



## **MINUTES Regular Council**

February 13, 2018  
6:00pm  
Council Chambers, Town Hall

Council Present: Mayor Strathdee  
Councillor Osborne  
Councillor Van Galen  
Councillor Winter  
Councillor Pope  
Councillor Hainer  
Councillor Craigmile

Staff Present: Brent Kittmer, CAO / Clerk  
Trisha McKibbin, Director of Corporate Services / Deputy Clerk  
Jenna McCartney, Corporate Administrative Coordinator

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

Councillor Hainer declared pecuniary interest for agenda item 14.4 - CLOSED SESSION CAO 06-2018 (Confidential) Thames Road Property.

Councillor Hainer declared pecuniary interest for agenda item 12.1 - BY-LAWS By-law 18-2018 Authorize Agreement of Purchase and Sale to St. James Service Club 73.

Councillor Winter declared pecuniary interest for agenda item 14.4 - CLOSED SESSION CAO 06-2018 (Confidential) Thames Road Property.

Councillor Winter declared pecuniary interest for agenda item 12.1 - BY-LAWS By-law 18-2018 Authorize Agreement of Purchase and Sale to St. James Service Club 73.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

Council agreed to amend the agenda by moving agenda item 12.1 to 15.1 in order to consider the by-law following the closed session discussion.

**Resolution 2018-02-13-01**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

**THAT** the February 13, 2018 regular Council meeting agenda be accepted as amended.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

Frank Doyle of St. Marys Independent Newspaper inquired about the status of the release of the Recreation Master Plan.

B. Kittmer responded that the Plan is dependent upon the developer's timeline to resubmit, and its staff hope that it will be provided to Council within 4-6 weeks.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 County of Perth Paramedic Services re: Service Orientation**

Mayor Strathdee stated that the delegation has been postponed due to a personal matter of the presenter. Council will receive the delegation at a future Council meeting.

**6. ACCEPTANCE OF MINUTES**

**6.1 Special Meeting of Council - January 16, 2018**

**Resolution 2018-02-13-02**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the January 16, 2018 special Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.2 Regular Council - January 23, 2018**

**Resolution 2018-02-13-03**

**Moved By** Councillor Winter

**Seconded By** Councillor Pope

**THAT** the January 23, 2018 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.3 Special Meeting of Council - January 30, 2018**

**Resolution 2018-02-13-04**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

**THAT** the content within minutes for item 5.3.2 be elaborated to include the discussion related to the Museum staffing hours reinstatement.

**DEFEATED**

Councillor Winter requested a recorded vote for resolution 2018-02-13-05.

**Resolution 2018-02-13-05**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** the January 30, 2018 special Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

Support (6): Mayor Strathdee, Councillor Osborne, Councillor Van Galen, Councillor Pope, Councillor Hainer, and Councillor Craigmile

Oppose (1): Councillor Winter

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Township of Perth South re: UTRCA 2018 Budget Resolution**

**Resolution 2018-02-13-06**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** the correspondence from the Township of Perth South regarding the Upper Thames River Conservation Authority 2018 Budget Resolution be received.

**CARRIED**

**7.2 Ontario Good Roads Association re: Reforms to the Municipal Class Environmental Assessment (MCEA) Process**

**Resolution 2018-02-13-07**

**Moved By** Councillor Hainer

**Seconded By** Councillor Osborne

**THAT** the correspondence from the Ontario Good Roads Association regarding reforms to the Municipal Class Environmental Assessment (MCEA) process be received; and

**Whereas** a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the *Environmental Bill of Rights Act, 1993* (EBR Act);

**And whereas** impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;

**And whereas** the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions;

**And whereas** analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500;

**And whereas** the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;

**And whereas** in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

**And whereas** local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

**Therefore be it resolved** that Separated Town of St. Marys requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

**And further** that the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the *Planning Act*;

**And further** that the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

**CARRIED**

**7.3 Focus Accreditation re: Community Living St. Marys & Area Accreditation**

**Resolution 2018-02-13-08**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

**THAT** the correspondence from Focus Accreditation regarding Community Living St. Marys & Area Accreditation be received; and

