

## PERTH DISTRICT HEALTH UNIT BOARD

May 17, 2017

The Board of Health of the Perth District Health Unit met on the above date at 9:33 am at the Perth District Health Unit, Multipurpose Room.

Members present: Teresa Barresi; Helen Dowd; Anna Michener; Kathy Vassilakos; and Bob Wilhelm.

Member regrets: Bonnie Henderson; Marilyn Ohler; Bill Osborne; and Mert Schneider

Staff present: Dr. Miriam Klassen, Medical Officer of Health; Julie Pauli, Business Administrator; Tracy Allan-Koester, Director of Community Health; Donna Taylor, Director of Health Protection and Irene Louwagie (Recorder)

Teresa Barresi, Chair presiding.

### **Agenda Approval**

Moved by: Kathy Vassilakos

Seconded by: Bob Wilhelm

**That the agenda for today's meeting be adopted as amended.  
Carried.**

### **Pecuniary Interest**

There were no disclosures of pecuniary interest.

### **Adoption of Minutes**

Moved by: Helen Dowd

Seconded by: Anna Michener

**That the minutes of the previous meeting dated April 19, 2017 be adopted as presented.  
Carried.**

### **Closed Meeting**

Moved by: Bob Wilhelm

Seconded by: Helen Dowd

**That we go into Closed Meeting at 9:34 am to discuss labour relations.  
Carried.**

The Board reconvened in open meeting at 10:00 am.

Moved by: Helen Dowd

Seconded by: Bob Wilhelm

**The Board gave direction to the Amalgamation Steering Group regarding next steps in follow-up to the final report on amalgamation as presented by Lough-Barnes.  
Carried.**

### **Business Arising**

#### **a. Amalgamation Steering Group Update**

Dr. Miriam Klassen, Medical Officer of Health updated members on the work of the Amalgamation Steering Group.

**New Business**

- a. Board Policy 2-100 Smoke-Free/Vape-Free
- b. Board Policy 2-120 Accessible Customer Service
- c. Board Policy 2-125 Accommodation for Employees with Disabilities
- d. Board Procedure 2-126 Accommodation for Employees with Disabilities
- e. Board Policy 2-150 Physical Activity and Sedentary Behaviour

Moved by: Kathy Vassilakos  
Seconded by: Helen Dowd

**That the Board approve the following Board Policies and Procedures:  
Board Policy 2-100 Smoke-Free/Vape-Free as amended  
Board Policy 2-120 Accessible Customer Service as presented  
Board Policy 2-125 Accommodation for Employees with Disabilities as presented  
Board Procedure 2-126 Accommodation for Employees with Disabilities as presented  
Board Policy 2-150 Physical Activity and Sedentary Behaviour as presented  
Carried.**

- f. alPHa Resolutions for Consideration at June 2017 Annual General Meeting  
Members reviewed the draft resolutions for consideration at the June 2016 Conference.

Moved by: Kathy Vassilakos  
Seconded by: Helen Dowd

**That the Board support draft resolution A17-1, A17-2; A17-3; A17-5 and A17-6 for consideration at the June 2017 alPHa conference and gave direction to staff on draft resolution A17-4. Carried.**

- g. Staff Report – Problem Gambling  
Tracy Allan-Koester, Director of Community Health, presented a written Staff Report on “Problem Gambling”.

Moved by: Anna Michener  
Seconded by: Bob Wilhelm

**That the Board receive the report and direct staff to promote as appropriate and share the Staff Report with local School Boards. Carried.**

**Business Administrator Report**

- a. Account Transactions – April 2017  
Julie Pauli, Business Administrator presented the accounts for the period ending April 2017.

Moved by: Kathy Vassilakos  
Seconded by: Bob Wilhelm

**That the accounts totaling \$769,399.91 for April 2017 be adopted as presented. Carried.**

- b. Financial Report – April 30, 2017

Moved by: Helen Dowd  
Seconded by: Anna Michener

**That the Financial Report for April 30, 2017 be adopted as presented. Carried.**

## c. 2016 MOHLTC Settlement

Julie Pauli, Business Administrator presented the 2016 MOHLTC Settlement.

Moved by: Helen Dowd  
Seconded by: Kathy Vassilakos

**That the Board Chair and Medical Officer of Health be authorized to sign the 2016 MOHLTC Settlement form. Carried.**

## d. PPNP and HBHC 2016 Settlements

Julie Pauli, Business Administrator updated members on the 2016 PPNP and HBHC settlements.

Moved by: Bob Wilhelm  
Seconded by: Anna Michener

**That the Board reviewed and accepted the PPNP and HBHC 2016 Settlements for information purposes. Carried.**

## e. Storage Shed

Julie Pauli, Business Administrator updated members on the funding for the storage shed.

Moved by: Bob Wilhelm  
Seconded by: Anna Michener

**That the Board authorize the Business Administrator to purchase a storage shed prior to receiving funding notification from the Ministry. Carried.**

Anna Michener left at 10:35 am.

**MOH Report**

Dr. Miriam Klassen, Medical Officer of Health presented a written report for May 17, 2017 which included advocating for public health; preparing for possible health system changes; continuing to strengthen focus on social determinants of health and health equity and staff updates. This report will be brought back to the next meeting for approval.

**Correspondence**

Correspondence items will be brought back to the next meeting for approval.

- a. 2017 alPHa Annual Conference
- b. Peterborough re Low-Income Dental Program for Adults and Seniors
- c. PDHU re Public Health Programs and Services Consultation
- d. Simcoe Muskoka re Federal Opioid Strategy
- e. Simcoe Muskoka re Provincial Opioid Strategy
- f. PDHU re Children's Marketing Restrictions
- g. alPHa re alPHa Summary 2017 Budget
- h. Porcupine re OPHS Modernization and Low-Income Dental Program
- i. Sudbury & District re Regulations to Restrict the Sale of Caffeinated Energy Drinks to Children and Youth
- j. Peterborough re Tobacco Endgame
- k. Grey Bruce re Personal Service Settings
- l. Peterborough re Sugary Drinks
- m. Wellington-Dufferin-Guelph re HPV Immunization

- n. Wellington-Dufferin-Guelph re Provincial Alcohol Strategy
- o. Northwestern re Alcohol in Our Communities: A Report on Alcohol Use in Northwestern Ontario
- p. Wellington-Dufferin-Guelph re Fluoride Varnish Programs
- q. Wellington-Dufferin-Guelph re HBHC Program Targets and Funding

**Next Meeting**

The next regular meeting of the Perth District Health Unit Board will be held on Wednesday, June 21, 2017 at 9:30 am. Staff will schedule the meeting at an alternate location other than the Perth District Health Unit.

**Adjournment**

Meeting adjourned at 10:35 am due to quorum.

**Public Announcements**

- “Pure Country” in Milverton on May 27, 2017 (Helen Dowd)
- “Rodeo Dance” in Milverton in June 2017 (Helen Dowd)
- “Thirteen Ways to Kill Your Community” presented by Doug Griffiths in Mitchell on May 16, 2017 (Bob Wilhelm)

**Education Session**

The Education Session “Sugar Sweetened Beverages” will be deferred until September 2017. Helen Dowd will present an Education Session at the June 21, 2017 Board meeting entitled “Thirteen Ways to Kill Your Community”.

Respectfully submitted,

Teresa Barresi, Chair