

MONTHLY REPORT

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| To: | Mayor Stratthdee and Members of Council |
| From: | Community Services |
| Date of Meeting: | 28 November 2017 |
| Subject: | DCS 20-2017 November Monthly Report (Community Services) |

RECOMMENDATION

THAT DCS 20-2017 November Monthly Report (Community Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

Aquatics:

- Working on promotional material for marketing fall/winter pool programs.
- Surveying the community for spring/summer program ideas.
- Mass registration for early winter swimming lessons was Saturday November 11.
- Hosted the Middlesex swim meet Saturday November 18.

Community Services:

- Updating rental agreements, contracts and developing quote sheets, and sponsorship program/packages.
- Creating an inquiry questionnaire that will be used for potential renters so we can better serve them.
- Creating Event Order Template to be utilized for internal departments to have full detailed knowledge for each rental and clear internal communications for which department is responsible for what during each event.
- Updating Bar (back and front end).
- Creating kitchen rental breakdown and process for staff to book amenity.
- Training taking place on email marketing through Max Galaxy.
- Met with DCVI students and school to address concerns at the skate park, working with school to make the area safer.

Child Care:

- Early Learning Services - Added a new supply staff to staffing complement
- Child Care Centre – with the start of the winter season children and staff have been working on building self-regulation skills. With the addition of many more outdoor clothing items, children are supported to be self-sufficient in dressing, this leads to longer transitions. Which can be difficult for some. Staff have had some work done to the parking area to fix a drainage issue in our outdoor learning environment. It was a very exciting few days for the children as there were a number of construction items that were of great interest. One child entered into the centre so excited that there was a 'DIGGER HERE', at our school!
- School Age Program – Children and staff are settling into routine to complement the children's school day. The staff have worked diligently to build relationships with daytime teachers in their shared space to provide a program that allows children to continue their learning for the full

time that they are in school. Children and staff are working on supply lists needed to continue to offer programming that meet the needs of the children.

Museum:

- Grade 6 classes from Little Falls Public School visited the Museum of October 10 and 24 and participated in a historic walking tour on October 17.
- A seminar on early agricultural was held on October 19 for a sold out crowd.
- Outreach programming took place at Kingsway Lodge on October 10, St. Marys VON on October 11, and Romeo Court on October 18.
- Staff applied to the Canadian Conservation Institute for free conservation treatment for a military jacket in the collection.
- The “What’s in a Name” exhibit explaining the unique place names in St. Marys opened on October 30 in the Citizens of St. Marys gallery.
- The Curator/Archivist and Human Resources Assistant interviewed and hired for the Programming and Curatorial Assistant position. This YCW funded intern started on October 23.
- Staff received confirmation of a successful Community Museum Operating Grant.
- Volunteers logged 108 hours in October.

Recreation:

- Working on programming activities for new community guide. Taking active input from community by reaching out to past participants.
- Attended Physical Health Education Conference in Ottawa.

Senior Services:

- Working on programming activities for the Spring/Summer Community Guide.
- Hosted a sellout Scrap-a-thon event, raising over \$2500 for Friendship Centre programs. Participants travelled from Windsor and Toronto to attend this event.
- Hosted a successful Scrapbooking Garage Sale, raising over \$750 for Friendship Centre programs. This event attracted over 250 scrap-bookers from all over the region.
- Hosted a successful Craft Show. This event was well attended bringing in lots of foot traffic to the facility while raising over \$4000 for the Friendship Centre.
- Senior Services hosted a very successful Parkinson’s education series. Specialty workshops will be the focus for upcoming education programs.
- Senior Service partnered with the Perth County Alzheimer’s Society to host World Alzheimer’s Day.
- Senior Services has partnered with Happy Valley to bring the ‘What’s Eating You’ education workshop into the community.
- The Friendship Centre has acquired two new bridge groups. Men’s bridge will be offered on a monthly basis and Contract Bridge will be offered weekly year round.

Youth Services:

- Applied for Canadian Tire Jumpstart Grant
- Received \$5,000 from Frank Cowan Grant
- Haunted House raised over \$770
- Attended a grant talk held by the Stratford Perth Community Foundation.

OUTSTANDING ISSUES AND PROJECT LIST

Aquatics:

- Working with the St. Marys Fire Department, Perth County EMS and the Lifesaving Society for summer drowning prevention week activities.
- Sourcing grants for swim to survive and swim to survive plus.

Community Services:

- Continuing to work with Rotary Club to finalize capital contribution agreement for splash pad at Cadzow Park.

Child Care:

- Staff are getting prepared for annual Licensing inspection form the Ministry of Education.

Museum:

- Emergency Plan update
- Rolled textile storage
- 2018 summer event planning

Recreation:

- Continue to work on community guide and work to promote Camp PRC to make it a bigger success
- Planning for New Year's Eve event

Senior Services:

- Planning for Christmas events.
- Promoting volunteer visiting and volunteer opportunities to visit with seniors in the community.
- Policy review and updates for Community Support programs.

Youth Services:

- Setup meeting with supporting partners about Perth4Youth project.
- Additional staff training on more games to utilize on a daily basis.
- Planning for Youth Centre Christmas Party.

SPENDING AND VARIANCE ANALYSIS

The City of Stratford Child Services has provided an additional \$226,816 to the Child Care Centre. This includes operating and equipment grants totaling \$109,596 for the Infant Care program as previously reported to Council. This also includes a capital grant of \$117,220 to help fund cost overruns for the capital; construction project.

