

# Meeting Minutes

## St. Marys Museum Board

**Location:** St. Marys Museum

**Date:** Wednesday, November 8, 2017 at 7:00pm

**Committee members in attendance:**

Brian Busby, Doug Fread, Chet Greason, Katherine Moffat, Krissy Nickle, Councilor Tony Winter

**Also in attendance:**

Amy Cubberley, Staff Liaison

### 1.0 Welcome and Call to Order

In the Chair, Krissy Nickle called the meeting to order at 7:03 p.m.

### 2.0 Declaration of Pecuniary Interest

The agenda had been circulated to members electronically. Following review, no member had a disclosure of pecuniary interest.

### 3.0 Correspondence

The Curator/Archivist informed the Board that confirmation of a successful Community Museum Operating Grant application had arrived.

### 4.0 Approval of agenda

**Moved by:** Brian Busby

**Seconded by:** Doug Fread

That the Museum Board approve the agenda as presented.

CARRIED

### 5.0 Approval of minutes

The minutes of the October 11, 2017 meeting had been circulated electronically. It was noted that Doug Fread motioned to adjourn the meeting and Krissy Nickle actually adjourned the meeting. Staff agreed to make this amendment.

**Moved by:** Brian Busby

**Seconded by:** Doug Fread

That the Board approve the minutes of October 11, 2017 as amended.

CARRIED

### 6.0 Old Business

- a. Education and Interpretation Policy: The Board had received a draft copy of the Education and Interpretation Policy in late October. Several suggestions were made by Board members and noted by staff.

**Moved by:** Doug Fread

**Seconded by:** Katherine Moffat

That the Board approve the Education and Interpretation Policy as amended.

NOT CARRIED

Staff requested that the Board wait until the December meeting to approve the policy as to ensure that all suggested amendments are accurately reflected in the final draft.

- b. 2018 Summer Event Schedule: Staff presented the Board with a report of overall attendance at all Spring, Summer and Fall events for the past five years. Staff also reported on which events were confirmed for 2018. The Board reviewed the report, discussed trends in attendance, and new events that have been added to the Museum's repertoire. The Board made the recommendation to staff that the Victoria Day Tea and Roaring Twenties Garden Party not be held in 2018.

## **7.0 New Business**

- a. Council Report: Councilor Winter reported on the many infrastructure projects underway.
- b. Museum Report: A written report of activities from October 2017 was presented to Board members. Staff highlighted the increase in outreach programming and the new projects that have been undertaken by the YCW intern.

## **8.0 Next meeting**

Wednesday, December 13, 2017 at 7:00pm

## **9.0 Adjournment**

**Moved by:** Brian Busby  
That the Board adjourns this meeting.  
CARRIED

Krissy Nickle adjourned the meeting at 8:02 pm.

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Krissy Nickle, Chair St. Marys Museum Board