



MINUTES
Regular Council

March 13, 2018
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Pope
Councillor Hainer
Councillor Craigmile

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Deputy Clerk
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance
Jed Kelly, Director of Public Works
Dave Blake, Environmental Services Supervisor
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Hainer provided notice to Council that she needed to leave the meeting at 8:00 pm. She requested that Council consider moving agenda items 8.4.1 and 8.5.2 forward if they were not considered by that time so that all of Council could deliberate these two matters.

Resolution 2018-03-13-01

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the March 13, 2018 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Mr. Frank Doyle of St. Marys Independent newspaper inquired about the process for an organization within St. Marys to apply to manage and conduct a Catch / Chase the Ace lottery event, and pointed out that the Stratford Rotary Club is running this type of lottery.

Trisha McKibbin stated that a lottery scheme under this name is legal in Ontario within the last year. Eligible organizations may apply to the Town of St. Marys for the purpose of managing and conducting a lottery scheme.

Mr. Doyle asked a follow-up question as to why the St. Marys Lincolns were not allowed to run a Chase the Ace program.

Mayor Strathdee responded that unfortunately the Lincolns are not an eligible organization for a lottery license.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 St. Marys Kinsmen re: Summerfest

Mr. Chris Swarhout spoke to the delegation regarding Summerfest for 2018 and responded to questions from Council.

5.2 Ontario Clean Water Agency re: 3rd and 4th quarter reporting

Renee Hornick of Ontario Clean Water Agency presented the wastewater report and responded to questions from Council.

Ms. Hornick presented the water report and responded to questions from Council.

Resolution 2018-03-13-02

Moved By Councillor Pope

Seconded By Councillor Winter

THAT the presentation by the Ontario Clean Water Agency be received.

CARRIED

6. ACCEPTANCE OF MINUTES

7. CORRESPONDENCE

7.1 Ministry of Municipal Affairs re: Proclamation of Bill 139

Resolution 2018-03-13-03

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT the correspondence from the Ministry of Municipal Affairs regarding the proclamation of Bill 139 be received.

CARRIED

7.2 Township of Perth South re: Funding Assistance Request

Resolution 2018-03-13-04

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the correspondence from The Corporation of the Township of Perth South regarding funding assistance request be received; and

THAT Council responds to the request from Perth South with a letter seeking clarification on the level of support requested by Perth South Council for the Road 125 upgrades.

CARRIED

8. STAFF REPORTS

8.1 Public Works

8.1.1 PW 12-2018 Summary Report for the Water System

Dave Blake spoke to PW 12-2018 report and responded to questions from Council.

Resolution 2018-03-13-05

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT Council receive report PW 12-2018 regarding the annual summary report of the drinking water system as information; and,

THAT Council acknowledge receipt of the 2017 annual summary report for the Town of St. Marys Water Supply and Distribution system in the form of a resolution.

CARRIED

8.1.2 PW 13-2018 Summary Report for the Wastewater System

Dave Blake spoke to PW 13-2018 report and responded to questions from Council.

Resolution 2018-03-13-06

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT report PW 13-2018, Summary Report for the Wastewater System be received for information.

CARRIED

8.1.3 PW 14-2018 Sparling Bush Management Update

Jed Kelly spoke to PW 14-2018 report and responded to questions from Council.

Resolution 2018-03-13-07

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT PW 14-2018 Sparling Bush Management Update be received for information.

CARRIED

8.1.4 PW 15-2018 Award for RFP-PW-02-2018 A Multi-Purpose Sidewalk Tractor

Jed Kelly spoke to PW 15-2018 report and responded to questions from Council.

Resolution 2018-03-13-08

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT PW 15-2018 Award for RFP-PW-02-2018 a Multi-Purpose Sidewalk Tractor be received; and,

THAT the procurement for RFP-PW-02-2018 be awarded to Work Equipment Ltd. for the procured price of \$164,641.00 inclusive of all taxes and contingencies; and,

THAT Council approves the unbudgeted amount of and funding structure as identified in PW 15-2018 report; and,

THAT Council approves \$30,015 funding allocation from Development Charge Reserve, and,

THAT By-Law 26-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.2 Administration and Human Resources

8.2.1 CAO 09-2018 Memorandum of Understanding for the 2018 River Rock Festival

Brent Kittmer spoke to CAO 09-2018 report and responded to questions from Council.

