



**MINUTES**  
**Regular Council**

June 27, 2017  
6:00pm  
Council Chambers, Town Hall

Council Present: Mayor Strathdee  
Councillor Osborne  
Councillor Winter  
Councillor Pope  
Councillor Hainer  
Councillor Craigmile

Council Regrets: Councillor Van Galen

Staff Present: Brent Kittmer, CAO / Clerk  
Trisha McKibbin, Director of Corporate Services / Deputy Clerk  
Grant Brouwer, Director of Building and Development  
Jim Brown, Director of Finance / Treasurer  
Jed Kelly, Director of Public Works  
Stephanie Ische, Director of Community Services  
Lisa Lawrence, Human Resources Manager  
Stacey MacDonald, Early Learning Services Supervisor  
Jenna McCartney, Corporate Administrative Coordinator  
Mark Stone, MLS Planning Consultants

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00pm.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None declared.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2017-06-27-01**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT the June 27, 2017 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None presented.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 STAFF REPORT DEV 15-2017 Site Plan Agreement 201 James Street South**

Grant Brouwer spoke to DEV 15-2017 report and introduced the applicant, Adriano Paola. Mr. Brouwer and Mr. Paola responded to questions from Council.

**Resolution 2017-06-27-02**

**Moved By** Councillor Pope

**Seconded By** Councillor Hainer

THAT Council authorize a site plan agreement between the Town of St. Marys and Adriano Paola for Part of Block 13, Registered Plan 250, in the Town of St. Marys, and having a municipal address of 201 James Street South, St. Marys; and,

THAT By-Law 57-2017 authorizing the Mayor and the Clerk to sign a site plan agreement be approved.

**CARRIED**

**5.2 Planning Applications - Official Plan Amendment and Zoning By-law Amendment for 825 and 895 Queen Street East, St Marys**

**Resolution 2017-06-27-03**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT the June 27, 2017 regular Council meeting be adjourned at 6:10pm to hold a statutory public meeting as required under the Planning Act; and,

THAT a Public Meeting to consider planning applications for 825 and 895 Queen Street East, St. Marys be opened at 6:10pm.

**CARRIED**

Mayor Strathdee stated the following:

"The Public Meeting is being held in accordance with Sections 22 and 34 of the Planning Act, RSO 1990.

The purpose of the Public Meeting is to solicit the public's comments with respect to proposed Official Plan and Zoning By-law Amendments initiated by the owners of the two subject properties, which are located northwest of the intersection of Queen Street East and Road 120, at 825 and 895 Queen Street East, described as Part of Lot 17, Concession 19.

The subject properties are currently designated Highway Commercial according to the Town's Official Plan, with a Natural Hazards Constraint Area overlay over parts of the northern portions of each property. The subject properties are currently zoned Highway Commercial Zone (C3-H) according to the Town's Zoning By-law Z1-1997. The 'H' represents a holding provision that is applied to ensure that development takes a form compatible with adjacent land uses and that agreements are entered into following public site plan review.

The proposed Official Plan and Zoning By-law Amendments will not change the existing Official Plan land use designation or Zone that currently apply to the subject properties. The purpose and intent of the Official Plan and Zoning By-law Amendment Applications (and three related Consent to Sever Applications concurrently submitted to the Town's Committee of Adjustment) are to:

- add special policies to the Highway Commercial Official Plan designation to allow for the creation of two separate lots for each of two existing single detached residential uses
- add special provisions to the Highway Commercial Zone (C3-H) to permit the proposed residential lots and allow the existing residential uses to continue
- consolidate remaining lands into one lot

Tonight's meeting is the mandatory Public Meeting held under the Planning Act. Council may make a decision regarding this matter tonight or at some other meeting in the future. If you wish to be notified of Council's decision, please leave your name and address with our CAO/Clerk Brent Kittmer.

I will now ask Mr. Kittmer to advise how notice was given and read the responses received in reply to the notice."

Mr. Brent Kittmer stated "Notice was given by first class mail to all land owners within 120 metres (400 feet) of the subject properties, to those

agencies as prescribed by Regulation, and signs advertising tonight's meeting were posted on the properties.

In response to the circulation and posting of the notice the following correspondence was received:

1) The Upper Thames River Conservation Authority has no objection to the Applications."

