



MINUTES Regular Council

August 22, 2017
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Pope
Councillor Craigmile

Council Regrets: Councillor Hainer

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Deputy Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Jed Kelly, Director of Public Works
Lisa Lawrence, Human Resources Manager
Jenny Mikita, Senior Services Supervisor
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Van Galen advised that he was withdrawing his motion under item 11.1 from the agenda.

Resolution 2017-08-22-01

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the August 22, 2017 regular Council agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

None presented.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Retirement Presentation to Kim Clifford

Brent Kittmer introduced Mr. Bruce Grant who brought forth congratulations to Kim Clifford on behalf of past employees of the corporation.

Jed Kelly brought forth congratulations to Kim on her years of service with the Town on behalf of staff.

Brent Kittmer brought forth congratulations to Kim on behalf of the corporation.

Mayor Strathdee brought forth congratulations to Kim on behalf of Council.

Kim accepted her well wishes and shared a few memories of the past.

Council took a brief recess at 6:16pm.

Mayor Strathdee called the meeting back to order at 6:19pm.

5.2 Vodden, Bender and Seebach re: 2016 Audited Financial Statements

Jim Brown welcomed Paul Seebach of Vodden, Bender and Seebach.

Mr. Seebach spoke to the 2016 Audited Financial Statement and responded to questions of Council.

Resolution 2017-08-22-02

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT the 2016 Audited Financial Statement presentation from Vodden, Bender and Seebach be received.

CARRIED

5.3 Ontario Clean Water Agency re: 2nd quarter reporting

Renee Hornick of Ontario Clean Water Agency spoke to the 2nd quarter Water Report and responded to questions from Council.

Renee Hornick continued by speaking to the 2nd quarter Wastewater Report and responded to questions from Council.

Resolution 2017-08-22-03

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the presentation by the Ontario Clean Water Agency be received.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Strategic Priorities Committee - July 18, 2017

Resolution 2017-08-22-04

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the July 18, 2017 Strategic Priorities Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Regular Council - July 25, 2017

Resolution 2017-08-22-05

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT the July 25, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Kelly Deeks-Johnson re: Before and After School Billing Change

Resolution 2017-08-22-06

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the correspondence from Kelly Deeks-Johnson regarding Before and After School Billing Change be received.

CARRIED

7.2 Ministry of Municipal Affairs re: Bill 68 of the Municipal Elections Act, 1996

Resolution 2017-08-22-07

Moved By Councillor Winter

Seconded By Councillor Van Galen

THAT the correspondence from the Ministry of Municipal Affairs regarding Bill 68 of the Municipal Elections Act be received; and,

THAT Council directs staff to respond to the Ministry of Municipal Affairs with the following replies:

Potential candidates in St. Marys would have challenges in fulfilling the requirement to have their nomination endorsed by 25 electors; and,

The Minister of Municipal affairs should exempt all municipalities from the requirement for municipal candidates to have their nomination endorsed

CARRIED

7.3 Perth County Plowmen's Association re: Perth County Plowing Match

Resolution 2017-08-22-08

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the correspondence from Perth County Plowmen's Association regarding the Perth County Plowing Match be received.

CARRIED

7.4 MPP Sylvia Jones re: Bill 141 - Sewage Bypass Reporting Act, 2017

Resolution 2017-08-22-09

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the correspondence from MPP Sylvia Jones regarding Bill 141 - *Sewage Bypass Reporting Act, 2017* be received.

CARRIED

8. STAFF REPORTS

8.1 Administration and Human Resources

8.1.1 CAO 32-2017 August Monthly Report (Administration and Human Resources)

Brent Kittmer spoke to CAO 32-2017 report and responded to questions from Council.

Lisa Lawrence spoke to CAO 32-2017 report and responded to questions from Council.

Resolution 2017-08-22-10

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT CAO 32-2017 August Monthly Report (Administration and Human Resources) be received for information.

CARRIED

8.2 Corporate Services

8.2.1 COR 33-2017 August Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 33-2017 report and responded to questions from Council.

