FORMAL REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Brent Kittmer, CAO/Clerk
Date of Meeting:	12 December 2017
Subject:	**CAO 48-2017 Appoint Deputy Mayor for Year 4 of Council's Term**

PURPOSE

The purpose of this report is to facilitate Council's appointment of a Deputy Mayor for the final year of their term.

RECOMMENDATION

THAT report CAO 48-2017 regarding the appointment of a Deputy Mayor be received; and

THAT Councillor _____ be appointed Deputy Mayor effective December 13, 2017 through to November 30, 2018.

BACKGROUND

The electors of Town of St. Marys do not elect a Deputy Mayor. Rather, Council appoints a member of Council to act as Deputy Mayor on an annual basis to serve in the role of the Mayor during his absence. The process is described in Section 2.5 of the Town's procedure by-law:

> 2.5 **Appointment of a Deputy Mayor**
>
> A Councillor shall be selected to act as Deputy Mayor for a period of 1 year. Nomination shall be by another Councillor and selection shall be at the first regular meeting of Council in December of each year. The appointment procedure shall be presided over by the Mayor. Election shall be by members of Council. A Councillor may be re-elected to serve as Deputy Mayor.

Councillor Pope was appointed as Deputy Mayor at Council's inaugural meeting on December 9, 2014 for the first year of Council's term. Councillor Craigmile was appointed as Deputy Mayor at the December 15, 2015 and December 13, 2016 Council meeting for the second and third years, respectively, of Council's term.

REPORT

December 12, 2017 is Council's first regular meeting in December of 2017. Per section 2.5 of the Procedure By-Law Council is required to appoint a Deputy-Mayor for the final year of its term.

SUMMARY

This report is on the agenda to facilitate the appointment of a Deputy-Mayor.

FINANCIAL IMPLICATIONS

None.

STRATEGIC PLAN

☒　　　Not applicable to this report.

OTHERS CONSULTED

None.

ATTACHMENTS

None.

REVIEWED BY

Recommended by the CAO

_____

Brent Kittmer
CAO / Clerk