**

- a. Museum Update: A written report of activities from April 2017 was presented to Board members. Staff highlighted the number of programs that took place in April.
- b. Summer Events: Staff gave an overview of the summer events scheduled for the St. Marys Museum. Scheduled events include the Victoria Day Tea Party on May 21, Sheep to Shawl on June 10, Canada Day on July 1, Heritage Festival on July 8, Roaring Twenties Garden Party on July 9, Melodies at the Museum every Wednesday in August, Doors Open on September 30.
- c. Volunteer Recognition: Staff presented correspondence regarding a volunteer recognition program through the Province of Ontario. While this particular program did not apply to any active museum volunteers, the Board agreed that it would be a good idea to nominate volunteers should any other recognition opportunities arise.

## **8.0 Next meeting**

Thursday, June 8, 2017 at 6:15pm

## **9.0 Adjournment**

**Moved by:** Katherine Moffatt  
That the Board adjourns this meeting.  
CARRIED

Chet Greason adjourned the meeting at 7:02 pm.

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Chet Greason, Vice-Chair St. Marys Museum Board