Resolution 2017-08-22-11

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT COR 33-2017 August Monthly Report (Corporate Services) be received for information.

CARRIED

8.3 Finance

8.3.1 FIN 16-2017 August Monthly Report (Finance Department)

Jim Brown spoke to FIN 16-2017 report and responded to questions from Council.

Resolution 2017-08-22-12

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT FIN 16-2017 August Monthly Report (Finance Department) be received for information.

CARRIED

8.3.2 FIN 17-2017 Audited Financial Statements for the Year Ended December 31, 2016

Jim Brown spoke to FIN 17-2017 report and responded to questions from Council.

Resolution 2017-08-22-13

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT report FIN 17-2017 Audited Financial Statements for the Year Ended December 31, 2016 be received; and

THAT the 2016 surplus of \$356,133 be applied to the Reserve for Municipal Facilities for use as a funding source for the Early Learning Centre Relocation capital project.

CARRIED

Resolution 2017-08-22-14

Moved By Councillor Winter

THAT Council direct staff to continue to explore the option of establishing an operating reserve fund for the St. Marys Public Library.

CARRIED

8.4 Fire and Emergency Services

8.4.1 FD 11-2017 August Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 11-2017 report and responded to questions from Council.

Resolution 2017-08-22-15

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT FD 11-2017 August Monthly Report (Emergency Services) be received for information.

CARRIED

8.5 Building and Development Services

8.5.1 DEV 23-2017 August Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 23-2017 report and responded to questions from Council.

Resolution 2017-08-22-16

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT DEV 23-2017 August Monthly Report (Building and Development) be received for information.

CARRIED

8.5.2 DEV 24-2017 Site Alteration Agreement for Meadowridge Properties

Grant Brouwer spoke to DEV 24-2017 report and responded to questions from Council.

Resolution 2017-08-22-17

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT Council approves an agreement with Meadowridge Properties to allow site alterations on the Stoneridge Phase Two property; and,

THAT By-law 67-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5.3 DEV 25-2017 Exemption from Part Lot Control for Lot 3 Diamondridge

Grant Brouwer spoke to DEV 25-2017 report and responded to questions from Council.

Resolution 2017-08-22-18

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT DEV 25-2017 Extension of Part Lot Control exemption for Lot 3 of the Diamondridge subdivision be received; and,

THAT By-law No. 68-2017 affecting Lot 3, Registered Plan No. 44M-48 be adopted for a six month period, ending February 22, 2018.

CARRIED

8.6 Community Services

8.6.1 DCS 18-2017 August Monthly Report (Community Services)

Jenny Mikita, on behalf of Stephanie Ische, spoke to DCS 18-2017 and responded to questions from Council.

Resolution 2017-08-22-19

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT DCS 18-2017 August Monthly Report (Community Services) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 44-2017 August Monthly Report (Public Works)

Jed Kelly spoke to PW 44-2017 report and responded to questions from Council.

Resolution 2017-08-22-20

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT PW 44-2017 August Monthly Report (Public Works) be received as information.

CARRIED

8.7.2 PW 40-2017 Industrial Waste Surcharge Agreement Request from Delmar Foods

Jed Kelly spoke to PW 40-2017 report and responded to questions from Council.

Resolution 2017-08-22-21

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT PW 40-2017 Industrial Waste Surcharge Agreement Request for Delmar Foods be received; and,

THAT Council direct staff to develop an Industrial Waste Surcharge Agreement for Delmar Foods with consideration for a phased in provision in keeping with historical municipal precedent to be returned to Council for final approval.

CARRIED

8.7.3 PW 41-2017 Clean Water and Wastewater Funding Agreement

Jed Kelly spoke to PW 41-2017 report and responded to questions from Council.

Resolution 2017-08-22-22

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT PW 41-2017 Clean Water and Wastewater Funding Agreement be received; and,

THAT By-Law 66-2017, being a by-law to authorize a funding agreement with the Province of Ontario for the Clean Water and Wastewater Fund funding program, be approved; and,

THAT the Mayor and the Clerk be authorized to sign the CWWF funding Agreement.