**THAT** Council forwards a letter of congratulations to Community Living St. Marys & Area.

**CARRIED**

**7.4 UNIFOR Local 1325 Retired Workers Chapter re: Hospice Project**

**Resolution 2018-02-13-09**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

**THAT** the correspondence from UNIFOR Local 1325 Retired Workers Chapter regarding Hospice Project be received; and

**THAT** staff be directed to respond on behalf of St. Marys Council.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Administration and Human Resources**

**8.1.1 CAO 03-2018 Community Policing Advisory Committee Terms of Reference**

Brent Kittmer spoke to CAO 03-2018 report and responded to questions from Council.

**Resolution 2018-02-13-10**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** CAO 03-2018 regarding the terms of reference for the Community Policing Advisory Committee be received; and

**THAT** Council adopts the terms of reference for the Community Policing Advisory Committee.

**CARRIED**

**8.1.2 CAO 04-2018 Disclosure of Police Services Contract with the City of Stratford**

Brent Kittmer spoke to CAO 04-2018 report and responded to questions from Council.

**Resolution 2018-02-13-11**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Winter

**THAT** CAO 04-2018 regarding the draft contract for services with the City of Stratford for policing be received; and

**THAT** the CAO be directed to finalize negotiations with the City of Stratford as authorized by by-law 85-2017; and

**THAT** the Town of St. Marys proceed with signing the contract for service as authorized by by-law 85-2017 on September 26, 2017.

**CARRIED**

**9. COUNCILLOR REPORTS**

**9.1 Operational and Board Reports**

**9.1.1 Bluewater Recycling Association - Coun. Craigmile**

Councillor Craigmile spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-12**

**Moved By** Councillor Hainer

**Seconded By** Councillor Osborne

**THAT** the January 18, 2018 Bluewater Recycling Association Board of Directors meeting highlights be received.

**CARRIED**

**9.1.2 Library Board - Coun. Osborne, Winter**

Councillors Winter and Osborne spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-13**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** the November 2, 2017 St. Marys Library Board meeting minutes be received.

**CARRIED**

**9.1.3 Municipal Liaison Committee - Mayor Strathdee, Coun. Winter**

No recent meeting.

**9.1.4 Perth District Health Unit - Coun. Osborne**

Councillor Osborne spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Hainer

**THAT** the November 22, 2017 Perth District Health Unit Board minutes be received; and

**THAT** the January 17, 2018 Perth District Health Unit Board agenda item 7 be received.

**CARRIED**

**9.1.5 Spruce Lodge Board - Coun. Pope, Van Galen**

Councillors Pope and Van Galen had nothing to report at this time.

**9.1.6 Upper Thames River Conservation Authority**

**Resolution 2018-02-13-15**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

**THAT** the November 28, 2017 Upper Thames River Conservation Authority Board of Directors meeting minutes be received.

**CARRIED**

**9.2 Advisory and Ad-Hoc Committee Reports**

**9.2.1 Accessibility Advisory Committee - Coun. Hainer**

Councillor Hainer spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-16**

**Moved By** Councillor Pope

**Seconded By** Councillor Hainer

**THAT** the January 8, 2018 Accessibility Advisory Committee meeting minutes be received.

**CARRIED**

**9.2.2 Business Improvement Area - Coun. Pope**

Nothing to report.

**9.2.3 CBHFM - Coun. Hainer**

Councillor Hainer provided an update on a recent meeting.

**9.2.4 Committee of Adjustment**

No recent meeting.

**9.2.5 Community Policing Advisory Committee - Mayor Strathdee,  
Coun. Van Galen**

Councillor Van Galen spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-17**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the January 17, 2017 Community Policing Advisory Committee meeting minutes be received.

**CARRIED**

**9.2.6 Economic Development Committee - Coun. Pope**

Councillor Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-18**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the January 25, 2018 Economic Development Advisory Committee meeting minutes be received.

**CARRIED**

**9.2.7 Heritage Conservation District Advisory Committee - Coun. Winter**

Councillor Winter spoke to a recent meeting and responded to questions from Council.

