



Senior Services Board Meeting Minutes

Date: June 20, 2017

Time: 1:00 pm

Board members present

Isa Rabbets, Joyce Vivian, Jenny Mikita, Jane Cousineau, Jim Craigmile, Don Vanstone, Donna Kurchak

Regrets

Rick Lyons, Owen O'Brien, Donna Simmons

1. Welcome & Introduction of Committee Members

Welcome and called to Order at 1:00 pm by Isa Rabbets, Chair

2. Approval of Agenda

Motion to approve: Don Vanstone

Seconded by: Joyce Vivian

3. Disclosure of Interest

None

4. Approval of March Minutes

Motion to approve: Jane Cousineau

Seconded by: Jim Craigmile

5. Business Arising from the Minutes

5.1 New Ideas/Program Feedback/Suggestions- Nothing to report

5.2 Provincial Funding Update: The LHIN is working diligently on the process involved with transferring CCAC's to the LHINs.

5.3 New Horizon's Update - Nothing to update regarding the East entrance renovation.

5.4 Meals on Wheels Increase - Council approved the rate increase effective July 1st for the Hot Meals on Wheels program.

6. New Business

6.1 Program Report: See attached program report for details on upcoming programs.

6.2 Senior Services Advisory Board Terms of Reference. - The overall feedback received was that the terms adequately cover the needs of the current committee. The group noted that a definition of an older adult may be helpful.

It was also discussed that exploring the option of having staggered terms might assist the committee in retaining a good knowledge base when there is turn over on the committee due to a Council change. Jenny will follow up with the Clerk's office to discuss the possibility of making changes.

6.3 Community Dining Policies- Staff are currently working on strengthening the community dining processes to ensure that the department is not covering the cost associated with



no shows. Deadlines for sign up for many of these programs have been implemented to assist staff to plan accordingly. Menus will be planned and priced accordingly to ensure that all cost are being recovered and the price of the meal does not jeopardize the quality that is provided.

6.4 Frozen Meal Price Increase – Staff will be presenting Council with a recommendation to increase the fees associated with the Frozen Meal programs. Due to a mechanical failure with the freezer in the early Spring, staff have been exploring options to operate the program more efficiently. During this review, staff became aware that the current fees require an increase to ensure that raw food costs are recovered.

6.5 Summer Events- In the past the Senior Services Advisory board has operated as a food vendor at the Heritage Festival and the Car Show. To date, there are a number of food vendors booked for the Heritage Festival. The group discussed that if food vendors were needed at the Car Show, the group would put on a BBQ. Jenny will email the group in July to see if there is enough interest in participating.

6.6 Senior Games 2018 Euchre and Banquet.- The group discussed the request and suggested that staff get a quote for what they are looking for the Friendship Centre to host. The group determined that the Friendship Centre cannot lose money to host District 29's event.

7. Other Business

8. Liaison Reports

8.1 Travel Club – Nothing to report.

8.2 Catering – Nothing to report.

8.3 Fundraising Committee – Nothing to report.

8.4 Council Update- Councilor Craigmile updated the group on various projects throughout the Town.

9. Next Meeting – September 19, 2017 3:30 p.m.

10. Adjournment