CARRIED

8.7.4 PW 42-2017 Municipal Drinking Water Fountains

Jed Kelly spoke to PW 42-2017 report and responded to questions from Council.

Resolution 2017-08-22-23

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT Report PW 42-2017 Municipal Drinking Water Fountains be received; and,

THAT Council approve the proposed modifications to the drinking water fountain on the Grand Trunk Trail to incorporate a “pet-friendly” station; and,

THAT Council direct staff to facilitate the necessary repairs to the drinking water fountain on the Riverview Walkway, to be completed for the 2018 fountain season; and,

THAT Council direct staff to permanently remove historical drinking water fountains which have been removed from service.

CARRIED

8.7.5 PW 43-2017 Tender Award for RFQ-PW-03-2017 - Procurement for a Standby Power Generator for the James Street Booster Station

Jed Kelly spoke to PW 43-2017 report and responded to questions from Council.

Resolution 2017-08-22-24

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT PW 43-2017 Tender Award for RFQ-PW-03-2017 be received; and,

THAT the procurement for a Standby Power Generator for the James Street Booster Pumping Station be awarded to Forman Electric Ltd. for the procured price of \$120,271.55, inclusive of all taxes and contingencies pending an executed Agreement with INOAC Interior Systems; and,

THAT Council approve the project to proceed which is to be fully funded by INOAC Interior Systems; and,

THAT By-Law 69-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.7.6 PW 45-2017 Tender Award Asphalt Resurfacing

Jed Kelly spoke to PW 45-2017 report and responded to questions from Council.

Resolution 2017-08-22-25

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT PW 45-2017 regarding the asphalt resurfacing tender award be received; and,

THAT the procurement for RFT-PW-07-2017 be awarded to COCO Paving Inc. for the procured price of \$109,752.22 inclusive of all taxes and provisional items; and,

THAT By-Law 70-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved; and,

THAT Council authorize staff to extend resurfacing area to the approved budget of \$210,000.00.

CARRIED

9. COUNCILLOR REPORTS

Council took a brief recess at 8:05pm.

Mayor Strathdee called the meeting back to order at 8:17pm.

9.1 Operational and Board Reports

9.1.1 Bluewater Recycling Association - Coun. Craigmile

Councillor Craigmile reported there has not been a meeting in July.

9.1.2 Library Board - Coun. Osborne, Winter

Councillor's Osborne and Winter reported that there have been no recent meetings.

Resolution 2017-08-22-26

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT the June 8, 2017 St. Marys Public Library Board meeting minutes be received; and,

THAT the June 29, 2017 St. Marys Public Library Board special meeting minutes be received.

CARRIED

9.1.3 Municipal Liaison Committee - Mayor Strathdee, Coun. Winter

Councillor Winter reported that the next meeting is scheduled for September 2017.

9.1.4 Perth District Health Unit - Coun. Osborne

Councillor Osborne reported that there has not been a recent meeting. There is an upcoming September 12 meeting to discuss the amalgamation between Huron and Perth County's Health Units and he will request to be a member of the appointed review board.

9.1.5 Police Services Board - Mayor Strathdee, Coun. Van Galen

Councillor Van Galen reported that there have been no recent meetings.

Resolution 2017-08-22-27

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the June 21, 2017 Police Services Board meeting draft minutes be received.

CARRIED

9.1.6 Spruce Lodge Board - Coun. Pope, Van Galen

Councillor's Van Galen and Pope reported that there have been no recent meetings.

9.1.7 Upper Thames River Conservation Authority

Brent Kittmer stated that there is a public meeting at the UTRCA's head office in London on September 27 at 9:00am. Mr. Kittmer and Mayor Strathdee will be attending and plan to present a letter on behalf of the Town that speaks to the conservation authority's budget.

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

Councillor Craigmile reported that there have been no recent meetings.

9.2.2 Business Improvement Area - Coun. Pope

Councillor Pope highlighted points from the recent meeting.

