



MINUTES

Heritage Conservation District Advisory Committee

May 29, 2017

6:15 pm

St. Marys Museum

177 Church Street South

Member Present Tony Winter

1. CALL TO ORDER

Chair Barb Tuer called the meeting to order at 6:15p.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared

3. AMENDMENTS AND APPROVAL OF AGENDA

THAT the May 29, 2017 Heritage Conservation District Committee meeting agenda be accepted as amended.

4. DELEGATIONS

None

5. ACCEPTANCE OF MINUTES

THAT the May 8, 2017 Minutes of the Heritage Conservation District Committee be approved as amended.

6. BUSINESS ARISING FROM MINUTES

Committee member Dan Schneider proposed a motion in relation to signage and the sign bylaw. The Committee discussed the current sign bylaw and the Heritage Conservation District Plan and how the two bylaws may potentially conflict. The Committee discussed

that a revision of the Sign Bylaw would better align the two bylaws and could remove any duplication of process and streamline procedures.

6.1 Cultural Heritage Conservation Workshop

Barb Tuer provided an overview of the Cultural Heritage Conservation Workshop hosted by the Ministry of Tourism, Culture and Sport on May 25 in the Town Hall Auditorium. Specifically highlighted was the importance of education, stories in relation to properties, and the number of properties designated since 2007.

6.2 Sign Bylaw

Committee member Dan Schneider began the discussion by highlighting that both the Sign Bylaw and the Heritage Conservation District Plan were passed by bylaw, with the Sign Bylaw being passed in 2005 and the HCD Plan in 2013. The HCD Plan provides Practices and Guidelines for signs and cross references the Sign Bylaw. The Committee discussed the opportunity to have an updated sign bylaw better align with the Heritage Conservation District Plan. It was further discussed how this could eliminate the duplications of procedures and streamline the sign application process.

THAT the HCD Advisory Committee recommend to Town Council that, with respect to the heritage impacts of signage:

THAT a review be undertaken of the St. Marys sign by-law to better align the provisions of the sign by-law with the policies and guidelines of the Heritage Conservation District plan;

THAT the review also examine how the procedural requirements of the sign by-law may be better co-ordinated and streamlined with those of the Heritage Conservation District Plan;

THAT the review also consider the need to develop detailed best practices materials and procedures to assist owners/tenants in meeting the sign by-law/HCD plan requirements; and

THAT review process include close consultation with Heritage St. Marys and the HCD Advisory Committee.

7. OTHER BUSINESS

7.1 48 Wellington Street South - Heritage Permit Application

THAT the St. Marys Heritage Conservation District Committee recommends the heritage permit application, as submitted, for 48 Wellington Street South be approved.

8. UPCOMING MEETINGS

8.1 Monday, June 12, 2017 6:15pm St. Marys Museum

9. ADJOURNMENT

THAT this meeting of the Heritage Conservation District Committee adjourn at 7:20p.m.

Barb Tuer, Chair