

MINUTES  
BOARD OF DIRECTORS' MEETING  
TUESDAY, SEPTEMBER 26, 2017

Members Present:	A.Hopkins	S.McCall-Hanlon
	T.Birtch	H.McDermid
	M.Blackie	A.Murray
	M.Blosh	M.Ryan
	R.Chowen	J.Salter
	S.Levin	G.Way
	N.Manning	B. Petrie

Regrets:	T.Jackson	G.Inglis
----------	-----------	----------

Solicitor:	G.Inglis
------------	----------

Staff:	C.Harrington	C.Tasker
	J.Howley	M.Viglianti
	B.Mackie	I.Wilcox
	A.Shivas	K.Wilkie

1. Meet at Harrington CA for a tour of the Harrington Mill

Members of the Harrington and Area Community Association gave the Board of Directors a tour of the Harrington Grist Mill.

2. Drive to Wildwood Conservation Areas

3. Approval of Agenda

M.Blackie called the meeting to order at 9:25am on September 26, 2017. In respect to the visitors from the Harrington community, the Chair suggested the Harrington and Embro EA update be moved to after the approval of the minutes.

T.Birtch moved – R.Chowen seconded:-

“RESOLVED that the item 10(c) Update on Harrington and Embro EAs be moved between item 6 and 7 on the agenda.”

CARRIED.

B.Petrie moved – S.McCall-Hanlon seconded:-

“RESOLVED that the UTRCA Board of Directors approve the agenda as amended.”

CARRIED.

4. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

5. Confirmation of Payment as Required Through Statutory Obligations

The Chair inquired whether the Authority had met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

6. Minutes of the Previous Meeting  
August 22, 2017

S.McCall-Hanlon moved – S.Levin seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated August 22, 2017 as posted on the Members’ web-site.”

CARRIED.

10. c) Harrington Update

C. Tasker presented his report dated September 25<sup>th</sup>, 2017. At this time Staff are not at a stage to bring any recommendations forward but are currently working on a revised process. The active links in the report will be provided to the Board and all are encouraged to read the documents and form their own opinions.

Conservation Ontario was consulted and stated that the Community Liaison Committee (CLC) was not mandatory, but UTRCA Staff are still working on this matter. While the CLC was not created, staff believe the intent of the CLC has been met by other measures, but are open to options.

C.Tasker gave credit to the Harrington and Area Community Association (HACA) for getting the Community involved and out to the public meetings.

A questions was raised as to how Embro could be integrated into this as there are advantages and disadvantages to using one CLC group for both areas. The purpose of the CLC is to represent all views; Municipal, Environmental, Local, First Nations, etc.

Based on communication with the Province, a Cultural Heritage Evaluation Report (CHER) should have been completed.

The next step for Staff is to re-activate the steering committee to meet and discuss next steps, which will happen before Staff come to the Board with recommendations. The Steering Committee will consist of I.Wilcox, C.Tasker, M.Ryan, and one other representative from Zorra. In October Staff will present the steps forward to the Board.

C.Tasker presented the position statements provided by the Harrington and Area Community Association attached to the report dated September 25<sup>th</sup>, 2017.

Concerns were raised around the reasons behind creating a CLC and that one should be created only if it would add new information and value to the process. C.Tasker responded that this will be the discussion the Steering Committee will be having. Concerns were also raised around impacts the extended timeline of this project would have on the need for a Dam Safety Evaluation. C.Tasker responded that depending on how long this process takes, interim measures may need to be taken.

The Board asked for an analysis from staff on how these two items got missed, what corrective action is being taken so it doesn't happen again, and how to move forward. I.Wilcox commended HACA for being very respectful when presenting their concerns to Zorra council.

It was noted that it will be important for the members of the CLC to know exactly what their role is in the process.

M.Ryan gave an example of important information that would have been known by all parties had there been a CLC in place, indicating that there could be other information that was missed due to the lack of a CLC.

M.Ryan moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors receive the appended reports as presented.”

CARRIED.

## 7. Business Arising from the Minutes

- (a) UTRCA Minimum Wage Concerns Letter  
(Letter attached)

The letter was too late for first round comments. It will be transferred to a holding file and will be considered if they accept comments after Second Reading. Given the time constraints there was no time to consult other Conservation Authorities or Conservation Ontario.

G.Way moved – seconded N.Manning:-

“RESOLVED that the Board of Directors accept the letter as presented.”

CARRIED.

8. Business for Approval

- (a) Request for Use of Capital Maintenance Reserve  
(Report attached)

J.Howley presented her report and added that the only item not considered in the price listed for the culvert replacement is the paving.

S.McCall-Hanlon recommended an organization called SWIFT in regards to the proposed fiber optic cable installation. She will pass on their information to staff. Quadro was the only company to provide a quote as they are the only company that services this area.

