



**MINUTES**  
**Regular Council**

March 27, 2018  
6:00pm  
Council Chambers, Town Hall

Council Present: Mayor Strathdee  
Councillor Osborne  
Councillor Van Galen  
Councillor Winter  
Councillor Pope  
Councillor Craigmile

Council Absent: Councillor Hainer

Staff Present: Trisha McKibbin, Director of Corporate Services / Acting Clerk  
Richard Anderson, Director of Emergency Services / Fire Chief  
Grant Brouwer, Director of Building and Development  
Jim Brown, Director of Finance  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Lisa Lawrence, Human Resources Manager  
Jenna McCartney, Corporate Administrative Coordinator

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00pm.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None declared.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2018-03-27-01**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** the March 27, 2018 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None presented.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 Chris West re: Business Request**

Chris West presented a video presentation to Council that showed an aerial view of the GMC property and the All Roads Chrysler property.

Mr. West highlighted his business request regarding the severance of property from GMC to All Roads.

**Resolution 2018-03-27-02**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

**THAT** the delegation from Chris West regarding a business request be received.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - February 27, 2018**

**Resolution 2018-03-27-03**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** the February 27, 2018 regular Council meeting minutes be approved as amended and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.2 Regular Council - March 13, 2018**

**Resolution 2018-03-27-04**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Pope

**THAT** the March 13, 2018 regular Council meeting minutes be approved as amended and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.3 Strategic Priorities Committee - March 20, 2018**

**Resolution 2018-03-27-05**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** the March 20, 2018 Strategic Priorities Committee meeting minutes be received and signed and sealed by the Mayor and the Clerk; and

**THAT** item 6.1 be raised for discussion.

**CARRIED**

**6.3.1 DCS 05-2018 Recreation and Leisure Services Master Plan**

**Resolution 2018-03-27-06**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Winter

**THAT** the draft Recreation and Leisure Plan be adopted as presented.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Perth County re: Accessibility Forum 2018 agenda**

**Resolution 2018-03-27-07**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** the correspondence from Perth County regarding Accessibility Forum 2018 agenda be received.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Administration and Human Resources**

**8.1.1 CAO 11-2018 March Monthly Report (Administration and Human Resources)**

Lisa Lawrence, in the absence of Brent Kittmer, spoke to the administration portion of CAO 11-2018 and continued to address the human resources section of the report. Ms. Lawrence responded to questions from Council.

**Resolution 2018-03-27-08**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

THAT CAO 11-2018 March Monthly Report (Administration and Human Resources) be received for information.

**CARRIED**

**8.2 Corporate Services**

**8.2.1 COR 08-2018 March Monthly Report (Corporate Services)**

Trisha McKibbin spoke to COR 08-2018 report and responded to questions from Council.

**Resolution 2018-03-27-09**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT COR 08-2018 March Monthly Report (Corporate Services) be received for information.

**CARRIED**

**8.2.2 COR 09-2018 Army, Navy and Air Force 2018 Request**

Trisha McKibbin spoke to COR 09-2018 report and responded to questions from Council.

**Resolution 2018-03-27-10**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

THAT COR 09-2018 Army, Navy and Air Force 2018 Request report be received; and

THAT Council authorize the Clerk to prepare a Letter of Non-Objection addressed to the Alcohol and Gaming Commission of Ontario stating that the Town does not object to the events; and

THAT an exemption to the Noise By-law be approved for the Army, Navy and Air Force for July 13 and July 14, 2018.

**CARRIED**

**8.2.3 COR 10-2018 Memorandum of Understanding Station Gallery**

Trisha McKibbin spoke to COR 10-2018 report and responded to questions from Council.

**Resolution 2018-03-27-11**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

THAT COR 10-2018 Memorandum of Understanding for the Station Gallery be received; and

THAT Council adopts By-law 33-2018 authorizing the Mayor and the Clerk to sign the MOU for the Station Gallery.

**CARRIED**

**8.3 Finance**

**8.3.1 FIN 07-2018 March Monthly Report (Finance)**

Jim Brown spoke to FIN 07-2018 report and responded to questions from Council.

**Resolution 2018-03-27-12**

**Moved By** Councillor Winter

**Seconded By** Councillor Pope

THAT FIN 07-2018 March Monthly Report (Finance) be received for information.

