



## Senior Services Board Meeting Minutes

Date: April 17, 2018

Time: 3:30 pm

### Board members present

Jane Cousineau, Donna Simmons, Don Vanstone, Owen O'Brien, Joyce Vivian, Jenny Mikita, Rick Lyons, Jim Craigmile

### Regrets

Donna Kurchak, Isa Rabbets

### 1. Welcome & Introduction of Committee Members

Welcome and called to Order at 3:30 pm by Donna Simmons, Vice Chair

### 2. Approval of Agenda

Motion to approve: Don Vanstone

Seconded by: Jane Cousineau

### 3. Disclosure of Interest

None

### 4. Approval of March Minutes

Motion to approve: Rick Lyons

Seconded by: Joyce Vivian

### 5. Business Arising from the Minutes

5.1 New Ideas/Program Feedback/Suggestions: A concern about the use of disposable dishes for coffee and lunch was expressed. Staff explained that the Kitchen dishes had been rented for a large event. All dishes were needed and staff was doing an inventory. Staff explained that this is often the process and is sporadic but will look into options to give more notice to customers or provide a suitable alternative.

Joyce Vivian asked if it would be possible to have coffee/tea available in the Lion's Den during the Quilt Show next week for those that stop in for coffee after programs such as Group Fitness and Aqua Fit. Staff will speak with Guest Services to ensure that coffee/tea is available for purchase for those that are interested in staying.

It was suggested that someone contact the Independent Newspaper to ask if they could drop the Independent at the Newspaper. Staff will reach out to the Independent.

5.2 Provincial Funding Update: The Friendship Centre Active Living Centre grant request has been submitted to the Ministry of Citizenship and Immigration. Staff have applied for more operational funding and are waiting to see if the request has been approved.

5.3 East Entrance Update –The final report has been submitted to New Horizons. Staff surveyed regular users to gather feedback on the project. The response was very positive



with many stating the renovations were needed and since completed they have noticed a significant change in the temperature of the Main Hall in the Friendship Centre.

- 5.4 Friendship Centre New & Notes – Staff are working with Corporate Communications to facilitate changes to the newsletter. A new program to assist with the design of the newsletter has been purchased. Staff will receive training later in May on the new program. Some professional photography has been acquired based on the feedback that participants indicated they would like to see more photos of Friendship Centre programs used in promotional materials. Page turning soft wear has be purchased and will be shared with Corporate Communications for better access to this publication on the Town Website.

## **6. New Business**

- 6.1 Program Report: See attached program report for details on upcoming programs.
- 6.2 Seniors Month – June is seniors month. Staff will submit a proclamation to Council in the upcoming weeks. The Friendship Centre will host their annual Senior's month BBQ. If anyone has suggestions or would like to participate in a special initiative please talk to Jenny.
- 6.3 2018 Pickleball Rates – Staff informed the group that the Pickleball program advisory group is currently looking at rates for 2018/19.
- 6.4 Friendly Feud – The Friendship Centre will host the Friendly Feud in May and are looking for teams of five participants to join a team. Please see Hillary if you are interested in submitting a team.

## **7. Other Business**

None

## **8. Liaison Reports**

- 8.1 Travel Club – A suggestion to take a trip the Blyth Festival was given. Staff will look into it.
- 8.2 Fundraising Committee – None
- 8.3 Council Update- Councilor Craigmile updated the group on various projects throughout the Town.

## **9. Next Meeting – May 15, 2018 3:30 p.m.**

## **10. Adjournment – 3:30pm**