Resolution 2018-03-13-09

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT CAO 09-2018 regarding the Memorandum of Understanding for the 2018 River Rock Festival be received; and

THAT Council declares the 2018 River Rock Festival an “Event of Municipal Significance”; and

THAT Council provides a Noise By-Law exemption for the 2018 River Rock Festival for August 10, 2018 and August 11, 2018; and

THAT Council adopts by-law 24-2018 authorizing the Mayor and the Clerk to sign the MOU for the 2018 River Rock Festival.

CARRIED

8.2.2 CAO 10-2018 Lane Duck Council Delegation By-Law

Brent Kittmer spoke to CAO 10-2018 report and responded to questions from Council.

Resolution 2018-03-13-10

Moved By Councillor Pope

Seconded By Councillor Winter

THAT CAO 10-2018 Lane Duck Council report be received; and

THAT By-Law 25-2018, being a by-law to delegation authority to staff in the event of a lane duck council following Nomination Day be approved.

CARRIED

8.3 Corporate Services

8.3.1 COR 06-2018 St. Marys Kinsmen Summerfest Noise By-law Exemption

Trisha McKibbin spoke to COR 06-2018 report and responded to questions from Council.

Resolution 2018-03-13-11

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT COR 06-2018 St. Marys Kinsmen Summerfest Noise By-law Exemption report be received; and

THAT Council declares Summerfest to be municipally significant in the Town of St. Marys from July 26, 2018 until July 28, 2018; and

THAT Council grant an exemption of the Noise By-law, under Section 6, to the applicant, St. Marys Kinsmen Club at Milt Dunnell Park, for the purpose of Summerfest until the time of 1:00am on July 27, 28 and 29, 2018; and

THAT Council grant exclusive use of Milt Dunnell Park to the St. Marys Kinsmen Club between July 23 and August 1 for the purpose of setting up, running and taking down for Summerfest.

CARRIED

8.4 Finance

8.4.1 FIN 06-2018 2018 Budget, Tax Ratios and Tax Rates

Jim Brown spoke to FIN 06-2018 report and responded to questions from Council.

Resolution 2018-03-13-12

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT Report FIN 06-2018 Budget, Tax Ratios and Tax Rates be received; and

THAT the Tax Ratios as per By-law 22-2018 and being unchanged from the prior year, with the exception of the creation of the new landfill class, be approved; and

THAT the 2018 Operating and Capital Budget summarized in Schedule A to By-law 23-2018 resulting in an estimated tax levy of \$11,812,540, total expenditure plan for capital of \$6,805,000 per Schedule B be approved; and Tax Rates as per Schedule C be approved.

CARRIED

8.5 Building and Development Services

8.5.1 DEV 07-2018 Site Plan Agreement, 515 James Street South, Stinnissen Enterprises Limited

Grant Brouwer spoke to DEV 07-2018 report and responded to questions from Council.

Resolution 2018-03-13-13

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT DEV 07-2018 Site Plan Agreement, 515 James Street South, Stinnissen Enterprises Limited be received; and

THAT Council authorize the Mayor and the Clerk on behalf of the Town of St. Marys to enter into a Site Plan Agreement between the Town of St. Marys and Stinnissen Enterprises Limited; and

THAT By-Law 28-2018 authorizing the Mayor and the Clerk to sign a site plan agreement be approved.

CARRIED

8.5.2 DEV 08-2018 Cadzow Pavilion and Performing Arts Stage

Grant Brouwer spoke to DEV 08-2018 report and responded to questions from Council.