**9.2.8 Heritage St. Marys - Coun. Pope**

Councillor Pope spoke to a recent meeting and responded to questions from Council.

**9.2.9 Huron Perth Healthcare Local Advisory Committee - Coun. Hainer**

Councillor Hainer provided an update and responded to questions from Council.

**9.2.10 Museum Board - Coun. Winter**

Councillor Winter suggested Council table the St. Marys Museum Board minutes until further information can be included.

**Resolution 2018-02-13-19**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** the January 10, 2018 St. Marys Museum Board minutes be received.

**Amendment:**

**Resolution 2018-02-13-20**

**Moved By** Councillor Winter

**THAT** resolution 2018-02-13-19 be tabled.

**Not considered – did not receive seconder**

**Resolution 2018-02-13-19**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** the January 10, 2018 St. Marys Museum Board minutes be received.

**CARRIED**

**9.2.11 Planning Advisory Committee - Coun. Craigmile, Van Galen**

Councillors Van Galen and Craigmile spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-21**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

**THAT** the January 8, 2018 Planning Advisory Committee meeting minutes be received.

**CARRIED**

**9.2.12 Senior Services Board - Coun. Craigmile**

Councillor Craigmile spoke to the minutes and responded to questions from Council.

**Resolution 2018-02-13-22**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

**THAT** the November 21, 2017 Senior Services Board minutes be received; and

**THAT** the January 16, 2018 Senior Services Board minutes be received.

**CARRIED**

**9.2.13 St. Marys Lincolns Board - Coun. Craigmile**

Councillor Craigmile spoke to a recent meeting and responded to questions from Council.

**9.2.14 St. Marys Cement Community Liaison Committee - Mayor Strathdee, Coun. Craigmile**

No recent meeting.

**10. EMERGENT OR UNFINISHED BUSINESS**

None.

**11. NOTICES OF MOTION**

None.

**13. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Mayor Strathdee provided his regrets for February 20, 2018.

Council recessed at 7:20pm.

Mayor Strathdee called the meeting back to order at 7:30pm.

**14. CLOSED SESSION**

**Resolution 2018-02-13-23**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT Council move into a session that is closed to the public at 7:30pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; (c) a proposed or pending acquisition or disposition of land by the municipality or local board; and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**CARRIED**

**14.1 Minutes of November 14, 2017 CLOSED SESSION**

**14.2 Minutes of November 28, 2017 CLOSED SESSION**

**14.3 CAO 05-2018 (Confidential) Community Policing Advisory Committee Applications**

**14.5 CAO 07-2018 (Confidential) CBHFM Operating Agreement**

**14.4 CAO 06-2018 (Confidential) Thames Road Property**

**15. RISE AND REPORT**

**Resolution 2018-02-13-24**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

THAT Council rise from a closed session at 8:30pm.

**CARRIED**

Having declared pecuniary interests, Councillors Hainer and Winter vacated Council chambers prior to item 14.4 being discussed in Closed Session. Councillors Hainer and Winter did not return to the meeting after rising from closed session.

Mayor Strathdee reported that a closed session was held. Three matters were considered. There is nothing further to report in the matters of the CHBFM Operating Agreement except staff being given direction.

Council will consider the 14.3 committee appointment matter by way of resolution.

**Resolution 2018-02-13-25**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

**THAT** Council appoints John F. McGarry to the Community Policing Advisory Committee.

**CARRIED**

Council will consider the 14.4 property matter by way of resolution and by-law.

**15.1 By-Law 18-2018 Authorize Agreement of Purchase and Sale to St. James Service Club 73**

**Resolution 2018-02-13-26**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the Town proceed with the sale of 45 Thames Road North to St. James Service Club 73; and

**THAT** By-Law 18-2018, being a by-law to authorize an agreement of purchase and sale of 45 Thames Street North to St. James Service Club 73, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. CONFIRMATORY BY-LAW**

**Resolution 2018-02-13-27**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** By-Law 19-2018, being a by-law to confirm the proceedings of February 13, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2018-02-13-28**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** this regular meeting of Council adjourn at 8:30p.m.

**CARRIED**

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Al Strathdee, Mayor

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Brent Kittmer, CAO / Clerk