Mayor Strathdee called upon Councillor Jim Craigmile to advise Council of the Planning Advisory Committee's recommendation with respect to the Applications.

Councillor Craigmile stated "The Planning Advisory Committee made the following recommendation to St. Marys Town Council at its June 5, 2017 meeting:

THAT the Planning Advisory Committee for the Separated Town of St. Marys recommends approval of Applications OP01-2017 and Z02-2017 from Margaret McMillan Baird and Bairds of Strathaven Inc. for an Official Plan Amendment and a Zoning By-law Amendment affecting Part of Lot 17, Concession 19, 825 and 895 Queen Street East, St. Marys and further that Council proceed immediately to a Public Meeting to be scheduled for June 27, 2017."

Mayor Strathdee called upon Mr. Hanly to explain the proposed Applications to the subject properties.

Dave Hanly addressed Council and provided a brief explanation of the Official Plan Amendment and the Zoning By-law Amendment applications.

Councillor Hainer asked staff if they are satisfied with the proposed access to the road.

Planner Mark Stone stated his satisfaction.

Mayor Strathdee asked that anyone in support of the application that wished to speak to step forward.

No comments from the public received.

Mayor Strathdee asked that anyone opposed to the application that wished to speak to step forward.

No comments from the public received.

Mayor Strathdee asked if there were any general comments related to the matter to step forward.

No comments from the public received.

Mayor Strathdee thanked those in attendance for their comments and stated that should Council proceed with the adoption of the Official Plan Amendment and the Zoning By-law Amendments, notice of passing will be provided as prescribed by the Planning Act and a 20-day appeal period to the Ontario Municipal Board applies.

**Resolution 2017-06-27-04**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT this public meeting be adjourned at 6:25pm.; and,

THAT the June 27, 2017 regular Council meeting reconvene at 6:25pm.

**CARRIED**

**5.3 Planning Application - Remove Holding Symbol for 201 James Street South, St Marys**

Mayor Strathdee stated "The Zoning By-law Amendment is being considered in accordance with Sections 34 and 36 of the Planning Act, RSO 1990.

The purpose of the Zoning By-law Amendment is to remove two Holding Zone symbols that currently apply to the property described as Part Block 13, Registered Plan No. 250 (201 James Street South). The property is currently zoned "R5-6-H-H". The first holding provision requires that the Owner enter into a site plan agreement with the Town prior to the construction of the fourplex dwelling. The second holding provision requires that the Owner enter into a revised site plan agreement with the Town and the existing single detached dwelling be removed prior to the construction of the sixplex dwelling.

The Owner has entered into a site plan agreement with the Town (as Item 5.1 of tonight's agenda) to facilitate Phases 1 and 2 of the proposed development and is now able to request Council to adopt a Zoning By-law Amendment to remove the "H" zone symbols. If the Zoning By-law Amendment is approved by Council, the zone classification will be

“Residential Zone Five (R5-6)” and will permit the use of the property for a fourplex building and sixplex building.

As the Town’s comprehensive Zoning By-law No. Z1-1997 previously established the development standards for the property (i.e., “R5-6” standards) the typical notice, public meeting and appeal processes do not apply to a By-law to remove holding symbols."

Brent Kittmer stated "As the Mayor stated, the owner may make an application to Council once the conditions of the “H” zone symbols are satisfied. In this situation, the owner has entered into a site plan agreement with the Town.

The typical 20-day Notice and circulation process do not apply when Council is considering the removal of a Holding symbol. Council only needs to give notice to the owner of its intention to pass the amending by-law. The Notice was sent by first class mail to the owner on June 19, 2017.

While this matter is being dealt within a meeting held in public, it is part of the regular Council meeting and not a “Public Meeting” under the Planning Act and as such, Council is not required to hear submissions in support of or in opposition to the request.

The appeal process is also different. Only the owner of the subject property may appeal Council’s decision and would do so if Council refuses to adopt the Zoning By-law Amendment. The neighbours or other persons do not have the right to appeal Council’s decision."

Mayor Strathdee asked Council if there were any questions. None were asked.

