

PERTH DISTRICT HEALTH UNIT BOARD

June 21, 2017

The Board of Health of the Perth District Health Unit met on the above date at 9:30 am at the Pyramid Recreation Centre – END Zone, St. Marys, Ontario.

Members present: Teresa Barresi; Jim Craigmile; Helen Dowd; Bonnie Henderson; Mert Schneider; Kathy Vassilakos; and Bob Wilhelm.

Member regrets: Anna Michener; Marilyn Ohler and Bill Osborne

Staff present: Dr. Miriam Klassen, Medical Officer of Health; Julie Pauli, Business Administrator; Tracy Allan-Koester, Director of Community Health; Donna Taylor, Director of Health Protection and Irene Louwagie (Recorder)

Teresa Barresi, Chair presiding.

Agenda Approval

Moved by: Kathy Vassilakos

Seconded by: Bob Wilhelm

**That the agenda for today's meeting be adopted as amended.
Carried.**

Pecuniary Interest

There were no disclosures of pecuniary interest.

Adoption of Minutes

Moved by: Mert Schneider

Seconded by: Bob Wilhelm

**That the minutes of the previous meeting dated May 17, 2017 be adopted as presented.
Carried.**

Closed Meeting

Moved by: Bonnie Henderson

Seconded by: Bob Wilhelm

**That we go into Closed Meeting at 9:36 am to discuss personal matters.
Carried.**

The Board reconvened in open meeting at 9:42 am.

Moved by: Kathy Vassilakos

Seconded by: Bob Wilhelm

**That the Board recommend that the Board Secretary be authorized to submit a letter of endorsement to the Minister of Health and Long Term Care supporting the request for reappointment of Anna Michener and seeking a replacement for Marilyn Ohler as Provincial Representatives.
Carried.**

Business Arising

a. Amalgamation Steering Group Update

Dr. Miriam Klassen, Medical Officer of Health updated members on the work of the Amalgamation Steering Group. She also presented the ASG minutes of March 28 and May 30, 2017. The template from the Ministry for one-time funding has been received. Lough-Barnes has been confirmed for the facilitator for the joint Board of Health meeting on September 12, 2017 and for the Change Management workshop for the joint Management Teams on September 13, 2017.

New Business

a. Cyber Insurance Update

Rick Orr from Orr Insurance updated members on cyber insurance for information purposes.

Moved by: Bob Wilhelm

Seconded by: Kathy Vassilakos

That the Board direct staff to proceed with completing the Cyber Insurance application to be included in the 2018 budget. Carried.

b. Staff Report – Infection Prevention and Control for Foot Care in Long Term Care Settings
Donna Taylor, Director of Health Protection presented a written report on Infection Prevention and Control for Foot Care in Long Term Care Settings for information purposes.

c. Board Policy 2-80 Healthy Eating and Safe Food Handling

d. Board Policy 3-20 Rules

e. Board Policy 3-30 Use of Personal Vehicles for Health Unit Business

f. Board Policy 3-40 Expense Claims – Mileage

g. Board Procedure 3-70 Expense Claims – Continuing Education and Meetings

h. Board Policy 3-100 Policies and Procedures

i. Board Policy 3-180 Personal Gifts and Honoraria

Moved by: Mert Schneider

Seconded by: Helen Dowd

That the Board approve the following Board Policies and Procedures as presented:

Board Policy 2-80 Healthy Eating and Safe Food Handling

Board Policy 3-20 Rules

Board Policy 3-30 Use of Personal Vehicles for Health Unit Business

Board Policy 3-40 Expense Claims – Mileage

Board Procedure 3-70 Expense Claims – Continuing Education and Meetings

Board Policy 3-100 Policies and Procedures

Board Policy 3-180 Personal Gifts and Honoraria

Carried.

Business Administrator Report

a. Account Transactions – May 2017

Julie Pauli, Business Administrator presented the accounts for the period ending May 2017.

Moved by: Bonnie Henderson

Seconded by: Kathy Vassilakos

That the accounts totaling \$704,707.62 for May 2017 be adopted as presented.

