



# PROCUREMENT AWARD

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| <b>To:</b>              | Mayor Stratthdee and Members of Council  |
| <b>Prepared by:</b>     | Jeff Wolfe, Asset Management and Engineer Specialist   |
| <b>Date of Meeting:</b> | 26 September 2017  |
| <b>Subject:</b>         | <b>PW 52-2017 AWARD OF RFP-PW-18-2017 for Engineering Services for the Road Reconstruction of Wellington St. South</b> |

## PROJECT DETAILS

The Town of St. Marys is seeking to award engineering services for the design and subsequent contract administration for the design phase of the road reconstruction of Wellington Street, South of the bridge to Park St.. Due to significant deterioration of both the asphalt and road base the department recommends expanding the project to include Wellington Street North of Queen Street to the bridge. Addressing this section of Wellington St. as a single project within one year should reduce construction related stresses on Downtown businesses and foster an economy of scale procurement process. The scope of design is comprised of several key project goals:

First, the engineering firm will prepare a plan to reconstruct 600m of the two-lane asphalt roadway inclusive of sidewalks, sub-drain, concrete curbs, and gutters from the Wellington St. bridge to Park St.. Commercial entrances are to be designed from the sidewalk to be barrier free. Furthermore, the boulevards from the Wellington St. Bridge to Jones Street will mimic the boulevard design on downtown Queen St.

Secondly, the proposed area currently has insufficient storm water drainage, the engineer will investigate the use of Low Impact Development Stormwater (LIDS) as a component of storm water management in the area between Jones St. and Park St. The engineer will present a Design Report considering options related to storm water management.

Finally, the project scope includes design engineering for upsizing 100m of the Watermain from Queen Street East to Wellington St. Bridge to increase system redundancy. Additionally, approximately 40 copper water serviced properties within the construction area will be replaced with Muncipex as part of the reconstruction activities.

## RECOMMENDATION

THAT PW 52-2017 Award of RFP-18-2017 for Engineering Services for the Reconstruction of Wellington St. South be received; and,

THAT the procurement for Engineering Services for the Road Reconstruction of Wellington St. South be awarded to B.M. Ross and Associates Limited for the procured price of \$48, 025.00, inclusive of all taxes and contingencies; and,

THAT By-Law 82-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

## PROCUREMENT SUMMARY

A procurement document was administered for the above noted project. The following is a summary of the procurement results, as well as a recommendation for a successful proponent:

| Procurement Information                                | Details and Results           |
|--|-------------------------------|
| Tender Closing Date:                                   | Tuesday, September 12, 2017   |
| Number of Bids Received:                               | Six (6)                       |
| Successful Proponent:                                  | B.M. Ross and Associates Ltd. |
| Approved Project Budget:                               | \$49,000.00                   |
| Cost Result – Successful Bid (Inclusive of HST):       | \$48,025.00                   |
| Cost Result – Successful Bid (Inc. Net of HST rebate): | \$43,147.98                   |
| Project Over-budget                                    | Not Applicable                |

The procurement document submitted by B.M. Ross and Associates Limited was found to be complete, contractually acceptable, and ultimately provided the best value for the municipality. As such, staff recommends award of the project to B.M Ross and Associates Ltd.

## FINANCIAL IMPLICATIONS

The funding sources for the above noted project are as follows:

|               |                 |
|---------------|-----------------|
| Road Reserve  | \$37,000        |
| Water Reserve | \$12,000        |
| Total         | <b>\$49,000</b> |

The Town wishes to have all engineering design services completed no later than February 28, 2018 in order to have the project shovel ready if construction funding becomes available. Failing external grant funding the project would be scheduled for construction tender release February 1, 2019.

## STRATEGIC PLAN

- ☐ Not applicable to this report.
- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
  - Pillar #1 Infrastructure: Developing a Comprehensive and Progressive Infrastructure Plan.
    - Outcome: St. Marys is committed to developing a progressive and sustainable infrastructure plan that meets the infrastructure needs of today and tomorrow. This will require a balance between building and regular maintenance
    - Tactic(s): When developing the annual capital plan, have regard for the infrastructure needs identified in the asset management plan before considering new builds or renovations that represent significant service level improvement.

## **OTHERS CONSULTED**

Dave Blake, C.E.T, Environmental Services Supervisor

## **ATTACHMENTS**

1. Bid Summary


## **REVIEWED BY**

### **Recommended by the Department**



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Jeff Wolfe  
Asset Management/Engineering Specialist



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Jed Kelly  
Director of Public Works

### **Recommended by the CAO**



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Brent Kittmer  
CAO / Clerk