**CARRIED**

**8.3.2 FIN 08-2018 Treasurer 2017 Annual Reports**

Jim Brown spoke to FIN 08-2018 report and responded to questions from Council.

**Resolution 2018-03-27-13**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

THAT FIN 08-2018 Treasurer 2017 Annual Reports be received.

**CARRIED**

**8.3.3 FIN 09-2018 Variance to IT Department**

Jim Brown spoke to FIN 09-2018 report and responded to questions from Council.

**Resolution 2018-03-27-14**

**Moved By** Councillor Winter

**Seconded By** Councillor Osborne

THAT FIN 09-2018 Variance to IT Department budget be received;  
and

THAT Council approve the variance to the IT Department budget in  
the amount of \$17,928.51 for the purchase of Microsoft licenses;  
and

THAT the variance be funded through the 2017 budget surplus.

**CARRIED**

**8.4 Fire and Emergency Services**

**8.4.1 FD 03-2018 March Monthly Report (Emergency Services)**

Fire Chief Anderson spoke to FD 03-2018 report and responded to  
questions from Council.

**Resolution 2018-03-27-15**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

THAT FD 03-2018 March Monthly Report (Emergency Services) be  
received for information.

**CARRIED**

**8.5 Building and Development Services**

**8.5.1 DEV 13-2018 March Monthly Report (Building and  
Development)**

Grant Brouwer spoke to DEV 13-2018 report and responded to  
questions from Council.

**Resolution 2018-03-27-16**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

THAT DEV 13-2018 March Monthly Report (Building and  
Development) be received for information.

**CARRIED**

### **8.5.2 DEV 14-2018 Development Agreement – 256 Church Street South**

Grant Brouwer spoke to DEV 14-2018 report and responded to questions from Council.

#### **Resolution 2018-03-27-17**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Winter

THAT DEV 14-2018 Development Agreement – 256 Church Street South be received; and

THAT Council authorize the Mayor and the Clerk on behalf of the Town of St. Marys to enter into a Development Agreement between the Town of St. Marys and Marianne DeBrabandere; and

THAT By-law 31-2018 authorizing the Mayor and the Clerk to sign a development agreement be approved.

**CARRIED**

### **8.5.3 DEV 12-2018 Sign By-Law Variance Request**

Grant Brouwer spoke to DEV 12-2018 report and responded to questions from Council.

#### **Resolution 2018-03-27-18**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT DEV 12-2018 Sign By-Law Variance Request report be received; and

THAT a variance to the Sign-By-Law be given for the installation of three temporary signs for the Piecemakers Quilt Show from April 26, 2018 until April 28, 2018 at both entrances to the Pyramid Recreation Centre on 317 James Street South as well as the Old Water Tower on the southeast corner not in the daylight triangle.

**CARRIED**

## **8.6 Community Services**

### **8.6.1 DCS 06-2018 March Monthly Report (Community Services)**

Stephanie Ische spoke to DCS 06-2018 report and responded to questions from Council.

**Resolution 2018-03-27-19**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT DCS 06-2018 March Monthly Report (Community Services) be received for information.

**CARRIED**

**8.7 Public Works**

**8.7.1 PW 18-2018 March Monthly Report (Public Works)**

Jed Kelly spoke to PW 18-2018 report and responded to questions from Council.

**Resolution 2018-03-27-20**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

THAT PW 18-2018 March Monthly Report (Public Works) be received for information.

**CARRIED**

**8.7.2 PW 17-2018 Award for New Water Storage Reservoir and Booster Pump Station**

Jed Kelly spoke to PW 17-2018 report and responded to questions from Council.

**Resolution 2018-03-27-21**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT PW 17-2018, Award for New Water Storage Reservoir and Booster Pump Station be received; and,

THAT the procurement for the construction of the new water storage reservoir and booster pump station be awarded to H2Ontario Inc. for the procured price of \$3,026,040.00, inclusive of all taxes and contingencies; and,



THAT Council approve the unbudgeted amount as identified in report PW 17-2018 for the amount of \$332,042.23; and,

THAT By-Law 30-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

**CARRIED**

#### **8.7.3 PW 16-2018 Flood Event Remediation**

Jed Kelly spoke to PW 16-2018 report and responded to questions from Council.