9.2.3 CBHFM - Coun. Hainer

Mayor Strathdee reported on current activities of the CBHFM.

9.2.4 Committee of Adjustment

Resolution 2017-08-22-28

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the July 19, 2017 Committee of Adjustment meeting minutes be received; and,

THAT the August 2, 2017 Committee of Adjustment meeting minutes be received; and,

THAT August 16, 2017 Committee of Adjustment meeting draft minutes be received.

CARRIED

9.2.5 Economic Development Committee - Coun. Pope

Councillor Pope reported that there has been no recent meetings although there is a joint meeting with Perth South on Wednesday, August 23, 2017.

9.2.6 Heritage St. Marys - Coun. Pope

Councillor Pope reported on the recent meeting of the committee.

9.2.7 Museum Board - Coun. Winter

Councillor Winter spoke to recent happenings at the Museum.

9.2.8 Planning Advisory Committee - Coun. Craigmile, Van Galen

Councillor's Van Galen and Craigmile reported that there have been no recent meetings.

9.2.9 Heritage Conservation District Advisory Committee - Coun. Winter

Councillor Winter stated there have been no recent meetings.

9.2.10 Senior Services Board - Coun. Craigmile

Councillor Craigmile reported that no recent meetings have been held.

9.2.11 Huron Perth Healthcare Local Advisory Committee - Coun. Hainer

Nothing to report at this time.

9.2.12 St. Marys Lincolns Board - Coun. Craigmile

Councillor Craigmile reported on a recent meeting of the Board.

9.2.13 St. Marys Cement Community Liaison Committee - Mayor Strathdee, Coun. Craigmile

Councillor Craigmile reported on the recent meeting with the Committee.

10. EMERGENT OR UNFINISHED BUSINESS

11. NOTICES OF MOTION

11.1 Councillor Van Galen re: Wellington Street Bridge Naming

Resolution 2017-07 25-41

Moved By Councillor Van Galen

Seconded By Councillor Pope

THAT the Town make an application to the Office of the Secretary of the Governor General to name the reconstructed Wellington Street Bridge the "Elizabeth Bridge" in honour of Queen Elizabeth II.

WITHDRAWN

12. BY-LAWS

12.1 By-Law 66-2017 Authorize an Agreement with Minister of Infrastructure for Clean Water and Wastewater Fund

Resolution 2017-08-22-29

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT By-Law 66-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with the Minister of Infrastructure for the Clean Water and Wastewater Fund be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.2 By-Law 67-2017 Authorize a Site Alteration Agreement with Meadowridge Properties Ltd

Resolution 2017-08-22-30

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT By-Law 67-2017, being a by-law to authorize the Mayor and the Clerk to sign a site alteration agreement with Meadowridge Properties Ltd be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.3 By-law 68-2017 Part Lot Control affecting Lot 3 Diamondridge (44M-48)

Resolution 2017-08-22-31

Moved By Councillor Osborne

Seconded By Councillor Pope

THAT By-Law 68-2017, being a by-law to authorize Part Lot Control affecting Lot 3, Registered Plan No. 44M-48 be adopted for a period of six months, ending February 22, 2018 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.4 By-Law 69-2017 Authorize an Agreement with Forman Electric Ltd

Resolution 2017-08-22-32

Moved By Councillor Osborne

Seconded By Councillor Winter

THAT By-Law 69-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with Forman Electric Ltd. be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.5 By-Law 70-2017 Authorize an Agreement with COCO Paving Inc

Resolution 2017-08-22-33

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT By-Law 70-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with COCO Paving Inc. be read a first,

second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

13. UPCOMING MEETINGS

Mayor Strathdee reported on the upcoming meetings are presented in the agenda.

14. CLOSED SESSION

None held.

15. CONFIRMATORY BY-LAW

Resolution 2017-08-22-34

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT By-Law 71-2017, being a by-law to confirm the proceedings of the August 22, 2017 regular Council meeting be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2017-08-22-35

Moved By Councillor Winter

Seconded By Councillor Osborne

That this regular meeting of Council adjourn at 8:40p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk