



MINUTES

Heritage Conservation District Advisory Committee

May 8, 2017

6:00 pm

Council Chambers, Town Hall

Members Present	Barb Tuer Dan Schneider Mike Bolton Stephen Habermehl
Council Present	Councillor Winter
Member Absent	Bill Galloway
Staff Present	Trisha McKibbin

1. CALL TO ORDER

Chair Barb Tuer called the meeting to order at 6:15 p.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Dan Schneider

Seconded By Stephen Habermehl

THAT the May 8, 2017 Heritage Conservation District Advisory Committee meeting agenda be accepted as amended.

CARRIED

4. DELEGATIONS

None

5. ACCEPTANCE OF MINUTES

5.1 April 10, 2017 Minutes

Moved By Stephen Habermehl

Seconded By Tony Winter

THAT the April 10, 2017 Minutes of the Heritage Conservation District Committee be approved.

CARRIED

5.2 April 21, 2017 Minutes

Moved By Dan Schneider

Seconded By Mike Bolton

THAT the April 21, 2017 Minutes of the Heritage Conservation District Committee be approved as amended.

CARRIED

6. BUSINESS ARISING FROM MINUTES

7. OTHER BUSINESS

7.1 182 Queen Street E - Sign Application

Moved By Dan Schneider

Seconded By Mike Bolton

THAT the St. Marys Heritage Conservation District Committee recommends the heritage permit application, as submitted, for 182 Queen Street East for the installation of a fascia sign containing a logo and channel letters reading "H&R Block" be approved.

CARRIED

7.2 134 Queen Street E - Sign Application

Meridian Credit Union proposes a new corner sign on the facades facing Queen and Wellington Streets, placed at fascia level and lit by a 16 inch overhanging strip of LED lights. The Committee reviewed the application, the Heritage Conservation District plan and assorted photographs when discussing and considering the application.

Moved By Dan Schneider

Seconded By Mike Bolton

THAT before further deliberating on the heritage permit application for 134 Queen Street East, the HCD Committee would like the applicant to consider the following concerns in relation to Section 4.6 and 4.7 of the Heritage Conservation District Plan (pg. 64).

1) Size and Design of Sign – The proposed sign is not appropriately located on, or in scale with the building. The Committee recommends that the sign be in either the current sign board or the original sign board, not both, and that consideration be given to modifying the design of the sign in keeping with the character of the buildings.

4.6 MAIN STREET COMMERCIAL WALLS

Signs And Awnings

- *Storefronts and signs should fit within, and not obscure the architectural framework, structural elements, or details of the building. They should relate in **scale, design, materials and colour** to the rest of the building. Signs should reinforce the shape and proportion of the façade and should not be seen as unrelated objects attached to it.*
- *Storefront signs should be restricted to the fascia above the display windows or in an equivalent position, usually below the storefront cornice.*
- *If original signboards are not currently being used, they should be downplayed and not clad in visually prominent materials such as sheet metal, vinyl or aluminum siding. (Heritage Conservation District Plan, pg. 64)*

2) Lighting – As the proposed lighting does not enhance or contribute to the architecture or character of the building the Committee recommends the use of lighting similar to the individual goose neck lighting that currently exists on the north façade of the building to the far west.

4.7 STREETSCAPE AND LANDSCAPE

Building And Site Lighting

- *Use lighting to accent architectural details, to accent building entrances, to accent signs, to illuminate sidewalks and to provide a safe and secure environment. (Heritage Conservation District Plan, pg. 68);*

THAT the applicant consider other sign and lighting installations located on heritage buildings that they could model their sign on;

THAT the Committee welcomes the opportunity for discussion with the Applicant on how these concerns could be addressed: and

THAT municipal grants, such as Façade Improvement and Heritage Grant, are available to assist in these recommendations.

CARRIED

7.3 104 Queen Street E - Sign Application

The applicant proposes replacing a recently installed back-lit box sign with an unlit fascia sign. The Committee reviewed the application, the Heritage Conservation District Plan and assorted photographs when discussing and considering this application.

Moved By Stephen Habermehl

Seconded By Dan Schneider

THAT before further deliberating on the heritage permit application for 104 Queen Street East, the HCD Committee would like the applicant to consider the following concerns in relation to Section 4.6 of the Heritage Conservation District Plan (pg. 64).

1) Scale and Design of Sign – The proposed sign is not appropriately scaled or designed to the building. The Committee recommends that appropriate scale and design could be achieved by reducing the size (dimensions) of the sign, reducing the size of the lettering on the sign, creating a decorative border around the lettering on the sign and/or modifying the stark contrast in colours on the sign.

4.6 MAIN STREET COMMERCIAL WALLS

Signs And Awnings

- *Storefronts and signs should fit within, and not obscure the architectural framework, structural elements, or details of the building. They should relate in **scale, design, materials and colour** to the rest of the building. Signs should reinforce the shape and proportion of the façade and should not be seen as unrelated objects attached to it.*
- *Storefront signs should be restricted to the fascia above the display windows or in an equivalent position, usually below the storefront cornice.*
- *If original signboards are not currently being used, they should be downplayed and not clad in visually prominent materials such as sheet metal, vinyl or aluminum siding. (Heritage Conservation District Plan, pg. 64)*

THAT the Committee welcomes the opportunity for discussion with the Applicant on how these concerns could be addressed; and

THAT the Committee also encourages the applicant to consider that municipal grants, such as Façade Improvement and Heritage Grant, are available to assist in the restoration of heritage features of the transom window.

CARRIED

8. UPCOMING MEETINGS

Monday, June 12, 2017 – 6:15p.m. St. Marys Museum

9. ADJOURNMENT

Moved By Stephen Habermehl

Seconded By Mike Bolton

THAT this meeting of the Heritage Conservation District Committee adjourn at 8:30p.m.

CARRIED

Barb Tuer, Chair

