



Minutes of a Regular Meeting of the St. Marys Public Library Board

Meeting Location: St. Marys Public Library

Meeting Date: April 26, 2017

Meeting Time: 6:30pm

Meeting Attendance:

Present: Chair C. Atlin, L. Hodgins, J. Mustard, B. Osborne, R. Quinton, A. Strathdee, B. Tuer, M. Zurbrigg

Staff Present: B. Kittmer, R. Webb

Regrets: T. Winter

1. Call to order

Meeting was called to order at 6:31pm by Board Chair C. Atlin.

2. Approval of the agenda

Motion:

That the April 26, 2017 regular meeting of the St. Marys Public Library Board agenda be approved as presented.

Moved by: R. Quinton

Seconded by: J. Mustard

Result: Carried

3. Declarations of pecuniary interest

None Declared.

4. Welcome guests or delegations

None Present.

5. Consent agenda

Motion:

That Consent Agenda items 5.1 to 5.4. inclusive be adopted by the Board. With item 5.2 raised for discussion.

Moved by: J. Mustard

Seconded by: R. Quinton

Result: Carried

5.1. Minutes of the March 20, 2017 Regular Library Board meeting

Motion:

That the minutes of the March 20, 2017 Regular Library Board Meeting be approved.

5.2. Library Report

Motion:



The Library Report be received.

A comment was made regarding water making entry into the basement and that it should be noted as an item for the Space and Service Needs Committee to follow up on.

5.3. Financial report

Motion:

That the Financial report be approved.

5.4. Library Statistics

Motion:

That the Financial report be approved.

6. Discussion items

6.1. Adult Learning

Motion:

That the St. Marys Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4) "personal matters about an identifiable individual."

Moved by: B Tuer

Seconded by: L. Hodgins

Result:

Motion:

That the St. Marys Public Library Board move out of a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4) "personal matters about an identifiable individual."

Moved by: L. Hodgins

Seconded by: J. Mustard

Result: Carried

6.2. Library CEO Transition update

Library Board Chair C. Atlin updated members of the Board on the status of the CEO hiring process.

6.3. Library Board Committee vacancies

Library Board Chair C. Atlin informed members of the Board that there are vacancies on the Adult Learning and Personnel Committees. These vacancies are not required to be filled as the committees both maintain the minimum number of two members. The vacancies will be revisited if necessary.

6.4. Closed Session Meeting Procedure



Interim Library CEO B. Kittmer offered to share documents with the Board pertaining to the closed session procedure used by Town Council so that they may be considered and, or borrowed from for the Library Board's meeting procedure.

7. Friends of the Library report

J. Mustard, R. Quinton

Board member R. Quinton informed members of the Board that the Spring book sale that recently took place was very successful. The Friends of the Library are looking forward to hosting a Newcomers' Coffee Hour as a way to welcome new residents of St. Marys and to the Dinner Theatre Package event coming up in partnership with Community Players.

8. Round table discussion

Board member J. Mustard requested that the Policy Manual be added to the "Outstanding Tasks" list on the CEO Transition Plan.

9. Adjournment

Motion:

That the April 26, 2017 regular meeting of the St. Marys Library Board be adjourned at 8:11pm.

Moved by: M. Zurbrigg

Result: Carried