**Resolution 2018-03-27-22**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

THAT PW 16-2018 Flood Event Remediation report be received;  
and

THAT Council approve the allocation of \$42,500 to remediate the Flats.

**CARRIED**

#### **8.7.4 PW 20-2018 Service Club Sign By-Law**

Jed Kelly spoke to PW 20-2018 report and responded to questions from Council.

**Resolution 2018-03-27-23**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

THAT PW 20-2018 Service Club Sign By-Law report be received;  
and

THAT By-Law 32-2018 Service Club Sign be approved.

**CARRIED**

### **9. EMERGENT OR UNFINISHED BUSINESS**

None.

### **10. NOTICES OF MOTION**

#### **10.1 Mayor Strathdee re: Green Committee**

Mayor Strathdee passed the gavel to Deputy Mayor Craigmile.

Deputy Mayor Craigmile assumed the role of Chair.

Deputy Mayor Craigmile asked for a seconder to the motion.

Mayor Strathdee spoke to the notice of motion.

**Resolution 2018-03-27-24**

**Moved By** Mayor Strathdee

**Seconded By** Councillor Winter

**THAT** staff be directed to develop a terms of reference for a Green Committee. The committee will be appointed after the 2018 election and the mandate of the committee will be to advise Council on "green" initiatives, ecological matters, trails, the preservation of nature and other initiatives.

**CARRIED**

Deputy Mayor Craigmile passed the gavel back to Mayor Strathdee.

Mayor Strathdee resumed the Chair.

**11. BY-LAWS**

**Resolution 2018-03-27-25**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

**THAT** By-Laws 30-2018 through 33-2018 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Councillor Pope provided her regrets for April 24, 2018.

Council recessed at 7:34pm.

Mayor Strathdee called the meeting back to order at 7:39pm.

**13. CLOSED SESSION**

**Resolution 2018-03-27-26**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

THAT Council move into a session that is closed to the public at 7:40pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**CARRIED**

**13.1 Minutes of February 13, 2018 CLOSED SESSION**

**13.3 PW 19-2018 Sale of Land Request**

**13.2 Update Re: Solicitor Advice for Pending OMB Hearing**

**14. RISE AND REPORT**

**Resolution 2018-03-27-27**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

THAT Council rise from a closed session at 8:41pm.

**CARRIED**

Mayor Strathdee reported a closed session was held. Two matters were considered related to property, advice that is subject to solicitor - client privilege, and a position or plan of the municipality. Council will consider resolutions in open session at this time related to the closed session discussions.

**Resolution 2018-03-27-28**

**Moved By** Councillor Osborne

**Seconded By** Councillor Van Galen

**THAT** Council for the Town of St. Marys declare a portion of 480 Glass Street to be surplus to municipal needs; and

**THAT** staff be directed to initiate the sale of land process for a portion of 480 Glass Street to Quadro Communications; and

**THAT** staff be directed to proceed with the creation of a reference plan to separate a parcel of land from the municipally owned land known as 53254-0024, the location of Junction Station and St. Marys Dog Park; and

**THAT** staff be directed to register the reference plan after it has been prepared.

**CARRIED**

**Resolution 2018-03-27-29**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** Council supports the decision and conditions of the Committee of Adjustment in respect to the consent to sever application for 449 Queen Street West; and

**THAT** Council delegate authority to the Chief Administrative Officer to take and to direct the taking of all steps the Chief Administrative Officer deems advisable in relation to the appeal brought by 619203 Ontario Limited, Ontario Municipal Board Case Number PL171150, and any related proceedings, and or in relation to 449 Queen Street West and 425 Queen Street West, and to report to Council.

**CARRIED**

**Resolution 2018-03-27-30**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

**THAT** By-Law 34-2018, being a by-law to delegate authority to the Chief Administrative Officer / Clerk for the purpose of an OMB hearing be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**15. CONFIRMATORY BY-LAW**

**Resolution 2018-03-27-31**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** By-Law 35-2018, being a by-law to confirm the proceedings of March 27, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. ADJOURNMENT**

**Resolution 2018-03-27-32**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** this regular meeting of Council adjourn at 8:50p.m.

**CARRIED**

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Al Strathdee, Mayor

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Brent Kittmer, CAO / Clerk