REVIEWED BY

Recommended by the Department



Stephanie Ische
Director of Community Services

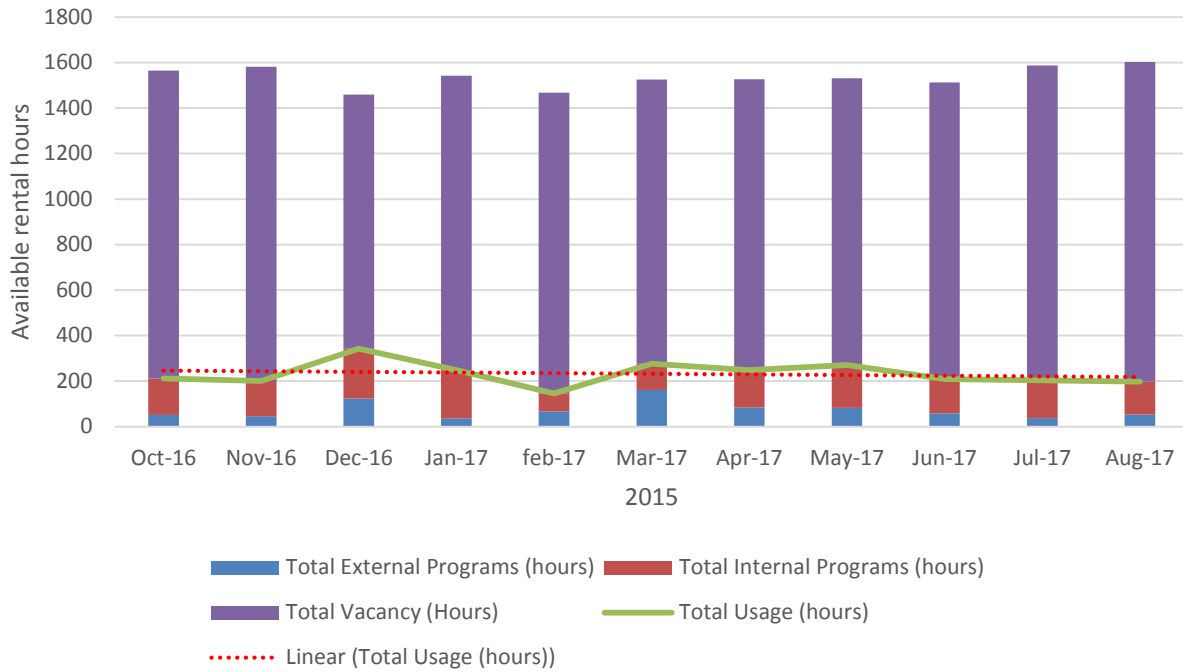
Recommended by the CAO



Brent Kittmer
CAO / Clerk

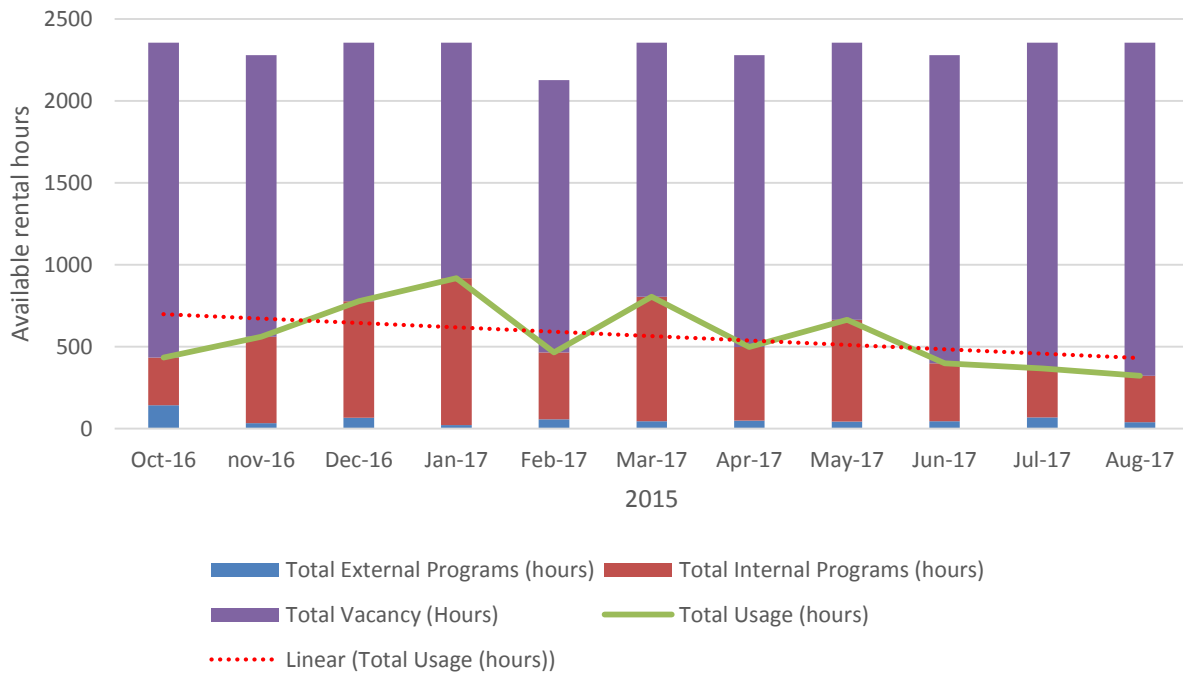
Community Centre Total Hall Usage

(Includes 1/3, 2/3, and Full hall)

