



## MINUTES

### Heritage Conservation District Advisory Committee

March 26, 2018

6:15p.m.

Council Chambers, Town Hall

Members Present: Stephen Habermehl  
Dan Schneider  
Barb Tuer  
Bill Galloway  
Tony Winter  
Member Regrets: Mike Bolton  
Staff Present: Trisha McKibbin

#### 1. CALL TO ORDER

Chair Barb Tuer called the meeting of the Heritage Conservation District Advisory Committee to order at 6:19p.m.

#### 2. DECLARATION OF PECUNIARY INTEREST

None declared.

#### 3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Tony Winter

Seconded By Bill Galloway

THAT the March 26, 2018 Heritage Conservation District Advisory Committee agenda be accepted as presented.

**CARRIED**

#### 4. DELEGATIONS

None.

**5. ACCEPTANCE OF MINUTES**

**Moved By** Dan Schneider

**Seconded By** Bill Galloway

THAT the February 12, 2018 Heritage Conservation District Advisory Committee Minutes be accepted as presented.

**CARRIED**

**6. BUSINESS ARISING FROM MINUTES**

**6.1 201 Queen Street East**

Staff provided an update on the application submitted for 201 Queen Street East. Tim Hortons resubmitted drawings meeting all the items that the committee had concerns with. The building department has directed the applicant to continue forward with the latest version of their proposal.

**7. REPORTS**

**7.1 161 Queen Street East Heritage Permit Application**

A Heritage Permit Application for 161 Queen Street East was forwarded by the Building and Zoning Department to the St. Marys Heritage Conservation District Committee for review and comment.

**Moved By** Bill Galloway

**Seconded By** Dan Schneider

THAT the Heritage Conservation District Committee recommends approval of a board and batten style metal roof in the neutral colour of either black or dark grey for the roof at 161 Queen Street East.

**CARRIED**

**8. OTHER BUSINESS**

**8.1 Joint Meeting with Heritage Committee - Infill Discussion**

In response to the request from the Building and Planning Department on infill development and in light of the discussion of the joint meeting with the

Heritage Committee on March 10, 2018, the Heritage Conservation District Advisory Committee recommends the following.

**Moved By** Dan Schneider

**Seconded By** Steven Habermehl

THAT applicants are encouraged to have early and ongoing consultation with staff and the Heritage Conservation District Committee, and;

THAT applicant's design work and application preparation should be informed by the infill and other relevant guidelines contained within the Heritage Conservation District Plan

**CARRIED**

**9. UPCOMING MEETINGS**

April 9, 2018 – 6:15p.m., St. Marys Museum, 177 Church Street South

**10. ADJOURNMENT**

**Moved By** Bill Galloway

**Seconded By** Stephen Habermehl

THAT this meeting of the HCDAC adjourn at 7:15p.m.

**CARRIED**

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Barb Tuer, Chair