

## PERTH DISTRICT HEALTH UNIT BOARD

January 17, 2018

The Board of Health of the Perth District Health Unit met on the above date at 9:30 am at the Perth District Health Unit, Boardroom (lower level).

Members present: Teresa Barresi; Helen Dowd; Walter McKenzie; Bill Osborne; Paul Robinson; Kathy Vassilakos and Bob Wilhelm

Member regrets: Bonnie Henderson and Anna Michener

Staff present: Dr. Miriam Klassen, Medical Officer of Health; Julie Pauli, Business Administrator; Tracy Allan-Koester, Director of Community Health; Donna Taylor, Director of Health Protection and Irene Louwagie (Recorder)

Teresa Barresi, Chair presiding.

Welcome to Walter McKenzie!

### **Agenda Approval**

Moved by: Kathy Vassilakos  
Seconded by: Helen Dowd

**That the agenda for today's meeting be adopted as amended.  
Carried.**

### **Pecuniary Interest**

There were no disclosures of pecuniary interest.

### **Adoption of Minutes**

Moved by: Paul Robinson  
Seconded by: Bob Wilhelm

**That the minutes of the previous meeting dated December 20, 2017 be adopted as presented.  
Carried.**

### **Closed Meeting**

Moved by: Bob Wilhelm  
Seconded by: Bill Osborne

**That we go into Closed Meeting at 9:32 am to discuss legal matters.  
Carried.**

The Board reconvened in open meeting at 9:39 am.

### **Business Arising**

- a. Amalgamation Steering Group Update  
Dr. Miriam Klassen, Medical Officer of Health presented a written report entitled "Perth District Health Unit (PDHU) Report to Member Municipalities Amalgamation with Huron County Health Unit (HCHU)" for information purposes.

### **New Business**

None.

**Business Administrator Report**

## a. Account Transactions – December 28, 2017

Julie Pauli, Business Administrator presented the accounts for the period ending December 28, 2017.

Moved by: Bob Wilhelm

Seconded by: Helen Dowd

**That the accounts totaling \$736,079.20 for December 28, 2017 be adopted as presented. Carried.**

## b. Financial Controls Checklist

Julie Pauli, Business Administrator presented the Financial Control Checklist which is a tool for evaluating financial controls while also promoting effective and efficient business practices. After the review of the Financial Controls Checklist, there were no deficiencies noted.

Moved by: Bill Osborne

Seconded by: Kathy Vassilakos

**That the Board accept the Financial Controls Checklist for information purposes. Carried.**

**MOH Report**

Dr. Miriam Klassen, Medical Officer of Health presented a written report for January 17, 2018 which included advocating for public health; preparing for possible health system changes; continuing to strengthen focus on social determinants of health and health equity and staff updates. She also reviewed the draft agenda for the aPHa Boards of Health Section meeting to be held on February 23, 2018 in Toronto.

## Staff Updates:

- a temporary full-time Public Health Nurse resigned effective January 12, 2018

Moved by: Walter McKenzie

Seconded by: Bob Wilhelm

**That the Board receive the January 17, 2018 Medical Officer of Health report. Carried.**

**Correspondence**

- Renfrew re Ontario Public Health Standards
- aPHa re 2017 Winter Symposium – Board of Health Registration
- aPHa / OPHA re Income Security
- aPHa re 2018 Election Policy Priorities

Moved by: Kathy Vassilakos

Seconded by: Bob Wilhelm

**That the Board receive all correspondence items for information purposes. Carried.**

**Next Meeting**

The next regular meeting of the Perth District Health Unit Board will be held on Wednesday, February 21, 2018 at 9:30 am in the Boardroom (lower level).

**Adjournment**

Moved by: Kathy Vassilakos  
Seconded by: Paul Robinson

**That we now adjourn.**

**Carried.**

Meeting adjourned at 9:54 am.

**Public Announcements**

- Mayor Gala on January 20, 2018 at the Stratford Country Club (Helen Dowd)

**Education Session**

Michele Hurd, Public Health Dietitian and Janet Jackson, Public Health Manager, presented an Education Session on *Sugar Sweetened Beverages*.

Attendance: Teresa Barresi; Helen Dowd; Walter McKenzie; Bill Osborne; Paul Robinson; Kathy Vassilakos and Bob Wilhelm.

Respectfully submitted,

Teresa Barresi, Chair