MONTHLY REPORT

To: Mayor Strathdee and Members of Council
From: Community Services
Date of Meeting: 24 October 2017
Subject: DCS 19-2017 October Monthly Report (Community Services)

RECOMMENDATION

THAT DCS 19-2017 October Monthly Report (Community Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

Aquatics:

- The pool had 871 swimmers through in the month of September; we were closed for maintenance shut down from September 5-24.
- Staff training for the lifeguards was held Sunday September 24, focus was on mock situations, CPR and choking.
- Training first week of opening for day team aquatic programs.
- 284 participants in fall swimming lesson, with 20 registered for the recreational swim team.
- Working with communications on a marketing plan for the pool this fall/winter, a survey for spring needs and summer suggestions for the quarry.
- Partnering with several businesses/organizations for quarry events next summer.

Community Services:

- Ice is in full swing with Minor hockey, figure skating, ringette and the Lincolns.
- Continuing to implement our customer service training into our systems throughout the PRC.
- Working with the Lincolns to accommodate their events and games this season.
- Implemented a self-check in method for aquatic passes to increase efficiencies and speed.
- Ordered new products in the canteen for purchase.
- Recreation Master Plan public open house held October 18 at the PRC.

Child Care:

- Child Care Centre – currently having conversation with Perth Care for Kids as to how we can collaborate with services for families in St. Marys, with having the Ontario Early Years Program utilize our hub room for their drop in program, as well as other programs supporting the development of children.
- Toddler, and Preschool programs are busy exploring the changing environment with the arrival of fall. The change in weather, has given new opportunity for learning. The need for more
layers and different footwear has led to skill building, and some development of autonomy for the children, which has led to skill building in patience for both staff and parents.

- A major milestone has happened in our infant program this month, we have had our 1st child start walking. What an amazing experience for the family! (The child started walking at home so the parents did not miss this)
- School Age Program - Programs are starting to settle into routine now that we have been back to school for a number of weeks. The children and staff are busy building relationships and routines that work for children, families and school community. Staff are continuing training on age appropriate programming and how our programs can help support the social development for children in the school system.

Museum:

- Grade 3 outreach field trip programming began at South Perth Centennial School on September 11 and will continue throughout the school year. This program is funded by the Stratford-Perth Community Foundation via the Friends of the Museum.
- Staff hosted a mystery bus tour of 37 people on September 8 and a heritage walking tour for the Australian Friendship Force on September 18.
- Reed Needles presented a seminar on the history of timekeeping on September 21 to a sold out crowd.
- Staff gave a presentation at Westover Inn to the Inner Wheel Society provincial AGM on September 29.
- Staff and volunteers planned and implemented Doors Open St. Marys on September 30. Several attendance records were set. Staff participated in a radio interview for Doors Open on September 29.
- The Museum has applied for and received funding for a Young Canada Works at Building Careers in Heritage intern for an 18 week placement.
- Volunteers logged 190.5 hours of service in September.

Recreation:

- All of our September programs have started and been received well.

Senior Services:

- Hired replacement for the Senior Services Coordinator.
- Thanksgiving lunch another success with 200 people served.

Youth Services:

- The Youth Centre was used a total of 534 times in September
- All new programs have been received well, especially snack attack and our gaming tournaments
- We were awarded a $5000 grant from Frank Cowan which we will use to update our electronic equipment
- Youth Dance on September 29th had 67 people
- The youth centre board now has 9 members with more interested in joining
- Was able to purchase new equipment through an anonymous donation to the centre
OUTSTANDING ISSUES AND PROJECT LIST

Aquatics:
- Applying for the lifesaving society swim to survive plus grant for grade 7.
- Conducting an area fee survey for aquatic pricing.
- Water Safety Instructor Trainer update for Supervisor of Aquatics and Guest Services Saturday October 14.

Community Services:
- Updating rental agreements, bar processes and ordering.
- Arranging a food and beverage meeting to roll out new processes and changes.
- Meeting with all December rentals to ensure their set ups and requests are accurate.
- Tabulation of results from Recreation Master Plan public open house.
- Agreement with Lions Club and St. Marys Rotary Club for Cadzow park.

Child Care:
- Establishment of Parent Advisory Committee

Museum:
- Education Policy, Emergency Plan
- Rolled textile storage
- Hiring Curatorial and Programming Assistant (Young Canada Works funded intern)

Recreation:
- Planning and preparation for Spring/Summer community guide
- Have dates for Community Living Inclusion training for staff of the PRC

Youth Services:
- We are planning for our Halloween Haunted House
- Setting up a youth council
- New initiative starting where if a youth has a membership card and produces it they will get a $1 discount off any public swim or skate
- Working on United Way budget

SPENDING AND VARIANCE ANALYSIS
Nothing at this time.
**Fiendship Centre Total Usage**

(Multi Purpose Room, Main hall, Meeting Rooms A, B & C)

Available rental hours

- 0
- 500
- 1000
- 1500
- 2000
- 2500

2015

- Total External Programs (hours)
- Total Internal Programs (hours)
- Total Vacancy (Hours)
- Total Usage (hours)
- Linear (Total Usage (hours))

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**Endzone Room Total Usage**

Available rental hours

- 0
- 100
- 200
- 300
- 400
- 500
- 600
- 700

2015

- External Programs (hours)
- Internal Programs (hours)
- Total Vacancy (hours)
- Total Usage (hours)
- Linear (Total Usage (hours))

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**REVIEWED BY**

**Recommended by the Department**

Stephanie Ische
Director of Community Services

**Recommended by the CAO**

Brent Kittmer
CAO / Clerk