

MONTHLY REPORT

To:	Mayor Stratthdee and Members of Council
From:	Public Works
Date of Meeting:	25 July 2017
Subject:	PW 38-2017 July Monthly Report (Public Works)

RECOMMENDATION

THAT PW 38-2017 July Monthly Report (Public Works) be received as information.

DEPARTMENTAL HIGHLIGHTS

- **Water, Waste water Storm water (Environmental Services)**
 - Awarded Design / Engineering Services for Reservoir - Commenced
 - Backflow Prevention Program reminders
 - MOECC Drinking Water Inspection – On-Site portion completed
 - Easement investigations – Carling Street
 - Preparing for upcoming MOECC inspection of WWTP – date to be determined
 - Completed Engineering review of WWTP to assist in developing long term capital requirements
 - Industrial Waste Surcharge Program Review: Ongoing
 - Draft update undergoing internal review
- **Solid Waste Collection, Management & Landfill**
 - 1 Dust complaint – 0 Odor complaints
 - Investigating Dust control options
 - Finalize Landfill EA – Draft Report released for public comment
 - Develop Landfill ECA Application for additional interim capacity
 - Hauled cover to landfill from MOC waste fill pile
 - Complete compost pile turning
 - Curbside yard waste collection program ongoing
 - Landfill hours extended for town wide garage sale
 - Pilot project to see if illegal dumping issues reduced
- **Cemetery**
 - 11 Interments, June 15th to July 15th (5-cremations, 6 traditional burials)
 - Tombstone & General repairs,
 - Organization of office records to be archived
 - Ongoing digitization of burial records on Keystone.
- **General Public Works Operations – Roads, Sidewalks**
 - Sod repairs completed
 - Second round of tall grass cutting ongoing
 - Turf maintenance of South vale SWM Pond
 - Brush removals pending
 - Pavement marking completed

- Centre yellow completed by County with Laser guided paint system
- Sign Reflectivity tender closed
 - Internal development of inventory management with database tracking
- Prepared council report Re: alternative asphalt surface treatments
- Traffic Calming and Study initiative
 - Received 1 of 2 upgrades to existing radar warning sign inventory
 - Specifications suitable for long duration deployment for data collection
- Concrete & asphalt repairs ongoing
- Provided excavation services for OCWA water system repairs
 - Carling St. valve and blow off repair
 - 347 Queen St. East water service repair
- PED Crossing operation downtown
 - Semi activation mostly completed, still have issues with Water St. & Queen St. auto recall
- Sass property – Cleaned up construction waste & removed tall grass

Parks, Trails & Tree Management

- Ongoing garbage pickup in down town core, parks and trail
- Assisted with Canada Day and Heritage Festival setups
- Ongoing watering to restore Cadzow park turf conditions post construction
- Trail Tree trimming with internal resources
- Town hall gateway landscape feature
 - Performed landscaping installation of plant material
 - Assisted with feature installation
- Dog bag dispensers
 - Continuing to fill dispensers monthly with veterinary purchasing donated bags
 - Leash bag dispensers provided with dog license purchase - pilot project ongoing
 - Locally source dispensers and bags
 - Media communications being developed.
- Glass St. park sod repair completed
- Development of Sparling Bush Management Public Information material ongoing
 - Scheduled Rotary club meeting outreach scheduled for Sept 2017

• Engineering, Asset Management & Capital Projects

- Queen Street East Widening - Complete
- Ardmore/Westover St – Westover Place construction - Ongoing
 - Curb & Asphalt installation mid – July 2017
 - Road to open when base course asphalt placed on Ardmore Ave,
 - Loop trail detour to remain in effect due to lack of sidewalks and pending truck traffic
- Warner St & Jones St. - Ongoing
 - Start date July 3rd
 - On schedule at time of report
- Emily Street Reconstruction - Ongoing
 - Project on schedule
 - Project timeline sequence modified,
 - Allows for section north of Glass St. extension to be completed within summer months
 - Asphalt and Curb to placed continuously for whole length of construction
 - Projected completion date mid to late - Sept , 2017

- Glass St. Extension
 - Additional drainage working well
 - Staff to monitor surface condition & dust, additional grading and dust application to be done as required for remainder of summer months
- Wellington Street Bridge - Ongoing
 - Start date June 26. Wellington Street will be closed June 26 – late November
- Town Hall Landscape Gateway Feature - Ongoing
 - Capping material for planter box installation pending delivery
- Asphalt Mill and Pave tender – Ongoing
 - Tender under development be released in July
 - Projected council award Aug, 2017.
- Pickup truck tender - Completed
 - Received & Configured for town use
- T30 Replacement Truck - completed
 - Asphalt edger box received & fitted
 - Training pending
- J10 Cemetery JCB Backhoe refurbishment - Ongoing
Delivery early August

OUTSTANDING ISSUES AND PROJECT LIST

- **General Public Works Operations – Roads, Sidewalks**
 - Offline GPS logging systems,
 - Research into affordable alternatives to existing paper based logging
 - 2017 Sidewalk inspection
 - Pending - August start

SPENDING AND VARIANCE ANALYSIS

- **Street lighting**
 - Expected variance street light repair , materials & supplies
 - Several Existing decorative poles and fixtures require replacement & repair
 - 3 Poles with structural issues replaced in June – July 2017
 - Several special order OEM globe replacements required.
 - Decorative pole condition assessment to be completed

REVIEWED BY

Recommended by the Department



Jed Kelly
Director of Public Works

Recommended by the CAO



Brent Kittmer
CAO / Clerk