#### **5.4 Jakob Krausz for the Petition to Protect the Grand Trunk Trail from the extension of Wellington Street North**

Jakob Krausz addressed Council regarding the petition to “Protect the Grand Trunk Trail from the Extension of Wellington Street North”, and responded to questions from Council.

Mayor Strathdee and Council thanked Jakob for his presentation and confirmed that staff will be following up on this situation in the near future.

**Resolution 2017-06-27-05**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

THAT the Petition to Protect the Grand Trunk Trail from the Extension of Wellington Street North be received.

**CARRIED**

**5.5 Avon Maitland District School Board Trust - Lynette Geddes**

Ms. Geddes not in attendance at this time. Council agreed to proceed with the agenda and to consider the delegation from Ms. Geddes when she arrived.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - June 13, 2017**

Councillor Winter, in relation to item 5.1 from the June 13, 2017 minutes, sought clarification about the zoning opportunities for a property in the flood plain.

Brent Kittmer, Mark Stone, and Grant Brouwer presented their interpretation of the zoning by-law as it relates to properties within a flood plain.

**Resolution 2017-06-27-06**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

THAT the June 13, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.2 Strategic Priorities Committee - June 20, 2017**

Councillor Craigmile raised item 5.3 from the June 20, 2017 meeting regarding rates for the Before and After School Childcare Programs. Council agreed to defer this consideration to the Director of Community Service's monthly report.

**Resolution 2017-06-27-07**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

THAT the June 20, 2017 Strategic Priorities Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

## **5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

### **5.5 Avon Maitland District School Board Trust - Lynette Geddes**

Ms. Geddes arrived at 7:00 pm. Ms. Geddes introduced Dr. Lisa Walsh, Director of Education for the Avon Maitland District School Board, to Council.

Ms. Geddes offered replies to the questions presented in the agenda package.

Ms. Geddes stated that the likelihood of funding to add two rooms to Little Falls Public School is minimal due to its close proximity to South Perth. It is more likely for the School Board to review adjusting its boundary lines. Border changes are reported out in the Board's annual report in May of each year.

Ms. Geddes stated that the accommodation report was presented in May, and while the projections were included it still shows that Little Falls' enrollment is going to decline slightly. The speculation is that the proposed development within St. Marys will not take Little Falls Public School over capacity.

Ms. Geddes stated that border change is an administrative function that is based on the needs and capacities of the schools. The accommodation reviews have been finalized but unsure how the report will roll out.

Ms. Geddes stated that the areas current of concern are focused on Stratford and Perth East. The Board does not want to be moving kids every few years. It is looking for a longer time solution. The idea of a border adjustment is not as likely to solve the capacity issues at South Perth Centennial School.

The application for a border crossing is based on its own criteria review of an individual situation. There is no appeal process for a border crossing decision.

Councillor Craigmile identified that some residents have vocalized their concerns about purchasing homes in the Thamescrest area as their school could be changed in the near future based on border adjustments.



Ms. Geddes stated that staff prepare an accommodation report on an annual basis which is presented to the School Board Trustees in May

Ms. Geddes addressed the inquiry about administrative changes and cited that the transition of grade 7 and 8 students in the same building at the high school has been the first of its model in the district. There is currently a student movement to make all grades as one school under the same administration.

The recent review of the school bell start and end times was discussed. Ms. Janet Baird-Jackson, Superintendent of Corporate Services for Avon Maitland District School Board, stated the review was based on the 2015 Auditor General's report that required transportation integration into the school boards. The board felt that by adjusting the bell times it would create the necessary efficiencies that were being sought. It is not the school board's intent to disrupt its students with frequent changes and therefore stated that it is unlikely the school bell times will be adjusted in the near future.

Mayor Strathdee thanks Lynette Geddes and Dr. Lisa Walsh for their attendance at Council and for the informative discussion.

**Resolution 2017-06-27-08**

**Moved By** Councillor Hainer

**Seconded By** Councillor Osborne

THAT the Avon Maitland District School Board presentation by Trustee Lynette Geddes be received.

**CARRIED**

Council took a brief recess at 7:35pm.

Mayor Strathdee called the meeting back to order at 7:42pm.

**7. CORRESPONDENCE**

**7.1 Ontario Power Generation Nuclear re: Ensuring a Safe, Permanent Solution to Manage Nuclear Waste**

**Resolution 2017-06-27-09**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT the correspondence from the Ontario Power Generation Nuclear regarding Ensuring Safe, Permanent Solution to Manage Nuclear Waste be received.

