

# MONTHLY REPORT

<b>To:</b>	<b>Mayor Strathdee and Members of Council</b>
<b>From:</b>	<b>Public Works</b>
<b>Date of Meeting:</b>	<b>26 September 2017</b>
<b>Subject:</b>	<b>PW 50-2017 September Monthly Report (Public Works)</b>

## RECOMMENDATION

THAT PW 50-2017 September Monthly Report (Public Works) be received for information.

## DEPARTMENTAL HIGHLIGHTS

- **Water, Waste water, Storm water (Environmental Services)**
  - Backflow Prevention Program reminders – Ongoing
    - Increased response rate regarding the completion of inspection reports.
  - Well 3 has been removed from service
    - Inspection and maintenance - Ongoing
  - Preliminary design for Reservoir has been received with comments provided.
    - Electrical and mechanical design by engineer is ongoing
  - Water main Easement – Carling Street – Ongoing
  - Waste Water Bio solids loading pump installation – Ongoing
    - Expected In-service mid-Sept
    - Expected reduction in loading times
      - Reduction in loading times will reduce contract penalties and total volumes hauled
- **Solid Waste Collection, Management & Landfill**
  - 0 Dust complaint – 0 Odor complaints
  - Curbside yard waste collection program – Ongoing
    - Initial positive program feedback
  - Leaf and Yard Waste Pickup tender for 2018-2021 under development
    - Replica of 2017 program 28 pickups, bi-weekly
  - Landfill Wood Grinding Tender closed September 19
    - For the purpose of providing winter cover
    - Total costs anticipated to be lower than previous years
  - Hauled cover and yard waste to landfill from MOC piles
  - Investigating 2018 dust control options for access road
- **Cemetery**
  - 5 Internments, August 11<sup>th</sup> to September 11th (4-cremations, 1- traditional burial)
  - Two internment rights sold
  - Hedge trimming – completed
  - Stone Leveling and Grave top off pending return of JCB from refurbishment – Ongoing
  - Asphalt milling material to be stocked piled at cemetery
    - To be used for 2018 cemetery lane repairs

- Digitization of burial records on Keystone – Ongoing
- **General Public Works Operations – Roads, Sidewalks**
  - Sign Reflectivity Testing – Ongoing
  - Road asphalt hot patching- Ongoing
    - T30 Plow Truck asphalt application in use
  - Roll out of Municipal 511 road closure system
    - Staff training – Ongoing
    - Internal procedures being developed
  - Excavation and Sanitary flushing services for OCWA water system repairs – Completed
  - Reviewed Winter light program delivery – Ongoing
    - Improving program delivery knowledge transfer from existing seasonal staff
    - Utilization of Public Works operators to tighten setup timelines
  - Fall crosswalk Line Painting Pending
  - Fall Sanitary flushing program – Ongoing
  - 2017 Sidewalk inspection - Completed
- **Parks, Trails & Tree Management**
  - Assist with various events delivery of picnic tables and garbage receptacles, including the Teddy Bear Picnic and Evan's Touch the Truck
  - Fall stump grinding tender under development
  - Fall tree planting program under development
  - Development of Sparling Bush Management – Ongoing
    - Public information material under developed
    - Dates being considered for Open House with residents
    - Existing sign to be removed, new signage in partnership with Rotary Club
- **Engineering, Asset Management & Capital Projects**
  - Ardmore/Westover St. – Westover Place construction – Ongoing
    - Electrical pending approval, road opened
    - Stage one works accepted
    - Loop trail detour to remain in effect due to lack of sidewalks and pending truck traffic
  - Warner St. & Jones St. – Ongoing
    - Underground infrastructure completed
    - Road base preparation week of Sept 11th
    - Anticipated project completion late Sept 2017
  - Emily St. Reconstruction – Ongoing
    - Final road base completed week of Sept 4th
    - Curb completed & Asphalt installation week of Sept 18th
    - Anticipated project completion late Sept 2017
  - Wellington Street Bridge – Ongoing
    - Concrete pier and South abutment completed
    - North abutment - Ongoing
    - Anticipated project completion late Nov 2017
  - Flood Wall Repairs – Ongoing
    - Successful in WECl and NDMP funding applications
    - UTRCA project lead
      - Design in 2017 - Construction 2018/2019
  - Development of Millrace Operation Manual – Ongoing
    - Draft being developed by internal staff to be accepted by UTRCA
  - JCB Backhoe refurb – Ongoing
    - Anticipated delivery September 18th

- **Community Outreach**
  - Public Works Operator and equipment represented at Evan's Touch the Truck
  - Painting of washable maple tree leaves along Terry Fox Run route
    - Paint to dissolve within 30 days
  - Assist with Planning of TD Tree days event
    - Utilizing tree planting program to further naturalize buffer area North East side of trail at Emily St. overpass
  - Sparling Bush report / presentation with Rotary Club schedule for September 18th, 2017

## **OUTSTANDING ISSUES AND PROJECT LIST**

- All PW Depts.
  - 2018 Operating and Capital budget development

## **SPENDING AND VARIANCE ANALYSIS**


- **Parks, Trails & Tree Management**
  - Contracted Forestry budget depleted during Quadrant pruning
  - Report to Council Sept 12, 2017
- **Water, Waste water, Storm water (Environmental Services)**
  - Well #3 Inspection and maintenance
    - Some replacement components required , expected project overage 15K
    - YTD budget sufficient to cover majority of overage.

## **REVIEWED BY**

Recommended by the Department

  
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 Jed Kelly  
 Director of Public Works

Recommended by the CAO

  
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 Brent Kittmer  
 CAO / Clerk