Carried.

b. Financial Report – May 31, 2017

Moved by: Helen Dowd

Seconded by: Bob Wilhelm

**That the Financial Report for May 31, 2017 be adopted as presented.
Carried.**

Julie Pauli and Tracy Allan-Koester left the meeting at 10:25 am.

MOH Report

Dr. Miriam Klassen, Medical Officer of Health presented a written report for May 17 and June 21, 2017 which included advocating for public health; preparing for possible health system changes; continuing to strengthen focus on social determinants of health and health equity and staff updates. She also informed members on opioid funding.

Staff Updates:

- a casual Public Health Nurse has been hired effective September 2017

Bob Wilhelm left the meeting at 10:30 am.

Moved by: Kathy Vassilakos

Seconded by: Bonnie Henderson

**That the Board receive the May 17 and June 21, 2017 Medical Officer of Health reports.
Carried.**

Correspondence – from previous meeting

The following Correspondence items were brought back from the May 17, 2017 meeting.

2017 alPHa Annual Conference

Peterborough re Low-Income Dental Program for Adults and Seniors

PDHU re Public Health Programs and Services Consultation

Simcoe Muskoka re Federal Opioid Strategy

Simcoe Muskoka re Provincial Opioid Strategy

PDHU re Children's Marketing Restrictions

alPHa re alPHa Summary 2017 Budget

Porcupine re OPHS Modernization and Low-Income Dental Program

Sudbury & District re Regulations to Restrict the Sale of Caffeinated Energy Drinks to Children and Youth

Peterborough re Tobacco Endgame

Grey Bruce re Personal Service Settings

Moved by: Kathy Vassilakos

Seconded by: Bonnie Henderson

**That the Board endorse the Wellington-Dufferin Guelph Health Unit Correspondence item
on Personal Service Settings and copy County Council.
Carried.**

Peterborough re Sugary Drinks

Wellington-Dufferin-Guelph re HPV Immunization

Wellington-Dufferin-Guelph re Provincial Alcohol Strategy

Northwestern re Alcohol in Our Communities: A Report on Alcohol Use in Northwestern Ontario

Wellington-Dufferin-Guelph re Fluoride Varnish Programs

Wellington-Dufferin-Guelph re HBHC Program Targets and Funding

Correspondence

- a. Durham re Adult and Older Adult Oral Health
- b. Durham re Opioid Addiction and Overdose
- c. Durham re Vaccine Preventable Diseases Program Funding
- d. Middlesex London re Opioid Use in Sudbury District
- e. Algoma re Opioids
- f. Elgin-St. Thomas re Marijuana Controls
- g. alPHa Announcement
- h. Jim Shepard re Energy Drinks
- i. Leeds Grenville & Lanark re Municipal Levy Apportionment
- j. Leeds Grenville & Lanark re Low Income Adult Dental Program in Ontario

Moved by: Kathy Vassilakos

Seconded by: Mert Schneider

That the Board send a letter of support to the Ministry of Health and Long-Term Care supporting the Low Income Adult Dental Program in Ontario.

Carried.

- k. Peterborough re Assessment of the Healthy Menu Choices Act
 - l. Peterborough re Federal Opioid Strategy
 - m. Renfrew re Opioid Addiction and Overdose
 - n. Middlesex-London re Smoke-Free Clauses
- Miriam Klassen, Medical Officer of Health noted that a letter of support has been prepared for the Board Chair to sign in alignment with previous Board support for smoke-free multi-unit dwellings.

Moved by: Helen Dowd

Seconded by: Kathy Vassilakos

That the Board receive correspondence items not already dealt with.

Carried.

Next Meeting

The next regular meeting of the Perth District Health Unit Board will be held on Wednesday, September 20, 2017 at 9:30 am.

Adjournment

Moved by: Bonnie Henderson

Seconded by: Helen Dowd

That we now adjourn.

Carried.

Meeting adjourned at 10:52 am.

Public Announcements

- July 1, 2017 – Highland Games

Education Session

Helen Dowd presented an Education Session on *“Thirteen Ways to Kill Your Community”*.

Respectfully submitted,

Teresa Barresi, Chair