

# FORMAL REPORT

<b>To:</b>	Mayor Strathdee and Members of Council
<b>Prepared by:</b>	Brent Kittmer, CAO/Clerk
<b>Date of Meeting:</b>	12 December 2017
<b>Subject:</b>	<b>CAO 47-2017 Establish a Community Policing Advisory Committee</b>

## PURPOSE

This report is presented to allow Council to establish a Community Policing Advisory Committee (CPAC) effective January 1, 2018. The recommendation is for Council to appoint the existing Police Services Board members to the CPAC for the remainder of Council's term.

## RECOMMENDATION

THAT report CAO 47-2017 regarding a Community Policing Advisory Committee be received; and

THAT Council approve By-Law 109-2017 to establish a Community Policing Advisory Committee consisting of two Council representatives and three citizen representatives; and

THAT Councillor Van Galen and Mayor Strathdee be appointed to the Committee as Council representatives; and

THAT Mr. Fred Stam and Mr. Peter McAsh be appointed to the Committee as citizen representatives, with staff to advertise to fill remaining citizen position on the Committee; and

THAT the Committee be directed to create a draft terms of reference for Council's review and adoption.

## BACKGROUND

The Town's contract with the Ontario Provincial Police is set to terminate on December 31, 2017 to allow the Town to transition to the Stratford Police Service in mid-2018. During the time period between December 31, 2017 and the official start date of the Stratford Police Service, the Town will be policed by the OPP on a non-contract basis under Section 5.1 of the *Police Services Act*. The OPP's Municipal Policing Bureau recommends this approach because it offers flexibility for the Town as there is no termination notice required to end the relationship with the OPP.

Speaking with the Detachment Commander, the OPP foresee no significant difference for the Town while being policed under a 5.1 approach. The OPP plan to continue with a similar operating plan as they have today. What will change is how the Town is billed. The Town will pay a base amount that represents the Town's share of the provincial OPP overhead, and will then pay on a "call for service basis".

Another change is that the Town is no longer required to have a Police Services Board as required under Section 10(9) of the Act. However, the Detachment Commander has offered to continue to meet with the Town on a monthly basis through to the transition date with the City of Stratford.

## REPORT

The creation of a Community Policing Advisory Committee was envisioned as a part of the transition to the Stratford Police Service. This approach was taken since the Town will not have a seat on the Stratford Police Services Board, and the process to establish a Joint Board between the City and the Town is lengthy. The vision for the CPAC was that it would have a similar role to what the PSB has today under Section 10 (9) of the *Police Services Act*. The proposal for a CPAC was included in the Town's application to the Ontario Civilian Police Commission (OCPD) for a policing change. The OCPD agreed with this approach, with several stipulations.

Presently there is no terms of reference for the CPAC, but the general duties to be delegated by Council to the committee were envisioned as set out below. These are drawn from the *Police Services Act*, the OCPD order to the Town, and the draft agreement with the City of Stratford.

- Advise the Detachment Commander in regards to the needs, objectives and priorities for police services in the municipality;
- Establish, after consultation with the Detachment Commander or his or her designate, any local policies with respect to police services;
- Receive monthly reports from the Detachment Commander, or designate and monitor the performance of the police services;
- Receive regular reports from the Detachment Commander or his or her designate on disclosures and decisions made under section 49 (secondary activities);
- Review the Detachment Commander's administration of the complaints system under Part V of the *Police Services Act* and receive regular reports from the Detachment Commander or his or her designate on his or her administration of the complaints system;
- Conduct a review of the state of the Town's police services, on such terms of reference as the Committee may adopt, after Stratford has policed the Town for one year, and periodically after that;
- The term of office for the CPAC would follow the term of the seated Council;
- The CPAC would have no ability to interfere with day-to-day operations. Similar to Section 31 (4) of the *Police Services Act*, the CPAC would not be able to direct the Chief of Police or any member of the police service.

It was originally expected that the CPAC would be established at the same time as the transition to Stratford occurred. With the OPP Detachment Commander's willingness to continue to meet with the Town on a monthly basis up until the transition date, it makes sense to establish the CPAC effective January 1, 2018.

## SUMMARY

The purpose of this report was to allow Council to establish a Community Policing Advisory Committee. Since there is less than one year left in Council's term, rather than working through the normal process of advertising for this committee it is the CAO's recommendation that Council appoint the existing members of the Police Services Board to the CPAC. One of the first orders of business for the CPAC will be to finalize the Terms of Reference for the committee for review and adoption by Council.

So that Council is aware, Mr. Henry de Young has resigned from the Police Services Board. As a result there is one citizen member's seat that will be vacant during the creation of the committee. Staff will advertise to fill this seat once Council has formally created the committee.

## **FINANCIAL IMPLICATIONS**

Currently Police Services Board members are compensated at a rate of \$100/meeting. This is a budgeted cost, and is expected to continue with the creation of the CPAC. However, remuneration for this committee will be subject to Council's final passing of the terms of reference of the committee.

## **STRATEGIC PLAN**

☒ Not applicable to this report.

## **OTHERS CONSULTED**

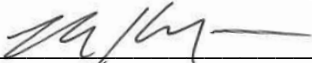
None.

## **ATTACHMENTS**

None.

## **REVIEWED BY**

### **Recommended by the CAO**



Brent Kittmer  
CAO / Clerk