

MONTHLY REPORT

To:	Mayor Strathdee and Members of Council
From:	Building and Development
Date of Meeting:	22 May 2018
Subject:	DEV 22-2018 May Monthly Report (Building and Development)

RECOMMENDATION

THAT DEV-22-2018 May Monthly Report (Building and Development) be received for information.

DEPARTMENTAL HIGHLIGHTS

Planning

- Site Plan with St. Marys Memorial Hospital approved for 268 Maiden Lane to construct an addition to the existing medical offices (ie Wellness Centre).
- PAC recommended in principle Zoning By-law Amendment for 275 James St S to permit multi-residential townhouse development. Statutory Public Meeting at Council on May 22, 2018.
- Site plan application for 275 James St S is in process.
- Site plan application for 121 Ontario St S to permit multi-residential development is in process.
- Town initiated application for Zoning By-law Amendment affecting 45 Thames Rd N has been received. Amendment will permit development of the site by St. James Lodge as a meeting facility. PAC review meeting scheduled for May 28, 2018.
- Housing Alliance Steering Committee Meeting – 2018 homelessness enumeration May 15-May 18: St. Marys Salvation Army, 220 Queen St E on May 16, 10:00 am – 1:00 pm. Purpose is to better understand what housing and supports are needed to assist individuals experiencing homelessness; and to help then connect with services and programs.
- Intake of applications for Facade Improvement Grant, Designated Heritage Property Grant, and Heritage Property Tax Rebate.

Building

- A total of 15 permits were issued in March 2018 compared to 18 the previous year.
- There were 7 dwelling units issued this month compared to 4 the previous year.
- The total construction values were \$4,721,000.00 compared to \$1,204,050.00 the previous year.
- The total permit fees were \$16,484.15 compared to \$9,333.48 the previous year.
- A total of 36 appointments were provided by the Building Department for this period.
- There were two Heritage permits issued this month.

Facilities Capital

- Cadzow Splash Pad – Contractor has been on site, installed the footings for the features, drains and the vault for the controls
- Cadzow Pavilion – footings are poured, foundation has been formed and block walls are being built
- Cadzow Park – Amphitheatre area completed awaiting seeding of grass.

- Pyramid Recreation Centre Guest Service Desk – desk final design completed with install occurring on May 25 & 26
- Water Tower Structural Upgrades – tender awarded to Robertson Restoration with project start date of June 11th
- Town Hall & Library Window Restoration & Replacement tender awarded to IntegriBuild
- Library Addition Roof tender awarded to Atlas Apex Roofing, start date to be confirmed
- Fire Hall Roof Restoration – tender closed, reviewing documents
- Library Carpet and Painting tender awarded to Adias Impex Ltd. o/a Carpet Plus, project to start in September

Facilities Operational

- Teddy's Field – open for the season
- Town Hall – Community Players investigating raising the seats in balcony for better site lines. Engineered drawings have been commissioned with work to begin after May 12
- Library – Church Street Door hardware, contractor sent through new hardware option. Friends of the Library are reviewing at their next meeting
- Lawn Bowling – has been opened for the season
- Quarry Lifeguard Shed – contractor has been contacted to pour cement slab and shed has been ordered
- Town Hall Queen Street steps – steps repaired on April 25
- Lind Sportsplex – preparing for the quarry opening
- Tennis Courts – light issue has been repaired
- Town Hall – back stairwell wallpaper fixed
- Town Gardens – Contractor has been on site preparing the gardens for planting first week of June
- Soccer Fields – nets have been put up and fields lined for the season
- Baseball Diamonds – all diamonds open for the season, Milt Dunnell field diamonds have been difficult to grade due to pooling water.
- Kin Gazebo – Kin Park, spindles have been kicked out, new spindles have been ordered
- Museum – roof sustained damage during wind storm on May 5, a large area of shingles were blown off the southwest section of roof on the original building. Contractor repaired the damage on May 7
- Cadzow Playground – the play structure sustained damage when a large tree limb fell onto the accessible ramp area. The one railing was crushed, two ramp platform sections were damaged and a support pole sub structure was damaged. Contractor has been on site and assessed the damage. Parts have been ordered. The playground will remain closed until repairs are completed.

PRC Operations

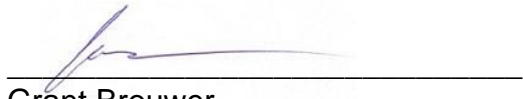
- Both ice pads now out, refrigeration plant shut down by refrigeration contractor.
- HVAC Units inspected for switching from heating mode to cooling mode for summer months, space temperatures adjusted for energy efficiencies.
- Skate tile replacement project delayed due to higher than anticipated costs; adjustments in cost forecasts will be made for future consideration.
- Mock disaster exercise being held May 31st using the PRC as designated evacuation Centre, led by Fire Chief. Operational/logistical orientation for outside organizations to occur beforehand to assist.
- Aquatics Centre outdoor splash pad to be opened for May 19th. Minor concrete repairs needed and will be completed beforehand.

SPENDING AND VARIANCE ANALYSIS

As per Budget

REVIEWED BY

Recommended by the Department

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Grant Brouwer
Director of Building and Development

Recommended by the CAO

A handwritten signature in blue ink, appearing to read 'Brent Kittmer', positioned above a horizontal line.

Brent Kittmer
CAO / Clerk