**CARRIED**

**7.2 Heritage St. Marys re: Church Street Bridge Flowers**

Council inquired why a heritage permit was not applied for. Discussion ensued about staff's interpretation about decoration objects being placed around Town including planter boxes and flower pots. Based on this interpretation, staff did not seek a heritage permit.

Staff confirmed that structural supports have been added to the planter boxes as a precautionary measure.

**Resolution 2017-06-27-10**

**Moved By** Councillor Osborne

**Seconded By** Councillor Pope

THAT the correspondence from the Heritage St. Marys Committee regarding the placement of flowers along the Church Street Bridge be received.

**CARRIED**

**7.3 The College of Physicians and Surgeons of Ontario re: Outstanding Ontario Physician in Your Community**

**Resolution 2017-06-27-11**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT Council authorize a collaborative effort between staff and the hospital foundation to nominate the Happy Valley Medical Clinic for the 2018 Outstanding Ontario Physician in Your Community Award through College of Physicians and Surgeons of Ontario.

**CARRIED**

**7.4 Town of New Tecumseth re: Ontario Carbon Tax**

**Resolution 2017-06-27-12**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT the correspondence from the Town of New Tecumseth regarding the Ontario Carbon Tax be received.

**CARRIED**

**7.5 John Hensel re: Tree Management Policy**

**Resolution 2017-06-27-13**

**Moved By** Councillor Osborne

**Seconded By** Councillor Pope

THAT the correspondence from John Hensel regarding Tree Management Policy for the Town of St. Marys be received and referred to staff for the forthcoming report back on implementing a formal forestry and tree management policy for the Town.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Administration and Human Resources**

**8.1.1 CAO 26-2017 June Monthly Report (Administration & HR)**

Brent Kittmer and Lisa Lawrence spoke to CAO 26-2017 report and responded to questions from Council.

**Resolution 2017-06-27-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT CAO 26-2017 June Monthly Report (Administration and Human Resources) be received for information.

**CARRIED**

**8.2 Corporate Services**

**8.2.1 COR 27-2017 June Monthly Report (Corporate Services)**

Trisha McKibbin spoke to COR 27-2017 report and responded to questions from Council.

**Resolution 2017-06-27-15**

**Moved By** Councillor Pope

**Seconded By** Councillor Winter

THAT COR 28-2017 June Monthly Report (Corporate Services) be received for information.

**CARRIED**

### **8.3 Finance**

#### **8.3.1 FIN 14-2017 June Monthly Report (Finance Department)**

Jim Brown spoke to FIN 14-2017 report and responded to questions from Council.

##### **Resolution 2017-06-27-16**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

THAT FIN 14-2017 June Monthly Report (Finance Department) report be received for information.

**CARRIED**

### **8.4 Fire and Emergency Services**

#### **8.4.1 FD 09-2017 June Monthly Report (Emergency Services Department)**

Brent Kittmer, on behalf of Fire Chief Richard Anderson, spoke to FD 09-2017 report and responded to questions from Council.

##### **Resolution 2017-06-27-17**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT FD 09-2017 June Monthly Report (Emergency Services) be received for information.

**CARRIED**

### **8.5 Building and Development Services**

#### **8.5.1 DEV 13-2017 June Monthly Report (Building and Development)**

Grant Brouwer spoke to DEV 13-2017 report and responded to questions from Council.

##### **Resolution 2017-06-27-18**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

The DEV 13-2017 June Monthly Report (Building and Development) be received for information

**CARRIED**

**8.5.2 DEV 14-2017 Town of St. Marys Official Plan Review**

Grant Brouwer spoke to DEV 14-2017 report and responded to questions from Council.

**Resolution 2017-06-27-19**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT DEV 14-2017 Town of St. Marys Official Plan Review be received for information; and

THAT MLS Planning Consulting be retained to complete the Town's Official Plan review

**CARRIED**

**8.5.3 DEV 16-2017 Application for Removal of Holding Symbols 201 James Street South**

Grant Brouwer spoke to DEV 16-2017 report and responded to questions from Council.

**Resolution 2017-06-27-20**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT DEV 16-2017 Application for Removal of Holding Symbols for 201 James Street South report be received; and,

THAT Council enact Zoning By-law Z123-2017 to remove the Holding “-H” symbols from the property known as 201 James Street South.

**CARRIED**

**8.5.4 DEV 17-2017 Site Plan Agreement-304 James St S**

Grant Brouwer spoke to DEV 17-2017 report and responded to questions from Council.

Mr. Brouwer introduced the applicants, Mr. Pan Giammanco of Cascades St. Marys and Keith McKay of Hyde Construction, and invited the applicants to speak to the site plan agreement.

**Resolution 2017-06-27-21**

**Moved By** Councillor Winter

**Seconded By** Councillor Osborne

That Council authorize a Site Plan Agreement between the Town of St. Marys and Norampac Inc. for lands described as Part Lot 20 Concession 17 Blanshard as in R376600 save and except Part 1, 44R3343; Perth S, in the Town of St. Marys, and having the municipal address of 304 James Street South, St. Marys; and,

THAT By-Law 56-2017 authorizing the Mayor and the Clerk to sign a site plan agreement be approved.

**CARRIED**

**8.5.5 DEV 18-2017 Applications for Official Plan Amendment and Zoning By-law Amendment – 825 and 895 Queen Street East**

Grant Brouwer spoke to DEV 18-2017 and responded to questions from Council.

**Resolution 2017-06-27-22**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT DEV 18-2017 Applications for Official Plan Amendment and Zoning By-law Amendment - 825 and 895 Queen Street East be received;

THAT Council approve the Official Plan Amendment and Zoning By-law Amendment Applications for 825 and 895 Queen Street East on the basis that no significant concerns are raised by the public or members of Council at the statutory public meeting; and,

THAT Council approves By-law 54-17 to adopt Official Plan Amendment No. 32; and,

THAT Council approves Zoning By-law Z124-2017 for 825 and 895 Queen Street East.

**CARRIED**

**8.5.6 DEV 19-2017 Request for Sign By-Law Variance (Fire Department Digital Sign)**

Grant Brouwer spoke to DEV 19-2017 report and responded to questions from Council.

**Resolution 2017-06-27-23**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT DEV 19-2017 Request for Sign By-law Variance (Fire Department Digital Sign) report be received; and,

THAT Council approves a variance to the Town of St. Marys Sign By-Law for the Fire Department Digital Sign.

**CARRIED**

**8.6 Community Services**

**8.6.1 DCS 14-2017 June Monthly Report (Community Services)**

Stephanie Ische spoke to DCS 14-2017 report and responded to questions from Council.

Ms. Ische distributed a memo to Council that explained concerns brought forward to staff during the recent roll out of the before and after school program cost model.

**Resolution 2017-06-27-24**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Hainer

THAT DCS 14-2017 June Monthly Report (Community Services) be received for information.

**CARRIED**

**Resolution 2017-06-27-25**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Hainer

THAT Council direct Staff to review options for part time and part use rates for the Before and After School Programs, and report back at the July 25, 2017 Council meeting.

**CARRIED**

## **8.7 Public Works**

### **8.7.1 PW 36-2017 June Monthly Report (Public Works)**

Jed Kelly spoke to PW 36-2017 report and responded to questions from Council.

Councillor Osborne left the meeting at 9:15pm.

#### **Resolution 2017-06-27-26**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT PW 36-2017 June Monthly Report (Public Works) report be received for information

**CARRIED**

### **8.7.2 PW 35-2017 Carling Street Water Configuration**

Jed Kelly spoke to PW 35-2017 report and responded to questions from Council.

#### **Resolution 2017-06-27-27**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

THAT Report PW 35-2017 Carling Street Water Configuration be received for information; and,

THAT Council direct staff to pursue the necessary easement agreements to ensure access is maintained for operational and maintenance purposes; and,

THAT Council approve a budget variance estimated to be in the amount of \$ 7,500.00 for legal fees and survey work required to define and finalize the necessary easement agreement(s).

**CARRIED**

### **8.7.3 PW 33-2017 Award for Water Storage Engineering Services**

Jed Kelly spoke to PW 33-2017 report and responded to questions from Council.