The Board raised concerns about using Capital Maintenance reserve money for capital projects. It was suggested that this issue be brought before the Finance Committee. Staff agreed with the Board that Asset Management Plans are something that are needed for all areas of our business where currently there is only one in place for Flood Control. There are some Asset Management Plans in progress but they will not be complete in time for the 2018 Draft Budget. It was clarified that the shed and road projects were both included in the revised budget, only the internet project is new.

S.Levin moved – N.Manning seconded:-

“RESOLVED that the Board of Directors approve the recommendations as presented in the report.”

CARRIED.

- (b) Water Control Structure Consultant Selection  
(Report attached)

Based on questions from the Board, staff explained that this project is being done in-house and not by a consultant because of the expertise of staff in this particular area. UTRCA staff routinely design and implement projects like the one outlined in the report.

J.Salter moved – M.Blosh seconded:-

“RESOLVED that the Board of Directors  
approve the recommendations as presented in the report.”

CARRIED.

9. Closed Session – In Camera

There being a property matter to discuss,

H.McDermid moved – G.Way seconded:-

“RESOLVED that the Board of Directors adjourn to  
Closed Session – In Camera.”

CARRIED.

Progress Reported

(a) Legal Matter Relating to the Fanshawe Cottages  
(Report attached)

Legal matters relating to the Fanshawe Cottages were discussed.

B.Petrie moved – N.Manning seconded:-

“RESOLVED that the Board of Directors approve the  
recommendation as presented in the Closed Session report.”

CARRIED.

(b) Property Matter Relating to Glengowan  
(Report attached)

Property matters relating to Glegowan were discussed.

S.Levin moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors approve the  
recommendation for the disposition of 0.94 acres as

detailed in the Closed Session report.”

CARRIED.

M.Ryan moved – A.Hopkins seconded:-

“RESOLVED that the Board of Directors approve the recommendation for the disposition of 0.97 acres as detailed in the Closed Session report.”

CARRIED.

N.Manning moved – S.McCall-Hanlon seconded:-

“RESOLVED that the Board of Directors approve the recommendation for the disposition of 120.22 acres as detailed in the Closed Session report.”

CARRIED.

10. Business for Information

(a) Administration and Enforcement – Section 28  
(Report attached)

S.Levin moved – A.Hopkins seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(b) Source Protection Update  
(Report attached)

J.Allain gave an outline of her report. The flyer and other information have been shared with the Municipalities where the UTRCA is not the provider of risk management services.

M.Ryan moved – M.Blosh seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(d) 2018 Municipal Budget Workshop  
(Report attached)

S.Levin moved – S.McCall-Hanlon seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

In the past the UTRCA has hosted budget workshops later in the budget process, but due to poor attendance they were stopped. This was the first year that the UTRCA hosted a budget workshop before Staff had a draft budget created.

Board members who were present at the budget workshop presented their feedback and opinions on the event. A more detailed report of the opinions and questions expressed during the workshop will be provided to the Board at the October meeting.

(e) Rowing Centre Update

J.Howley informed the Board that the Women’s National Rowing Team will be leaving Fanshawe Reservoir to train out of Victoria, British Columbia. S.Levin spoke to a rower and found out they are leaving due to a change in the coaching situation.

There are currently four groups that row out of the Doug Wells Rowing Centre and each have individual agreements with the UTRCA under the umbrella of the London Rowing Society. The club house, rowing tower and viewing seats all belong to the London Rowing Society and the University of Western Ontario. The rowing lanes located in the reservoir belong to Rowing Canada and it is unclear if the existing clubs will continue to use that service or not.

UTRCA club fees are based on infrastructure and membership.

11. September FYI

The attached report was presented to the members for their information.

12. Other Business

The Conservation Ontario Biennial Tour hosted by the Credit Valley CA and Conservation Halton begins Sunday evening and M.Blackie, N. Manning, R.Chowen, I.Wilcox and M.Viglianti will be attending.

The Conservation Authorities Act review is now into its second reading. Conservation Ontario is hopeful it will be approved before the House rises in December.

I.Wilcox has been asked to sit as an alternate on the Service Delivery Review Committee and he will update the Board as the meetings proceed.

I. Wilcox informed the Board of a single species fish kill that happened on the Wildwood reservoir. It is estimate that 2,000+ carp died, but no other species of fish were affected. The internal theory is that the combined effects of the extreme heat, no wind and an algae bloom caused the dissolved oxygen levels in the lake to become critically low. There was no point source spill evident for this event.

Board members pointed out that this is a strong indicator of why we need the Targets.

The MOECC and the local Health Unit have all been involved since the event began. Wildwood Staff, along with other UTRCA Staff volunteers, have been working to clean up the dead carp from the lake and shoreline.

Staff will put together a communications plan to inform the member Municipalities of this event and provide some explanation. It was suggested that in the Communications Staff tie this event to the need for the Targets work.

13. Adjournment

There being no further business the meeting was adjourned at 12:30pm on a motion by B.Petrie.



---

Ian Wilcox  
General Manager  
Att.

---

M.Blackie, Authority Chair