Resolution 2018-03-13-14

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT DEV 08-2018 Cadzow Pavilion and Performing Arts Stage be received; and,

THAT, in accordance with Section 9.1(b)(v) of the Town's Procurement By-law, Council authorizes a sole source procurement for Cadzow Pavilion and Performing Arts Stage to IntegriBuild Construction Management Inc. for the procured price of \$151,213.78, inclusive of all taxes and contingencies; and,

THAT subject to the requirements of the Procurement By-law, staff be authorized to approve any necessary contingencies during the construction of the Pavilion project up to, but not exceeding, the 2018 approved amount of \$175, 000.00: and,

THAT By-Law 27-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5.3 DEV 09-2018 Application for ZBA (Z06-2017) Rick Murphy Holdings Ltd. for 121 Ontario Street South

Grant Brouwer spoke to DEV 09-2018 report and responded to questions from Council.

Resolution 2018-03-13-15

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT DEV 09-2018 Application for ZBA (Z06-2017) Rick Murphy Holdings Ltd. for 121 Ontario Street South be received; and

THAT Council enact Zoning By-law Z125-2018 for 121 Ontario Street South.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Council recessed at 7:26pm.

Councillor Hainer departed Council Chambers for the remainder of the meeting.

Mayor Strathdee called the meeting back to order at 7:33pm.

9.1.1 Bluewater Recycling Association - Coun. Craigmile

Councillor Craigmile spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-16

Moved By Councillor Osborne

Seconded By Councillor Pope

THAT the February 18, 2018 Bluewater Recycling Association Board of Director highlights be received.

CARRIED

9.1.2 Library Board - Coun. Osborne, Winter

Councillors Winter and Osborne spoke to the recent meeting of which minutes will be provided shortly.

Resolution 2018-03-13-17

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the January 4, 2018 St. Marys Public Library Board meeting minutes be received.

CARRIED

9.1.3 Municipal Liaison Committee - Mayor Strathdee, Coun. Winter

Councillor Winter spoke to a recent meeting of which minutes will be provided shortly.

9.1.4 Perth District Health Unit - Coun. Osborne

Resolution 2018-03-13-18

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the January 17, 2018 Perth District Health Unit Board minutes be received; and

THAT the February 21, 2018 Perth District Health Unit Board agenda content be received.

CARRIED

9.1.5 Spruce Lodge Board - Coun. Pope, Van Galen

Councillors Pope and Van Galen spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-19

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the December 20, 2017 Spruce Lodge Board of Management meeting minutes be received.

CARRIED

9.1.6 Upper Thames River Conservation Authority

Resolution 2018-03-13-20

Moved By Councillor Pope

Seconded By Councillor Winter

THAT the January 23, 2018 Upper Thames River Conservation Authority Board of Directors meeting minutes be received.

CARRIED

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

Resolution 2018-03-13-21

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the February 15, 2018 Accessibility Advisory Committee special meeting draft minutes be received.

CARRIED

9.2.2 Business Improvement Area - Coun. Pope

Councillor Pope spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-22

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the January 8, 2018 Business Improvement Area Board meeting minutes be received.

CARRIED

9.2.3 CBHFM - Coun. Hainer

Nothing to report.

9.2.4 Committee of Adjustment

No recent meetings.

**9.2.5 Community Policing Advisory Committee - Mayor Strathdee,
Coun. Van Galen**

Councillor Van Galen spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-23

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the February 21, 2018 Community Policing Advisory Committee meeting minutes be received.

CARRIED

9.2.6 Economic Development Committee - Coun. Pope

Councillor Pope spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-24

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the February 20, 2018 Economic Development Advisory Committee meeting minutes be received.

CARRIED

9.2.7 Heritage St. Marys - Coun. Pope

Councillor Pope spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-25

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the December 9, 2017 Heritage St. Marys meeting minutes be received; and

THAT the January 13, 2018 Heritage St. Marys meeting minutes be received.

CARRIED

9.2.8 Museum Board - Coun. Winter

Councillor Winter spoke to the minutes and responded to questions from Council.

Councillor Van Galen requested that Councillor Winter ask the Board to clarify their position re: museum staffing via a formal resolution to Council.

