



Minutes of a Regular Meeting of the St. Marys Public Library Board

Meeting Location: St. Marys Public Library

Meeting Date: January 4, 2018

Meeting Time: 6:30pm

Meeting Attendance:

Present: Board Chair, C. Atlin, L. Hodgins, J. Mustard, B. Osborne, R. Quinton, A. Strathdee, B. Tuer, M. Zurbrigg,

Staff Present: CEO M. Corbett, Library Services Coordinator R. Webb

Regrets: T. Winter

1. Call to order

Meeting was called to order at 6:30pm by Board Chair C. Atlin.

2. Approval of the agenda

Motion:

That the January 4th, 2018 regular meeting of the St. Marys Public Library Board agenda be approved as presented.

Moved by: L. Hodgins

Seconded by: B. Tuer

Result: Carried

3. Declarations of pecuniary interest

None declared.

4. Welcome guests or delegations

None present.

5. Consent agenda

Motion:

That Consent Agenda items 5.1 to 5.4. inclusive be adopted by the Board.

Moved by: B. Tuer

Seconded by: R. Quinton

Result: Carried

5.1. Minutes of the November 2nd, 2017 Regular Library Board meeting

Motion:

That the minutes of the November 2nd, 2017 Regular Library Board Meeting be approved.

5.2. CEO Report

Motion:



The CEO Report be received.

5.3. Library Statistics

Motion:

That the Library statistics report be approved.

5.4. Financial Report

Motion:

That the Library Financial report be approved.

6. Discussion items

6.1. Capital Update

CEO Matthew Corbett gave the Board an update on approved Capital Expenses, including, carpet replacement, window replacement and paint.

6.2. Operating Budget Presentation Update

CEO M. Corbett detailed in brief the presentation that was made to Council regarding the Operating Budget.

6.3. Board Meeting Dates

List of dates attached.

Motion

That the Library Board Meeting Dates for 2018 be approved as per the attached list of dates with the exception of the Regular August meeting as being moved to June 7, 2018 and March's meeting being moved to March 8th, 2018.

Moved by: R. Quinton

Seconded by: L. Hodgins

Result: Carried

A. Strathdee exited the meeting at 7:30pm.

6.4. Library Sustainable Future and Space and Needs Discussion

Board Chair C. Atlin led the Board through a planning discussion and exercise with the Board in regards to the Space and Service Needs Study. Ultimately, the Board made a motion to pursue further information and discussed the next steps in the process.

Motion

That Mathew and Cole pursue on behalf of the Board asking the Mayor, CAO to find out the status of the Bell building, the Town Hall and to investigate feasibility and potential availability for future space planning.

Moved by: L. Hodgins



Seconded by: B. Tuer
Result: Carried

7. Friends of the Library report

It was reported that it has been a very success year for the Newcomers Program. The Friends of the Library AGM will be February 3rd, 2018, 10:30am. All are invited to attend.

8. Round table discussion

None

9. Date of next meeting

February 8, 2018

10. Adjournment

Motion:

That the January 4th, 2018 regular meeting of the St. Marys Library Board be adjourned.

Moved by: B. Osborne

Result: Carried



Thursday January 4th, 2018 Tentative Board Meeting Dates, 2018

Library Board

Prepared by: Matthew Corbett, Chief Executive Officer

Month	Day
January	Thursday 4 th
February	Thursday 8 th
March	Thursday 8 th
April	Thursday 5 th
May	Thursday 3 rd
June	Thursday 7 th
September	Thursday 6 th
October	Thursday 4 th
November	Thursday 1 st
December	Thursday 6 th