



# FORMAL REPORT

**To:** Mayor Strathdee and Members of Council

**Prepared by:** Stephanie Ische, Director of Community Services

**Date of Meeting:** 28 November 2017

**Subject:** **DCS 22-2017 Lions Club Capital Contribution Agreement for Cadzow Pavilion**

## PURPOSE

To have Council approve the Lions Club Capital Contribution Agreement for the Cadzow Pavilion.

## RECOMMENDATION

THAT DCS 22-2017 Lions Club Capital Contribution Agreement for Cadzow Pavilion be received; and,  
THAT Council approve By-Law 101-2017 authorizing the Mayor and Clerk to sign the associated agreement.

## BACKGROUND

The Lions Club sent a letter to Council on January 20, 2017 regarding their proposed partnership and financial commitment to support, in principle, a new pavilion at the Cadzow Park location. The Club's commitment was for up to \$20,000 inclusive of the money already raised and deposited with the Town at this time. Council passed a resolution at the February 16, 2017 meeting:

THAT the correspondence from the St. Marys Lions Club be received; and

THAT Council supports the proposal to partner with the Lions Club on the Cadzow Park Shelter Project in principle; and

THAT staff be directed to meet with representatives of the St. Marys Lions Club to further discuss the details of the proposed partnership and report back to Council no later than March 28, 2017.

Following this direction, staff met with the Lions Club to work out the details of this project. The Lions Club proposal included:

- The project would happen in 2018
- The Club would like a shelter / pavilion, design and size to be worked on in partnership between the Club and Town.
- A commitment by the Town in the form of a partnership agreement will be negotiated.
- The Club is willing to contribute \$20,000 to be paid in full.
- As part of the partnership, the Club requested the Town pay for the remainder of the costs of the pavilion.
- The Club requested that their contribution be recognized with naming rights for the project.

Council passed a resolution at the March 28, 2017 meeting:

THAT Council approve a partnership with the Lions Club for the Cadzow Park pavilion project; and

THAT staff be directed to add a pavilion to the capital budget to deliver this project for consideration in the 2018 capital budget; and

THAT staff be directed to negotiate a partnership with the Lions Club.

## **REPORT**

Upon direction from Council, staff have met with the Lions Club and developed a partnership agreement. The agreement includes all items as proposed by the Lions Club. The draft agreement is attached to this report.

## **SUMMARY**

In summary, this report provides Council with an update on the partnership between the St. Marys Lions Club and the Town of St. Marys in building a new pavilion at Cadzow Park.

If Council approves the agreement the next steps will be to work with the Club on a design, tender and construction to take place in 2018.

## **FINANCIAL IMPLICATIONS**

This project is included in the 2018 capital budget.

## **STRATEGIC PLAN**

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
  - Pillar #4 Culture and Recreation: Strategic Priority for “A Focused parks Strategy”
    - Outcome: St. Marys’ parks are not only a prized asset, they are also a natural gathering place that can be optimized and incorporated into enhancing the cultural profile of St. Marys.
    - Tactic (s): Perform an initial assessment of necessary improvements (beautification, accessibility, etc.). Preserve Cadzow Park as a quiet, residential, family-orientated park. Continue investments in Cadzow Park as a family- orientated public space.

## **OTHERS CONSULTED**

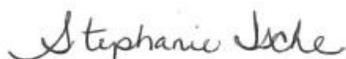
Grant Brouwer, Director of Building & Development  
Jim Brown, Treasurer

## **ATTACHMENTS**

None

## **REVIEWED BY**

### **Recommended by the Department**



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Stephanie Ische  
Director of Community Services

### **Recommended by the CAO**



Brent Kittmer  
CAO / Clerk