#### **Resolution 2017-06-27-28**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer



THAT PW 33-2017 Award for Water Storage Engineering Services report be received; and,

THAT the procurement for Engineering Services be awarded to B.M. Ross and Associates Limited for the procured price of \$152,524.00, inclusive of all taxes; and,

THAT By-Law 55-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

**CARRIED**

**8.7.4 PW 32-2017 Solid Waste Disposal Needs Environmental Assessment**

Jed Kelly spoke to PW 32-2017 report and responded to questions from Council.

**Resolution 2017-06-27-29**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT PW 32-2017 Solid Waste Disposal Needs Environmental Assessment report be received for information; and,

THAT Council authorize the release of the draft Solid Waste Disposal Needs Environmental Assessment report for public, agency and interested party comment which identifies the preferred alternative as expansion of the existing landfill site.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

None presented.

**10. NOTICES OF MOTION**

**10.1 Councillor Pope re: Charging of Fees for Public Parking Areas**

Councillor Pope spoke to her proposed motion

**Resolution 2017-06-13-30**

**Moved By** Councillor Pope

**Seconded By** Councillor Hainer

THAT staff be directed to research and report on a draft by-law that would ban pay parking in all zones which encompass health, social, educational and other uses.

**CARRIED**

**11. BY-LAWS**

**11.1 By-Law 54-2017 Official Plan Amendment No. 32 for 825 and 895 Queen Street East**

**Resolution 2017-06-27-31**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Hainer

THAT By-Law 54-2017, being a by-law to amend the Official Plan of the Town of St. Marys for 825 and 895 Queen Street East be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.2 By-Law 55-2017 Authorize an Agreement with B.M. Ross and Associates Ltd.**

**Resolution 2017-06-27-32**

**Moved By** Councillor Pope

**Seconded By** Councillor Winter

THAT By-Law 55-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with B.M. Ross and Associates Ltd. be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.3 By-Law 56-2017 Authorize a Sign Plan Agreement with Norampac Inc**

**Resolution 2017-06-27-33**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT By-Law 56-2017, being a by-law to authorize the Mayor and the Clerk to sign a site plan agreement with Norampac Inc. be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.4 By-Law 57-2017 Authorize a Site Plan Agreement with Adriano Paolo**

**Resolution 2017-06-27-34**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT By-Law 57-2017, being a by-law to authorize the Mayor and the Clerk to sign a site plan agreement with Adriano Paolo be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.5 Z123-2017 Remove Holding Symbol for 201 James Street South**

**Resolution 2017-06-27-35**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

THAT By-Law Z123-2017, being a by-law to remove the holding symbol affect lands located on Part of Block 13, Registered Plan No. 250, 201 James Street South, be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.6 Z124-2017 Zoning Amendment for 825 and 895 Queen Street East**

**Resolution 2017-06-27-36**

**Moved By** Councillor Winter

**Seconded By** Councillor Pope

THAT By-Law Z124-2017, being a by-law to amend the zoning for Part of Lot 17, Concession 19, 825 and 895 Queen Street East, be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Councillor Hainer left the meeting at 9:34pm.

Council took a brief recess at 9:34pm.

Mayor Strathdee called the meeting back to order at 9:39pm.

**13. CLOSED SESSION**

**Resolution 2017-06-27-37**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT Council move into a session that is closed to the public at 9:40pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, and Section 239(2)(d) labour relations or employee negotiations.

**CARRIED**

**14. RISE AND REPORT**

**Resolution 2017-06-27-38**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT Council rise from a closed session at 10:05pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held. A matter was considered dealing with employee relations. Council will now consider a resolution in regards to that matter.

**Resolution 2017-06-27-39**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT Council approves the reallocation of \$3,560.95 from the 2017 Library payroll budget to the 2017 Adult Learning program payroll budget.

**CARRIED**

**15. CONFIRMATORY BY-LAW**

**Resolution 2017-06-27-40**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT By-Law 58-2017, being a by-law to confirm the proceedings of the June 27, 2017 regular Council meeting be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. ADJOURNMENT**

**Resolution 2017-06-27-41**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT this regular meeting of Council adjourn at 10:06pm.

**CARRIED**

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Al Strathdee, Mayor

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Brent Kittmer, CAO / Clerk