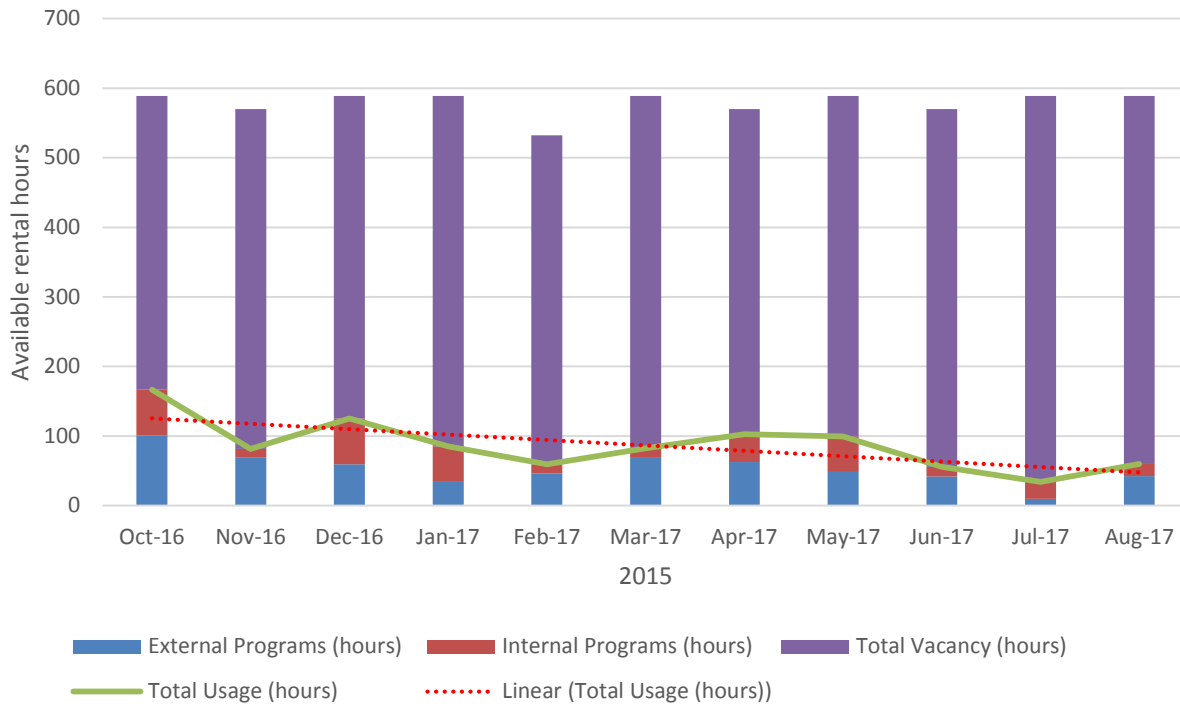


Fiendship Centre Total Usage

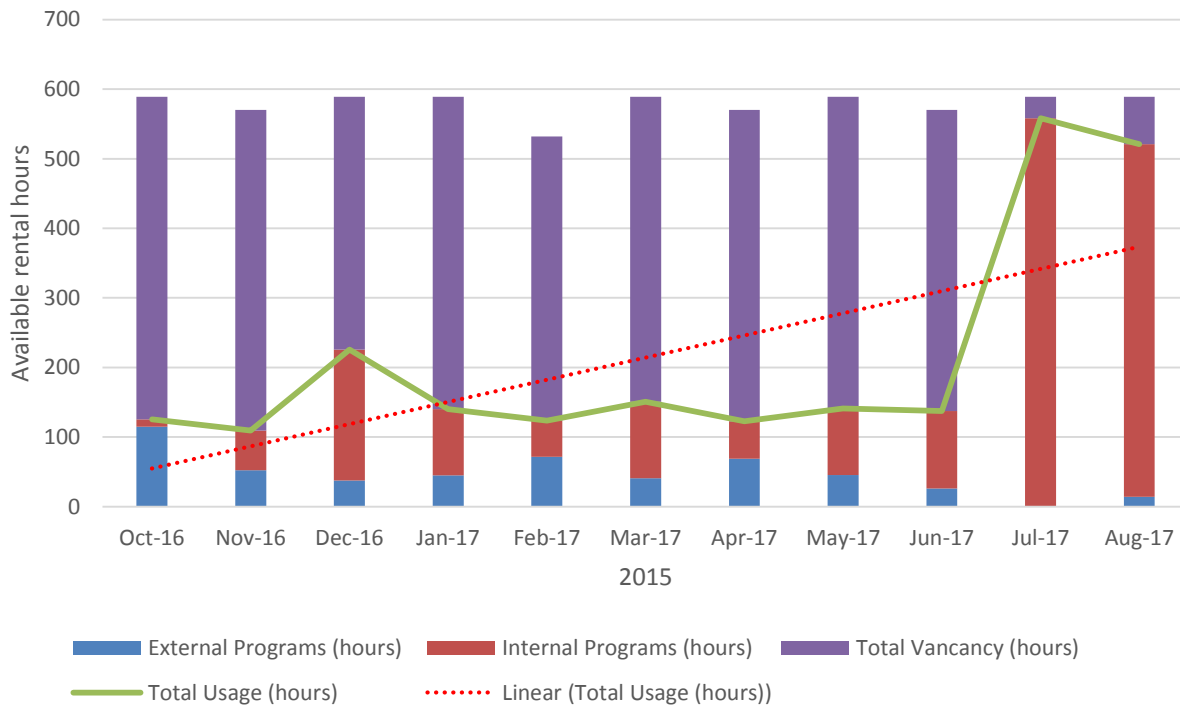
(Multi Purpose Room, Main hall, Meeting Rooms A, B & C)



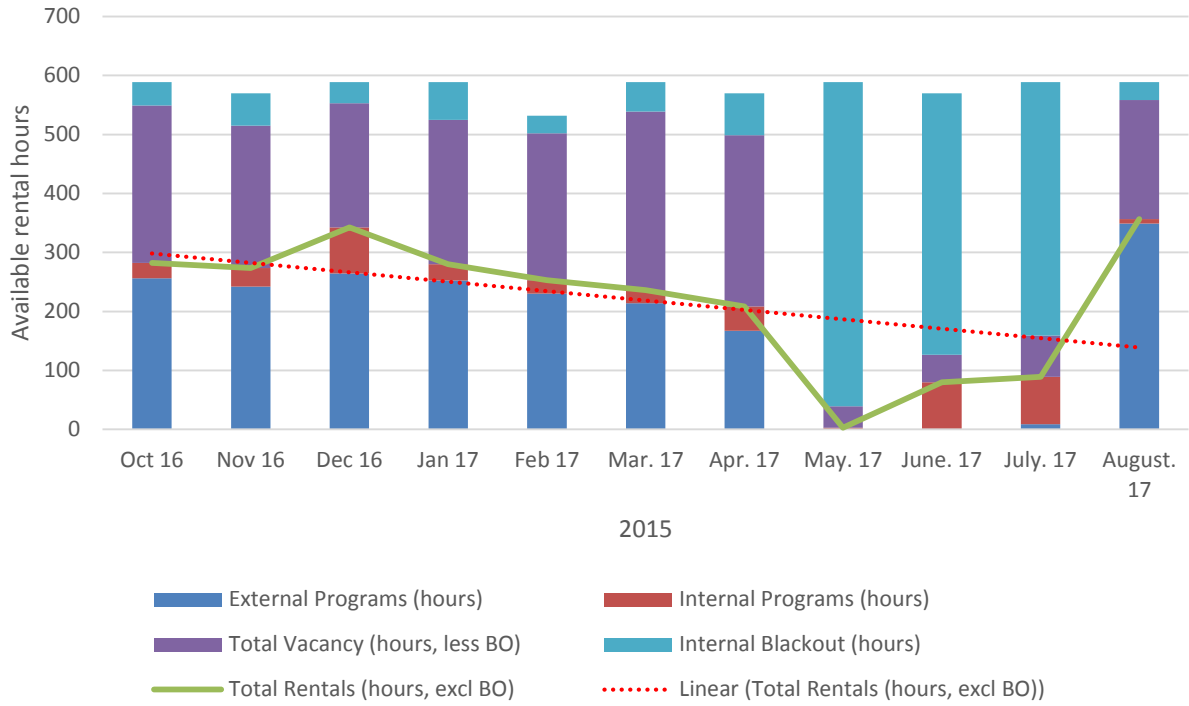
Meeting Room D Total Usage



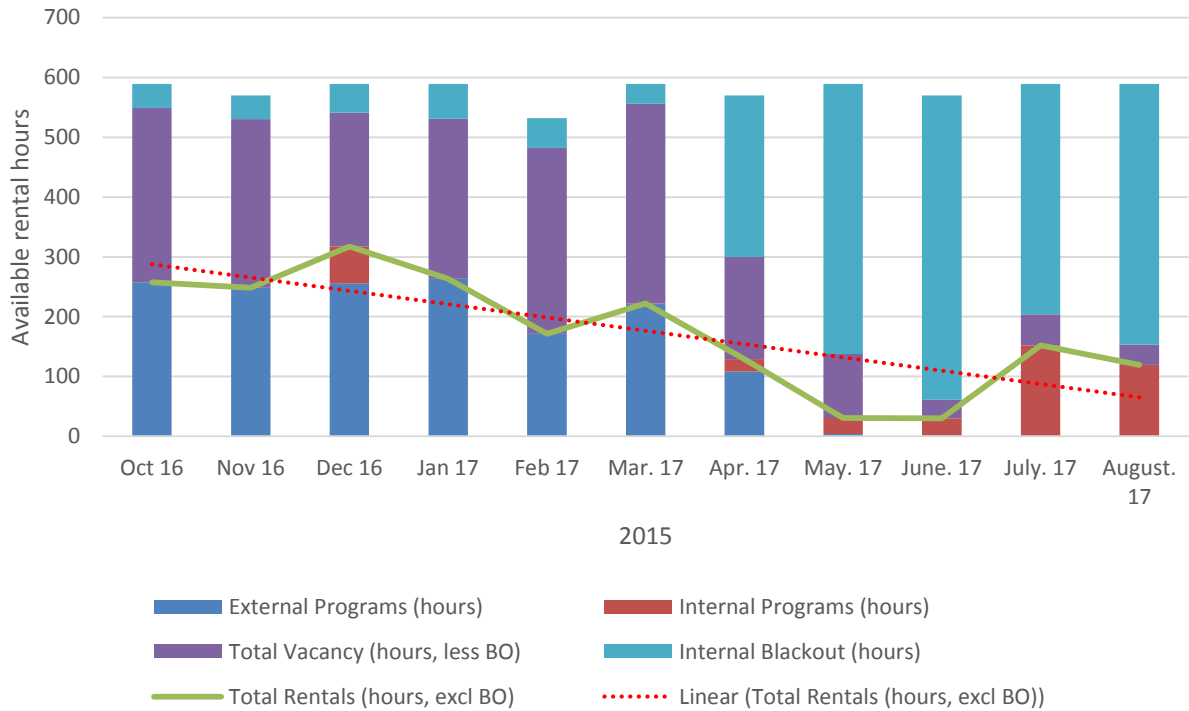
Endzone Room Total Usage



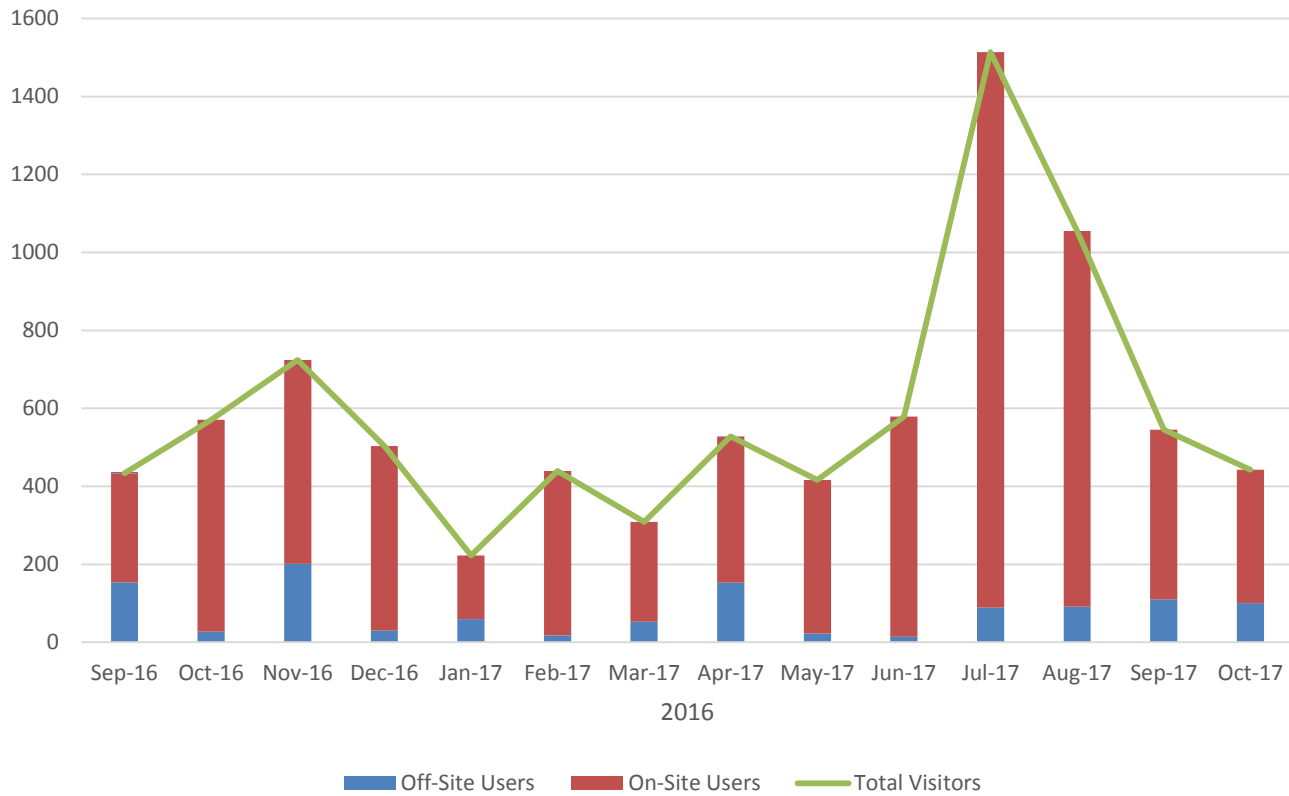
Blue Rink Total Usage



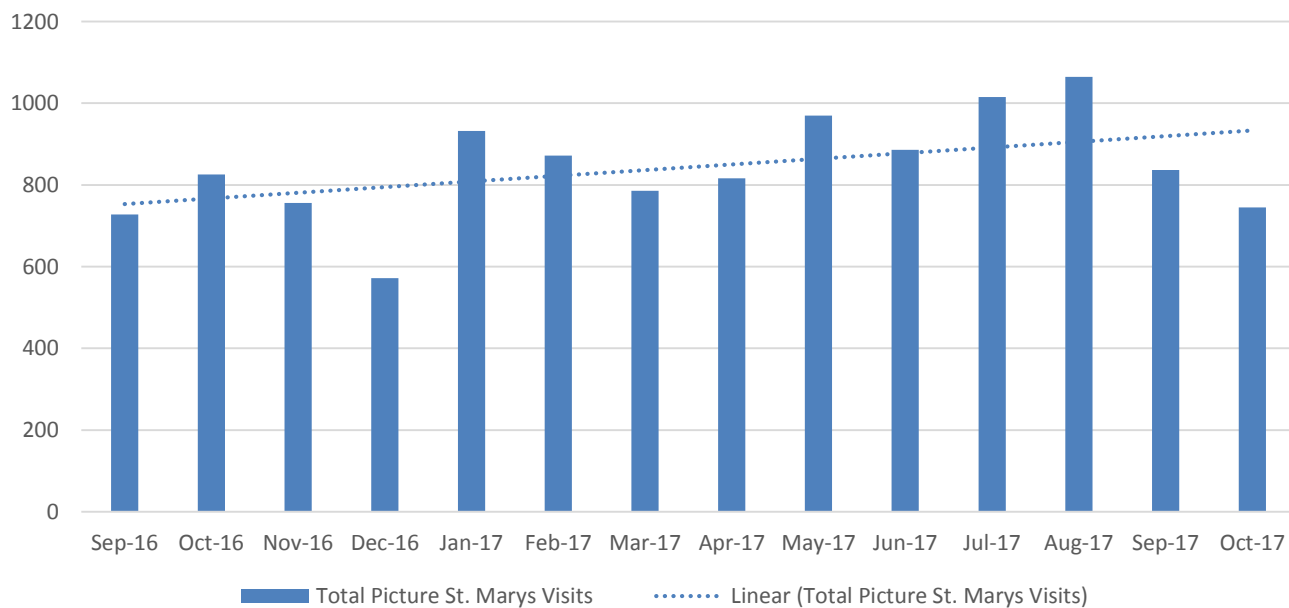
Rock Rink Total Usage



St. Marys Museum Visitors



Picture St. Marys Visits



Child Care Statistics:

| Class | November 2016 | November 2017 |
|--------|---------------|---------------|
| Infant | 0 | 10 |

| | | |
|-----------|----|----|
| Toddler | 30 | 24 |
| Preschool | 35 | 35 |
| Nursery | 8 | 5 |

*The Toddler program is currently down in numbers as we have an educator off on leave, however we will be looking to cover this leave with a contract position so that numbers can be increased. This will happen in the New Year as there are a number of toddlers requesting care for January 2018. This number will be increased by 5.

| Class | September 2016 | September 2017 |
|---------------------------|----------------|----------------|
| Holy Name Before Care | 12 | 14 |
| Holy Name After School | 18 | 16 |
| Little Falls Before Care | 46 | 40 |
| Little Falls After School | 54 | 45 |