Resolution 2018-03-13-26

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the February 21, 2018 St. Marys Museum Board meeting unapproved minutes be received.

CARRIED

9.2.9 Planning Advisory Committee - Coun. Craigmile, Van Galen

Councillor Craigmile spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-27

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT the February 5, 2018 Planning Advisory Committee meeting minutes be received.

CARRIED

9.2.10 Heritage Conservation District Advisory Committee - Coun. Winter

Councillor Winter spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-28

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the January 15, 2018 Heritage Conservation District Advisory Committee meeting minutes be received; and

THAT the February 12, 2018 Heritage Conservation District Advisory Committee meeting minutes be received.

CARRIED

9.2.11 Senior Services Board - Coun. Craigmile

Councillor Craigmile spoke to the minutes and responded to questions from Council.

Resolution 2018-03-13-29

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT the February 20, 2018 Senior Services Board meeting minutes be received.

CARRIED

9.2.12 Huron Perth Healthcare Local Advisory Committee - Coun. Hainer

Nothing to report.

9.2.13 St. Marys Lincolns Board - Coun. Craigmile

Nothing to report.

9.2.14 St. Marys Cement Community Liaison Committee - Mayor Strathdee, Coun. Craigmile

Councillor Craigmile spoke to a recent meeting of which the minutes will be provided shortly.

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

11.1 Mayor Strathdee re: Green Committee

Mayor Strathdee reviewed the upcoming notice of motion.

THAT staff be directed to develop a terms of reference for a Green Committee. The committee will be appointed after the 2018 election and the mandate of the committee will be to advise Council on "green" initiatives, ecological matters, trails, the preservation of nature and other initiatives.

12. BY-LAWS

12.1 By-Law 22-2018 Tax Ratios for 2018

Resolution 2018-03-13-30

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-Law 22-2018, being a by-law to set the tax ratios for 2018, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.2 By-Law 23-2018 Tax Levy for 2018

Resolution 2018-03-13-31

Moved By Councillor Winter

Seconded By Councillor Pope

THAT By-Law 23-2018, being a by-law to set the tax levy for 2018 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.3 By-Law 24-2018 Authorize a Memorandum of Understanding with Sean Camp

Resolution 2018-03-13-32

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT By-Law 24-2018, being a by-law to authorize a memorandum of understanding with Sean Camp for River Rock Festival be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.4 By-Law 25-2018 Delegation of Power During Lame Duck Council Period

Resolution 2018-03-13-33

Moved By Councillor Pope

Seconded By Councillor Winter

THAT By-Law 25-2018, being a by-law to delegate power during a lame duck Council period be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.5 By-Law 26-2018 Authorize an Agreement with Work Equipment Ltd.

Resolution 2018-03-13-34

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-Law 26-2018, being a by-law to authorize an agreement with Work Equipment Ltd. be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and Clerk.

CARRIED

12.6 By-Law 27-2018 Authorize an Agreement with IntegriBuild Construction Management Inc.

Resolution 2018-03-13-35

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT By-Law 27-2018, being a by-law to authorize an agreement with IntegriBuild Construction Management Inc. be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.7 By-Law 28-2018 Authorize a Site Plan Agreement with Stinnissen Enterprises Ltd.

Resolution 2018-03-13-36

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT By-Law 28-2018, being a by-law to authorize the Mayor and the Clerk to sign a site plan agreement with Stinnissen Enterprises Ltd. be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.8 Z125-2018 Zoning By-law Amendment 121 Ontario Street South

Resolution 2018-03-13-37

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT By-Law Z125-2018, being a by-law to amend the zoning of Lots 14-20, west side of Thomas Street, Lots 16-20, east side of Ontario Street, Registered Plan 235, 121 Ontario Street South, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

14. CLOSED SESSION

None held.

15. CONFIRMATORY BY-LAW

Resolution 2018-03-13-38

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT By-Law 29-2018, being a by-law to confirm the proceedings of March 13, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2018-03-13-39

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT this regular meeting of Council adjourn at 8:26p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk